

MINUTES

CIO Management Council



Meeting Date: May 20, 2009

Attendees: Dugan Petty, Ben Berry, Julie Pearson, Trygve Larson, Dorothy Oliver, John Koreski, Baron Rodriguez, Troy Rutten, Theresa Masse, and Rick Howard

EISPD Staff: Stacie Younk, Scott Riordan, and Charlene Wood

Dugan Petty called the meeting to order at 10:30 a.m.

Approval of Minutes – Agenda Overview – Dugan Petty

The May 6, 2009 draft minutes were approved as amended.

ESO – Progress Report Addressing SOS Audit Findings – Theresa Masse

Handouts: *Enterprise Security Architecture and Information Security Vulnerability Assessment Plan*

Theresa said in response to the SOS audit report ESO has completed an Enterprise Security Architecture and an Information Security Vulnerability Assessment Plan. ORS 182.122 requires agencies to report the results of any vulnerability assessment, evaluation, or audit conducted by the agency to DAS. ESO is responsible for information security system vulnerability assessments of Executive Branch agencies for the purpose of evaluating and responding to the susceptibility of information systems to attack, disruption or any other event that threatens the availability, integrity, or confidentiality of information systems of the information stored in information systems. The ESO defines a vulnerability assessment as the formal description and evaluation of the vulnerabilities in an information system. Information systems are defined as computers, hardware, software, storage media, networks, operational procedures and processes used in the collection, processing storage, sharing or distribution of information within, or with any access beyond ordinary public access to the state's shared computing and network infrastructure. Individual vulnerability assessments performed under this plan may range in scope to include any subset of one or more information systems and one or more aspects of those information systems. The assessment process begins with the identification of a potential problem, followed by a structured analysis and then a plan to track and control the results of the analysis. Central to a successful assessments engagement is the open honest, yet controlled communications among the participants and the executives that have sponsored the engagement. Security audits can be provided by a third party or internally. All reports submitted will be treated as confidential, noting that the report is exempt from public records. The Statewide Information Security Vulnerability Assessment Plan was completed and presented to the Enterprise Information Security Advisory Board (EISAB) and the DAS Director last week. The close date for comments will be May 22. Theresa will share the results with the CIO Management Council and the CIO Council.

Theresa said because of the SOS Audit, ESO would complete a draft enterprise security plan to submit to the EISAB in June. The domain standards will have an impact on the different agency systems and ESO will work collaboratively with the agencies to grandfather them. The standards are broad, due to the difference in the agency size. Theresa complimented the Department of Justice (DOJ) and their staff on the interpretation of ORS 182.122.

Dugan highlighted that a collaborative discussion would be held with the CIOC members and stakeholders before completing the final report in September.

Action: Theresa Masse will report the progress of the SOS audit report findings at the next CIO Council

Quarterly DOJ Report on IT Related Issues – Terry Meehan

Terry Meehan and Mark Williams reported that they are seeing more failed procurements. Terry pointed out the need for more flexibility in the procurement documents. The end users on the negotiation team need to be involved and provide meaningful participation. There is still a need for form development and IT terms and conditions. Greater flexibility is needed in the procurement process and procurement training, with the emphasis on greater flexibility. DOJ is launching and revising the model rules and Terry invited CIO participation. Mark pointed out that the current model rules need to have more flexibility. Terry pointed out that the IT community needs to recognize what they need to own and what not to own as this drives up the cost and turns away opportunity. Terry would like to target IT in the model rules that identify the stress points on the forms selections. Terry pointed out that there is still a need for training on the IT terms and conditions.

Dugan clarified that by authority, DAS develops the rules for Executive agencies, and DOJ develops rules for local governments that are not covered by DAS.

Ben Berry and Rick Howard agreed to participate in the DOJ sponsored IT focused Model Rules committee. Dugan would like to include the OAGITM members as well. Dugan will compile the participant's names and forward to Terry.

DAS/EISPD Ways and Means – Dugan Petty

Handouts: *EISPD Budget Cuts and Budget Notes*

Dugan distributed an EISPD budget cuts handout to the members. Three core functions have been eliminated from the DAS/EISPD budget; BCP, Racf, and the I&AM project. The draft items EISPD is moving forward on will be distributed when received. The EISPD business plan will include an E-Government delivery system and currently has a transition team in place. EISPD is executing against the cost savings measures as identified for LFO to demonstrate how IT is helping to manage state government.

Dugan discussed the DAS IT Related Budget Notes for 2009 -11. The budget note states that the Legislature is concerned about how effectively DAS is performing as the state's leader in IT planning, management, and policy development. DAS has been directed to take the following actions during the 2009 – 11 biennium.

- Update Oregon's Enterprise Information Resource Management Strategy with a focus on improving statewide IT budget and project controls and oversight, identifying strategies to optimize existing IT infrastructure investments and managing state IT operations in a more cost effective and efficient manner. The updated strategy should include benchmarks, deliverables and data that will be used to inform the 76th Legislative assembly on progress being made toward achieving cost savings and efficiencies.
- Develop and implement an Enterprise IT Security Plan and a report on the department's progress toward addressing the SOS audit finding related to the DAS EISPD/ESO and the SDC.
- Develop a DAS EISPD E-Government program transition plan that describes the planned future operating model, and the steps, measures of success and timeframe required to complete the programs' transition.

Policy Timeline Review – Dugan Petty

Handout: *Policy Timeline Review*

Due to time constraints, this topic was not discussed. Sean McSpaden created a detailed handout for the CIO's to review. Please see handout for the details.

Roundtable – All

Ben Berry asked about the NextSource and MSP contract. Ben would like a survey of the customers that use MSP and a list of the vendors. Baron responded he is a member of the workgroup and will provide the CIOMC with further information. Baron will send a written update to Charlene to forward to the CIOMC. Ben will send Dianne Lancaster and Baron Rodriguez the letter of concern written by Cindy Miller, ODOT.

Action: NextSource and MSP contract to be added to a June CIOMC meeting

Action: Baron will provide the written workgroup update to Charlene for distribution to the CIOMC

Action: Ben Berry will send the letter of concern to Dianne Lancaster and Baron Rodriguez

Dugan reported that House Bill 3420 is on the House Rules agenda on Tuesday.

House Bill 2145 and House Bill 2146 will be heard on Friday.

House Bill 2500 will be heard on Friday with potential amendments.

Dugan adjourned the meeting at noon

Next meeting:

June 3, 2009

10:30 – noon

DAS Executive Building

155 Cottage St NE

Conference Room A