

# MINUTES - Draft

## CIO Management Council



**Meeting Date:** June 3, 2009

**Attendees:** Dugan Petty, Bob DeVyldere, Ben Berry, Albert Gauthier, Jeff Bustos (for Julie Pearson-Ruthven), Dorothy Oliver, John Koreski, Baron Rodriguez, Troy Rutten, Theresa Masse, and Ed Klimowicz (for Rick Howard)

**EISPD Staff:** Sean McSpaden, Wally Rogers, Scott Riordan, and Charlene Wood

**Guests:** Dianne Lancaster and Melissa Canfield, DAS/SPO

Dugan Petty called the meeting to order at 10:30 a.m.

### Approval of Minutes – Agenda Overview – Dugan Petty

The May 20, 2009 draft minutes were approved as amended.

**Action:** John and Dugan would meet with Brian Conway to discuss the broadband connectivity.  
Update: Carol Zielinski is working on contacting Brian to schedule the meeting.

### MSP Contract Update – Dianne Lancaster and Melissa Canfield

Dianne Lancaster spoke about the Managed Service Provider (MSP) contract re-solicitation. SPO is using lessons learned to retool the MSP project. The new solicitation will bring benefit to the state and will control costs. Dianne pointed out that the vendors had 4 or 5 concerns, which have been addressed. SPO is continuing to meet with the vendors to discuss the progress. Dianne thanked Ben Berry for the letter dated May 27, 2009, that spoke about the rotation process. Dianne pointed out that the rotation process has not changed and the rumor that SPO changed the rotation is not true.

Dianne stressed that any NextSource/MSP communications agencies receive be forwarded to Gayle Carter for tracking. The rotation is the top ten resumes that are sent to the agency for review. The agency then selects from the first ten resumes or returns them to NextSource and requests ten more. The IT MSP workgroup has discussed the possibility of increasing the resume pool number from 10 to 20. Dianne requested CIOs to contact Gayle Carter if they would like a representative on the MSP workgroup. Dugan pointed out that the MSP contract, as it has been established in Oregon, shows leadership especially in the area of staff augmentation. The MSP contract has been submitted to NASCIO for consideration for an award. It is important that we continue to work together to preserve the MSP contract as it has proven to be an effective tool. It would not be beneficial to go back to the way we were without the MSP contract.

### Broad Band ARRA Grant Proposal – John Koreski

Steve McCartney met with John Koreski to discuss CIO interest in submitting a grant for federal stimulus money for broadband connectivity in remote areas. Steve would like a committed customer to add to the grant. John asked the members if there was any agency interest in pursuing the broadband connectivity for the remote areas.

The members discussed the agencies that are currently using the SDC for broadband services and if it would be cost effective to join the grant. The project is an opportunity from a private company that would remove the construction costs of remote area broadband access. Dugan spoke with Bryan Conway for his sense of the grant and where PUC is at in the process. The governor's office is completing an RFP for broadband mapping

and is waiting for the definitive requirements from the federal government. The key components of the broadband mapping will be completed by the end of the month. This is a private company that is making the request. The members agreed not to move forward on the ARRA Grant Proposal.

**Action:** John and Dugan would meet with Brian Conway to discuss the broadband connectivity.

## **EISPD Reductions – EISPD Managers**

Handouts: *Enterprise Information Strategy and Policy Division BN 0911 Service Level Reductions*

Sean McSpaden, Deputy State CIO, IT Investment and Planning (ITIP), reported that ITIP lost 2 positions, the ITIP section manager and one planning and policy analyst. The bulk of the manager's duties will move to the Deputy State Chief Information Officer. The changes will likely result in delays for certain functions, the most visible being the enterprise IRM strategy and associated tactical plans. As other staff assume these duties, their capacity to provide agencies with IT oversight will lessen, especially during the first quarter of each fiscal year, peak inventory season. The loss of the planning and policy analyst will affect legislative coordination and external communication and eliminate the division's ability to maintain the state asset inventory and project information. Sean is looking to fund this position as either a job rotation or limited duration.

Theresa Masse reported the Enterprise Security Office reductions include the elimination of the Enterprise Identity and Access Management program and staff, representing \$4 million in savings. The program's purpose is to provide state agencies with a standard method for authenticating IT users and authorizing access to state information. The application's design included scalability, to accommodate employees and eventually citizens and business partners. Once fully implemented, it would have provided simplified sign-on to IT systems, streamlining electronic access as more government programs move to electronic processes. (Three agencies had integrated applications or directories into the enterprise application thus far.) Without this program, each agency must manage its own system access and user identification in line with statewide standards that the ESO issues.

