

CIO Management Council

August 16, 2006

Approved 8/30/06

Attendees: Rick Howard (for Bill Crowell), Bob DeVyldere, Stan McClain, Baron Rodriguez, Marc Williams, Curt Amo, Ben Berry, Jeff Marecic and Mike Zanon

IRMD Staff: Sean McSpaden, Scott Riordan, Christine Samples, and Charlene Wood

Others: Nancy McIntyre and Kris Kautz

Mike Zanon called the meeting to order at 10:30 a.m.

Approval of Minutes

Motion: Minutes were approved as amended.

IT Budget Review Process

Sean McSpaden presented a document outlining the IT Policy Option Package/Base Budget Request. Sean reported the budget development process is moving forward as scheduled. The two deadlines for all agencies to submit their requests are August 1st and September 1st. The IRM division will receive from Budget and Management the agencies IT related Policy Option Packages and base budget IT requests between now and September 15th. Sean is seeking authority to form a multi-agency peer review team. The team would include a group of agency representatives selected by CIOC members. The Team would develop a formal set of criteria for the Policy Option Package review process. Sean outlined the review process in five steps; the details are posted on the Intranet.

ACTION: Sean McSpaden will present these concepts at CIO Council meeting on August 22, 2006.

ACTION: Sean McSpaden will present modified proposal at CIO Management Council meeting on August 30, 2006.

Enterprise IT Performance Management Communities of Practice

Nancy McIntyre provided an update on the status of the CIO chartered Enterprise IT Performance Management Community of Practice (CoP). There are two phases to this project. Phase 1 will complete the ongoing project pilot by December 31, 2006. Phase 2 will provide a high-level description of what IT performance means at the enterprise level. Nancy has been working on finalizing the work that has been done in phase one and to provide a Frequently Asked Questions document to help agencies. Nancy has been attending meetings since March with Kris Kautz, the CoP Sponsor. A meeting with Kris is scheduled for August 29, 2006.

Nancy is continuing to gather feedback, collect information and create FAQ's which will be posted on the CIOC web site. A work group, lead by Tim Avilla, continues to work on the draft of a high-level definition of IT performance management that will be presented at the August meeting. A question was asked regarding whether or not the agencies are required to measure and report this information. Members agreed there is no requirement for agencies to complete measures. It was agreed that the measures that have been defined by the CoP and approved by the CIOC are final. The one measure that is formally required for each agency is Overall Agency Customer Satisfaction.

Curt Amo asked how the security measures fed into the "yet to be determined" measure 14. Nancy responded that her recommendation to Theresa Masse was for Security performance measures to fall under the Administrative /Business Services umbrella. The discussion continued regarding security-related performance measures. Members have not reviewed those measures. Stan recommended that Theresa attend the next meeting along with Nancy to discuss the security-related performance management process.

Scott recommended that Christine attend governance meetings in her emerging role of Enterprise Tracker. The second half of her emerging job would be to collect performance measurement data on behalf of the CIOC.

Mike presented a "Certificate of Appointment" to Nancy McIntyre recognizing her as the Chairperson of the IT Performance Management Community of Practice on behalf of the CIO Council.

ACTION:

Invite Theresa Masse and Nancy McIntyre to attend the September 13th meeting to discuss performance measures.

Software Association of Oregon – Preplanning

Mike led the discussion on the upcoming presentation by the Software Association of Oregon featuring John Tortorici. The presentation will focus on: potential benefits of interaction between the CIOC and the Software Association of Oregon; next steps in developing that interaction; determining how we could move forward to broaden the approach in Oregon. Members highlighted areas they would like to discuss with the group.

IRMD Re-organization/State CIO

A nationwide State CIO recruitment process will begin in September. The goal is to have the State CIO on board by December 2006 or January 2007. An Interim State CIO will be announced at the end of August.

Mike distributed a handout outlining the IRMD re-organization. Creation of the State Data Center was the catalyst for reevaluation of enterprise IT services and governance in the state. The purpose of the review was to ensure that the business and organizational model being used was appropriate. The decision was made to separate IRMD's service-provider functions from its governance, planning and policy functions. The new name for IRMD is the Enterprise Information Strategy and Policy Division (EISPD).

Final phases for the reorganization will occur in September. Enterprise Security, Enterprise Business Continuity Planning, E-Government, Enterprise Planning and Policy, GEO, and Strategic IT Investment Management will remain under the State CIO.

ACTION:

Mike Zanon will review the IRMD Reorganization at the CIO Council meeting next week.

Enterprise Action Plan Next Enterprise Project

Scott Riordan distributed a handout for the Digital Government Initiative (available on the Intranet). Members discussed the role and value of such an initiative. Kris Kautz has been working with the Administrative/Business Services Directors group to begin to jointly develop an action plan and determine how to build a partnership with the CIOC to create efficiencies across state government. The discussion continued about the essential role and value of such an initiative. Scott suggested at least three agency heads be recruited to assist in the drafting a Digital Government Initiative in concert with the CIOC and Administrative/Business Services Directors group. The objective of agency head involvement is to secure enduring sponsorship thus making the strategy executable.

ACTIONS:

Scott will attend the next Administrative / Business Services Directors meeting. Scott will create a draft and to present at the next CIO Management Council.

Meeting adjourned at 12:00 p.m.