

# CIO Management Council

## July 19, 2006

Approved 8/2/06

---

**Attendees:** Curt Amo, Ben Berry, Bill Crowell, Bob DeVyldere, Jeff Marecic, Stan McClain, Marc Williams and Mike Zanon

**IRMD Staff:** Sean McSpaden, Scott Riordan, Christine Samples

**Other Staff present:** Melody Riley

Stan McClain called the meeting to order at 10:30 a.m.

### **Approval of Minutes**

**Motion:** Minutes were approved as amended.

The CIOMC suggested IRMD send the Digital States Survey to the CIOC and Lindsay Ball and Kris Kautz when finished.

### **Next Enterprise Project - All**

The task before the CIO Council is to decide how to proceed in recommending and implementing the next highlighted enterprise initiative. Scott Riordan asked a series of questions that should be answered before we move forward:

- Should the overarching concept of a “Digital Government Initiative” be created to provide a context for the next enterprise initiative?
- What does it take to successfully conduct an enterprise initiative from genesis to completion?
- Do we intend to update the EIRMS before session begins?
- Have we narrowed the field of candidates for the next enterprise initiative?
- If so, are we ready to build the business case for each of the top candidates?

The CIOMC observed that when building the business case for the next enterprise initiative(s) the IRMD reorganization must be included as part of the overall picture.

The CIOMC decided that we should have a business case and action for the next enterprise initiative(s) to provide justification for decision-making, funding and staffing. Bill Crowell has spoken with his office of forms and documents to develop facts about the costs associated with forms across DHS. Bill suggested that we form a team to help build the business case(s).

**Action:** Scott Riordan will develop an action plan to bring back to the August 2 CIOMC.

### **Mike Zanon**

IRMD is engaged in parallel initiatives: 1) the BCP Academy; and 2) IT Asset Management required by a legislative mandate. Melody Riley also described the IT Service Management Academy that she created while at DAS IRMD.

Mike described the fact that BCP is on the verge of signing a contract for an enterprise level license for a BCP planning tool. The BCP tool has an asset management component that may be suitable for use in inventorying IT assets. It may be possible to use the BCP tool rather than buying two separate systems (i.e., BCP tool versus Remedy). It was agreed that both tools are needed and serve different purposes. There may be an opportunity to interface the tools to exchange data.

The group felt that we should pursue an enterprise-wide solution instead of implementing an agency-specific asset inventory program. Stan McClain suggested that the SDC provide an enterprise solution and that agencies be charged an assessment for use.

### **IT Research & Advisory Services Solicitation**

Sean McSpaden had been asked to look at replacing the IT Research and Advisory contract. Sean reported an RFI was issued. The workgroup met last Thursday and found there is competition in the IT Research and Advisory Services Contract arena. Sean asked if the CIOMC would prefer to pursue a multiple award or a single award. The CIOMC decided to issue a single award.

### **Gartner Spring Symposium Feedback - Stan McClain**

Stan attended the Gartner Spring Symposium in May. Gartner experts at the conference suggested Oregon create a business level group consisting of CIOs, CFOs and business managers that would meet quarterly to set overarching criteria on how to create and implement enterprise initiatives. This group would collaborate with the CIOC to help move state government-wide initiatives forward.

Stan McClain observed that based on industry practices enterprise architecture and portfolio management should be interoperable. Architecture and portfolio management processes, and appropriate governance integration, must be in place for this connection to happen. Development of a state architecture must first consider the state's business objectives and enterprise strategy. An enterprise architecture framework should include four components: 1) business processes; 2) information; 3) technology; and 4) business solutions or applications.

The group discussed the fact a state architecture cannot be successful using a siloed approach. We must look at the way state government is organized and decide the appropriate business model to allow development of an effective state architecture.

### **Enterprise Tracking**

ODOT's definitions (i.e., yellow, red, and green) supplied by Ben Berry will be used to describe the status of enterprise and strategic initiatives in the Enterprise Tracking Report. A dashboard component will be added to the enterprise tracking report.

### **Roundtable:**

Curt Amo noted there will be an Enterprise Architecture meeting at noon following the CIOMC Meeting. Curt requested an update on the Central Business Registry project.

Ben Berry mentioned the Software Associates of Oregon will be meeting with the CIOMC on August 30<sup>th</sup>. Ben asked if Nancy McIntyre and the Enterprise IT Performance Management Community of Practice is on track to meet the deliverables described in their charter. Nancy will be asked to report to the CIOMC August 16<sup>th</sup>, and then to the full CIOC at their August meeting.

Bob DeVyldere said that the Water Resources Department has initiated an e-commerce application.

Stan McClain said Gartner is bringing Andrea Di Maio, an Open Source expert from Italy, to Oregon. Stan suggested we conduct a forum on the subject while he is here.

**Action:** Theresa Masse is to return in August to provide an update on the ESO policies.

The meeting was adjourned at 12:00 noon.