

Attendees: Dugan Petty, Rick Howard, Kathryn Naugle, Sandy Jefferson, Ben Berry, John Margaronis, and Dorothy Oliver

EISPD Staff: Sean McSpaden, Nick Betsacon, Matt Matson, Dennis Wells, and Charlene Wood

Other Staff Present: Dianne Lancaster, Melissa Canfield, Gayle Carter, and James Moerning (DAS SPO)

Dugan Petty called the meeting to order at 10:30 a.m.

Approval of Minutes

Motion: It was moved and seconded to approve the December 5, 2007 minutes, as revised.

IT MSP Program Status Report – Dianne Lancaster

Dianne Lancaster reported the issues surrounding the Managed Service Provider (MSP) contract has to do with 'scope and intent.' The IT MSP is a convenience contract following established procurement rules. IT MSP was conceived to support and enable short duration projects. The contract was not intended to include or allow projects for or with ongoing maintenance and support that last many years. There are two components to the MSP – Deliverable-based Statement-of-Work (SOW), and Staff Augmentation.

SPO is seeking assistance and feedback from the CIOMC to determine what would work to fill the longer term needs. Please send comments to Melissa Canfield or Dianne Lancaster.

Melissa stated that two (2) years was presented to the work group as the definition of short duration or temporary. The work group has pronounced the reasons why "temporary" should or should not mean 2 or 3 years. Melissa does not want to create a labor issue, but wants the information for the agencies to be consistent. SPO researched nationally for a definition for "temporary". Dugan suggested the Management Council Members send their definition of "temporary" to Melissa. SPO reported that they have received some justification and expects to receive additional information.

The maximum term of the price agreement is five years. There are two years left on the contract. So, any agreements executed by the MSP can not exceed the remaining term of the contract agreement. Doing so would put the prime vendor at risk (not a business position or decision they would be willing to assume).

The MSP position rate-cards are routinely reviewed and are based on the market. There are one hundred and twelve vendors on the MSP contract. We are on the 4th rate increase. Skill sets were added, and amendment 5 will add a 4th level to the rate card with specialty skill sets. The new rates and amendment 5 will be ready by January 31, 2008.

Dugan expressed concern that the skill set is so narrowly defined that the agency can not get the skill set that is required. The fourth amendment will include the changes requested from the SDC. The SDC was not around when the MSP contract was written and we are now including the needs of the SDC. Melissa said that SDC asked for 11 skill sets to be added to the contract.

The workgroup is working on process documents to aid the end user. James distributed a handout with a broad overview of the comments received from the work group. A contract input survey was sent out to customers. The major theme of the survey analysis was concern over the rates. Another concern

was to improve the online TAMS resource system that is managed by NextSource. The workgroup will discuss the results of the survey with NextSource.

Melissa said SPO has worked on upgrading the ORPIN system. There was duplication of effort between TAMS and ORPIN. This has been corrected since the latest upgrade to ORPIN. There is still a little duplication of effort, but not what it used to be.

Melissa reported that SPO is working on the 5th amendment to the IT MSP contract. Melissa will provide more detail at a future meeting in January. Melissa will work towards reconvening the technology refresh committee in January.

Dugan will send a letter to SPO stating the CIO Management Council feed back, interpretation and the terms under the contract and reviewing the overall risks. Additionally, the Management Council would like to propose that Project Managers have a term that is equal to the length of the project.

Action: Dugan will draft the letter and send to SPO with a copy to the CIOMC

Action: SPO will provide further updates to the contract amendment at a CIOMC January meeting

Action: SPO will provide an update to the CIO Council meeting in February

Enterprise Information Resource Strategy Tactical Plan – Sean McSpaden

Sean McSpaden reported the tactical plan will be presented to the CIO Council for their input. After meeting with the CIO Council the EIRMS Steering committee would reconvene for a final review before holding a joint meeting with the ABSD/CIOC.

EISPD Policy Option Package Feedback – Dugan Petty

Dugan distributed the POP agency summary comments EISPD has received from five agencies. Dugan thanked all those that responded. The summary is accurate. Dugan reported the I&AM forum had a good number of participants. We will be holding a technical forum this Friday. At a previous meeting, Marc Williams commended Dugan on the work completed on the EISPD POPs. The POPs are in alignment with the tactical plan. This is a way to create and develop a valued relationship between agencies.

Action: Dugan will send the POPs summary comments to the CIOMC members.

The meeting adjourned at noon