Another cutback in the ESO will result in elimination of a business analyst position that focused on training, consultation, and outreach to agencies. The reduction will reduce the ESO's ability to develop templates and resources for agencies, slow down response times to agency requests for guidance or information, especially in the area of implementing policies and reviewing security plans, thereby reducing the level of customer service the ESO can provide. Alternatively, agencies could establish, manage, and staff interagency work groups to address information security issues and compliance with enterprise policies. Agencies also can contract with a vendor to assist with various aspects of their security program.

Included in the cutbacks in EISPD is the elimination of the Enterprise Business Continuity Planning program and staff. Since its creation, the program has provided oversight, guidance, and training to agencies on how to develop, maintain, and test BCP plans. Agencies will still follow the statewide policy regarding BCP, but DAS will no longer provide central support or coordination. Agencies now must decide how to collaborate, identify, and address inter-dependencies in their BCP plans. In addition, they must address a statewide component: identifying and prioritizing the programs and services to resume at the state level, which will require coordinating with the Governor's Office, Office of Emergency Management, statewide service providers within DAS (i.e., payroll, facilities), local government, and other business partners who provide services on behalf of the state.

Agencies can independently establish, manage, and staff an interagency work group to address the many challenges of maintaining and testing their plans, as well as to tackle areas such as inter-dependencies and statewide concerns. Agencies can also contract with a vendor to assist with BCP planning, testing and maintenance.

The changes in Oregon's E-government program include eliminating one position for a program analyst with a focus on research and analysis and responding to agencies' requests for service. The program will undergo a transition during the 2009-11 biennium, which the E-government Advisory Board will oversee. The functional requirements of the section may change dramatically under a new operating model. E-gov will still need staff

resources to accomplish research, analysis, and planning during the transition, but will rely on the IT Investment and Planning section to assist.

Wally reported Oregon.gov ranks second among America's very best, according to a recently released survey conducted jointly by three major institutions. The survey evaluated the Web sites of all 50 state governments and graded them on such factors as security and privacy, usability, content, and citizens' response and participation. Only Maine's Web site outscored Oregon's in the overall ratings, but only slightly. The full report is available at: <http://andromeda.rutgers.edu/~egovinst/Website/PDFs/US%20State%20Survey%20%28Full%20Report%29.pdf>

The office of the State Chief Information Officer will reduce its administrative staff by one position. Reassigning such duties as reception, accounts payable and receivable, coordination of training, travel, and safety will diminish the ability of administrative staff to support the state's various IT governance bodies, the division's program managers and EISPD's external customers.

### **Fast Track Planning – Dugan Petty**

The Fast Track Planning Report has been submitted to the ABSD and the CIOC for review. The responses are due back Friday. Seven CIO's, 2 ABSD members, and one CIO/ABSD member have responded so far. The results will be compiled for review before the final report is submitted to LFO

### **Legislative Update – Dugan Petty**

**House Bill 2145A** – EISPD housekeeping bill, public hearing on June 1, 2009, do pass recommendation.

**House Bill 2146A** – E-government fee assessment, on May 26, 2009 assigned to Subcommittee on General Government

**House Bill 2380** – Creates task force on school computers and digital technology. Directs task force to determine costs of and identify obstacles to providing laptop computers or digital technology to kindergarten through grade 12 public school students. Public hearing held on May 26, 2009.

**House Bill 2867A** Requires contracting agency before conducting procurement for services that exceed specified amounts to demonstrate by specified means that performing services with contracting agency's own personnel and services is not feasible or to demonstrate by means of written cost analysis that contracting agency would incur less cost in procuring services than in performing services with agency's own personnel and resources. Applies requirement to local contracting agency that authorizes certain entities to procure services. Creates exception. Do pass recommendation and printed A-engrossed. Referred to Ways and Means by Speaker.

**House Bill 3158A** – Creates the Oregon Broadband Advisory Board. HJR6 companion bill. Public hearing held on May 20, 2009.

**HJR6** – Expresses policy of state to improve broadband availability and to encourage utilization of broadband applications for benefit of Oregonians and Oregon communities. Do pass recommendation and referred to Rules by prior reference on April 27, 2009.

### **IT Job Rotation Clearinghouse – Sean McSpaden**

Sean provided a IT Job Rotation Clearinghouse Website demonstration at Oregon.jivespace.com. EISPD worked collaboratively with DAS/HRSD to obtain training records. The Website includes sample job rotation templates, policies, and agreements for agency use. The Website was created in response to a request from Representative Riley. Dugan will meet with Representative Riley to demonstrate the Website.

Dugan adjourned the meeting at noon

**Next meeting:**  
June 18, 2009  
1:00 – 2:30 p.m.

DAS Executive Building  
155 Cottage St NE  
Conference Room A