

CIO Management Council

June 7, 2006

Approved 6/21/06

Attendees: Ben Berry, Bill Crowell, Bob DeVyldere, Jeff Marecic, Stan McClain, Mark Williams and Mike Zanon

IRMD Staff: Scott Riordan and Christine Samples

Other Staff present: Melody Riley and Dennis Wells of DHS, Deb Bryant of OUS, Cheryl Vandemore

Stan McClain called the meeting to order at 10:30 a.m.

Approval of Minutes

Motion: It was moved and seconded to approve the minutes as submitted.

Action: Mike and Stan will meet with Lindsay to discuss the EIRMS.

Bill Crowell reported that he is not in agreement with the Mobile Use policy and will take his comments to the Administrative / Business Services Directors Meeting.

Domain Team Status - Process for updates – Stan McClain

Stan would like this council to monitor our domain teams. Stan would like to create a domain team list that creates a rotational reporting basis, so the domain teams will know when they are reporting to the council. Mike suggested having a color coated dashboard created with goals and objectives, then having the domain teams/CoP report to us. Once templates are created it would just be sending the report in. Mike volunteered resources to this projects, Ben Berry will send a template that ODOT uses to Scooter. It was suggested to have these reports done quarterly/bi-monthly at a brown bag meeting to free some agenda time, schedules permitting.

Action: Next meeting bring in a draft dashboard template.

Open Source – Deb Bryant & Cheryl Vandemore

Cheryl Vandemore works with the states economic development regarding Open Source software and Open Technology; there have been three phases to that role. Phase 1) strategic roadmap (mapping of assets in Oregon); 2) Open technology cluster (about 60 people contributed) created a business strategy / economic development strategy: planning what we thought should be done (private and government involvement), TDL names were used as a device to explain the strategy to partners (.com opportunity/.org opportunity/.edu mandate/.gov opportunity); and 3) signatures and execution (current stage).

Part of the hold up is the Oregon Ink process is currently being hammered out, as this is a new process. There are questions on how they will champion things, which is their role (i.e. How is the state going to invest it's resources not just financially, they will also be looking at policies). They have said Open Source and Open Technology are economic development topics that they will be doing something about. Open Technology is one of their top topics; what that means and what they will be doing about it is the question.

There is a strategy behind requesting dollars from the governor. There are private organizations that are willing to invest in Open Source, but they want to see Oregon's investment and commitment. More bridges between the private sector and the public sector need to be created. There is a private sector membership that is willing to donate a dedicated project manager to the two year help desk project.

There is an opportunity to do workforce development that touches government; the Department of Education has an agreement with OSO to help create the preliminary portal for the distant learning project, for the Oregon virtual school district. There are several ideas out there like this and Curt has been very supportive. A clearing house or repository of best practices should be created for Open Source.

Statewide Acceptable Use Policy – Scott Riordan

Two handouts were given; the current statewide policy and the internal DAS acceptable use policy. Do we want to update our statewide acceptable use policy? The Administrative / Business Services Directors group feels this is a business policy rather than an IT policy, it was suggested that we share this policy and bring it forward together. Agencies can create their own policies that are stricter, rather than the general policy, but agencies do not have to.

Theresa Masse will have comments for this document. Acceptable use of taking computers/laptops in personnel vehicles is missing from this policy, use of personal devices with state information (privacy issues) has not been addressed and music downloads on PC's (some are harmful) have not been addressed.

Action: CIOMC Review policy; be prepared to discuss at the next meeting. Scott will send current statewide policy, Internal DAS acceptable use policy and ESO policy list electronically, word preferred.

IT Service Management Academy update - Melody Riley

Melody Riley gave an IT Service Management Academy update. Academy sessions have been held with a break in-between session six and seven, due to delays in the RFP. Column Technologies was awarded the contract. This will be a master price agreement for the state to purchase Remedy IT service management product, especially for agencies that have Remedy already. There is also an auto discover tool in the price agreement that is available through the contract.

The other two components of the contract bring the vendor in to work with the academy for configurations and implementation of Remedy. This will be installed at the state data center for immediate use, as well as the technology support center.

The vendor has requested that the academy have a clear executive sponsor and a state project manager. The SDC has provided a technical project manager (Tom Forster); to ensure the boxes are in, etc. Melody suggested having Sean McSpaden as the executive sponsor for this project, to help make decisions on when we continue with different phases, etc. The office of the state CIO will be the project sponsor.

Next Enterprise Project

This is in response to Lindsay's request for the next enterprise project.

There are a host of ideas that people have contributed over time, we should matrix this document using Stan's strategy (selection criteria). There should be a way to quantify these and create the top contenders. The vetting process should be the Administrative / Business Services Directors.

We have existing strategic projects. The big issue is to link these with the governor's principles. If the business case is done correctly it can tell the story whether it's an ROI (return on investment) or not.

The meeting was adjourned at 12:07