

# MINUTES

## CIO Management Council



**Meeting Date:** June 18, 2009

**Attendees:** Dugan Petty, Ben Berry, Troy Rutten, Julie Pearson-Ruthvan, Bob DeVyldere, and Ed Klimowicz (for Rick Howard), and John Koreski

**EISPD Staff:** Wally Rogers, Scott Riordan, Charlene Wood, and Stacie Younk

**Others:** Lena Ferris (SPO)

Dugan Petty called the meeting to order at 1:00 p.m.

### Approval of Minutes – Agenda Overview – Dugan Petty

The June 3, 2009 draft minutes were approved as revised.

**Pending action:** Dugan and John to meet with Brian Conway to discuss the Broadband remote access.

### Legislative Update – Dugan Petty

Dugan reported that **House Bill 2145** has been approved by both House committees and will go before the governor for signature.

**House Bill 2146** has passed the Ways and Means committee and will go to the Senate for Final Vote.

**House Bill 2500** has passed the House and will move to the Ways & Means Committee.

**House Bill 3158** creates the Oregon Broadband Advisory Board, and has passed through the house and will be heard on the Senate floor.

### Fast Track Planning Report – Dugan Petty

Dugan thanked everyone for their feedback and comments on the Fast Track Planning Report. The draft report will be completed and sent to the Legislative Fiscal office before the legislative session adjourns. Scott reconciled the comments between the CIO Council and Administrative Business Service Directors and there was not anything that was drastically conflicting. Dugan met with Dianne Lancaster to discuss the two concepts that deal with the procurement issues that need to be resolved before we can move forward on the concepts. SPO would like to hold the authority close and Dugan believes this would be the substance about the brokering piece. Dugan is arranging a meeting with Dianne Lancaster, Bob DeVyldere, David Almond, and Julie Pearson-Ruthvan. Dugan has captured the concerns SPO has and sent them to Dianne for review. The document will be sent out as a draft if he does not receive a response from Dianne on Monday.

The two concepts that came out of the report, (1) inventory of the business needs to complete an opportunity assessment (2) renegotiating the contracts. We need to determine the big opportunities are and go after them. The members discussed how to get through the first levels. Dugan pointed out that we need to identify and build the charter, determine what the potential savings are and define the opportunities. The Fast Track Planning Report will be sent to LFO and the CIO Council next week.

### Inventory Business Needs for IT Services – Julie Pearson-Ruthvan

Julie asked what are the greatest needs of the agency and how do we best gather those needs? Before we

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offer software as a service or brokering contracts, we need to determine if there is a need for this at the agency level. The biggest concern is how to make the survey simple and to define what the next steps would be.

Julie pointed out that we could ask what the agencies are thinking about in the next two years, what is included in their strategic or business plan so we can start matching up the critical mass and moving from there. Looking for the areas where there is commonality and high opportunity for collaboration between the agencies. Dugan pointed out that with the information gathered the agencies could achieve better contract pricing and business process improvement.

Julie asked for discussion on different ways to gather information and work collaboratively with other agencies to make this work. Dugan suggested the CIOMC members form a workgroup. Using a workshop approach to build collaboration between the agencies. Have strategic objectives that would drive this and determine the common needs of the agencies. Determine how we are alike and how best to leverage this. Outline the information needed rather than doing a survey. John pointed out that the mainframe consolidation workshop went very well with Ben as the facilitator. Perhaps we should have hold a workshop.

Bob suggested holding a vendor presentation, set up a one-day vendor fair with the vendor paying to participate. Bob has contacted Kris Kautz for involvement from the business side. Asking the vendors what is available for government to make business more efficient. Have the vendors' present services/products that are available for government. Identify the categories that the agencies are interested in and provide this information to the vendors. It was suggested to hold the workshop before the vendor fair in September.

Julie, Troy, John, Scott, Rick, and Lena will create a team to design the survey or the workshop. Ben will discuss with Julie the possibility of leading the workshop.

### **Collaboration Tool Contract – Wally Rogers**

Wally reported a group has been formed to discuss what the next steps should be for the collaboration tool contact. Wally proposed to ask the E-government advisory team to extend the Collaboration Tool contract until the E-government contract is renewed. Wally asked for and received CIOMC member approval to extend the collaboration tool contract until the E-government contract is renewed.

Dugan adjourned the meeting at noon

#### **Next meeting:**

July 1, 2009

10:30 – noon

DAS Executive Building

155 Cottage St NE

Conference Room A