

Chief Information Officer Council – Meeting Minutes

February 6, 2007

approved 3/6/07

The Chief Information Officer Council met at 2:00 p.m. at DAS West, 155 Cottage ST NE, Salem.

Council Members Present: Jeff Marecic, Ben Berry, Royce Trammel (for Dan Adelman), Dennis Wells (for Bill Crowell), Bob DeVyldere, Sandy Jefferson, John Koreski, Toni Rogers, John Margaronis, Stan McClain, Kathryn Naugle, Jon Dolan (for Curt Pederson), Dugan Petty, Baron Rodriguez, Jim Roys, Julie Pearson, Bret West, Shelly Wiles, Sarah Gates and Julie Bozzi

EISPD Staff Present: Cy Smith, Sean McSpaden, Scott Riordan, Theresa Masse, Christine Samples and Charlene Wood

Others Present: Gerald Fahrenkopf, Dennis Wells, Tim Avilla, Nancy McIntyre and Sean Lowry

Review of Agenda

Jeff Marecic reviewed the agenda for the meeting.

1. Approval of Minutes/Action Item Follow Up – Jeff Marecic

Minutes were approved as revised.

2. IT Performance Management – Nancy McIntyre

Nancy McIntyre presented the IT Performance Measurement Model. Nancy requested approval from the CIOC to continue the IT Performance Management Community of Practice. Nancy reported that phase one of the IT Performance Management pilot project was completed. The model is a continuous cycle of measuring performance and allows for enterprise wide activity. The framework provides the areas that will be assessed.

The second phase was to create a high-level definition of what IT Performance Management would encompass on a state-wide basis. The IT Performance Management Framework has been completed. Nancy gave an overview of the IT Performance Management framework which is posted on the intranet.

[https://intranet.egov.oregon.gov/sites/DAS/IRMD/CIOC/meeting_materials.jsp#Meeting_Schedule Documents](https://intranet.egov.oregon.gov/sites/DAS/IRMD/CIOC/meeting_materials.jsp#Meeting_Schedule_Documents)

Discussion: This is a way to present the information required in our presentations to the Ways and Means committee. The legislature is interested in comparing multiple agencies at one time. This is a business process and the alignment and measurement of the process. The maturity model is in the infancy of what we can do with it. The alignment of the goals is COBIT compliant. This framework certainly fits into the business plan. If this is the right direction, then the group will look to ITIL and COBIT models in order to create alignment.

Nancy reported that the charter has been completed. Agencies need to step up and say they want to include the framework in their business process and strategic planning.

Ben Berry suggested that this would be a good presentation for the Administrative Service Managers Group in order to gain an understanding and awareness.

Action: Nancy will bring back the revised next steps to the CIOC meeting in March.

3. Real ID / SB640 – Ben Berry & Gerald Fahrenkopf

Gerald Fahrenkopf (Manager DMV Applications Development) presented an overview of Biometrics (SB 640) and the Federal Real ID Act which were approved in 2005. The purpose of Senate Bill 640 is to address the growing problem of identity theft and fraud in Oregon by requiring the collection and verification of biometric data prior to issuance of an Oregon ID. Senate Bill 640 was supported by the Regional Economic Crime Investigation Center which is composed of local, state, and federal law enforcement agencies and member of the private

sector.

The collection of digital photos allows facial recognition and verification of identity before issuance of photos. Interim cards issued at field offices will be valid for up to 60 days. Laminated cards with security features are mailed to customers from a secure production facility within 5-7 days. Biometric data will only be available to employees acting in an official capacity and to law enforcement agencies and will be fully operational on July 1, 2007.

Advantages to central issuance include: allowing additional time to verify identity; delaying of card issuance if fraud is suspected and cards are produced and issued from a secure facility in a controlled environment. Considerations of central issuance include delaying the issuance of driver's license and identification (DL and ID) cards to customers; increased cost to customers; additional personnel required for the facial recognition process and suspected fraud cases; and encrypted data line to the card production facility.

Federal Real ID Act

The Federal Real ID Act was signed by President Bush on May 11, 2005 to strengthen the Driver's License and Identification card process. This requires minimum standards set for federal use of driver license or identification cards. The Federal Department of Homeland Security will issue regulations defining the minimum standards. The minimum standards will include a common machine-readable card technology; evidence of lawful status in the U.S. (legal presence); verification of identity documents with issuing agency – SSN, immigration, passports, birth certificates, military; technology to capture digital images of identity source documents (retain for 10 years); DMV employee training on fraudulent document recognition; electronic access to Oregon motor vehicle records by other states.

9/11, threat of terrorism, tighter national identity standards; verification of identity documents, national standards for driver licensing, identity theft concerns, check, credit card and bank fraud, sharing of driver records between states and eligibility standards for public services are driving the need for these changes.

4. GIS Standards - Cy Smith

Cy Smith presented the Rationale and Plan for Declaring Environmental Systems Research Institute (ESRI) Products as the Statewide Geographic Information System (GIS) Software Standard to the CIO Council for review and comments. The goal is to set the ESRI software suite as the GIS software standard for Oregon state government. The use of common GIS software is essential to successfully enhance the state's ability to share and manipulate data in the most efficient and effective means possible.

The ESRI suite of GIS software forms the technical architecture and computing platform for the Oregon Geospatial Data Clearinghouse, which is hosted at the State Data Center and managed by the Geospatial Enterprise Office.

All agencies throughout the state enterprise develop and share geographic information in support of their missions and mandates. Agencies are required to use GIS data not only from their own agency and data structures, but must draw GIS data and information from other governmental agencies, from distributed network locations and in various formats.

DOJ has instructed us that the correct procedure for DAS to set statewide standards under ORS 291.038 is by administrative rule.

Ben Berry clarified that it is a discussion document not a request for a decision from the CIOC today.

Action: Jeff requested comments to be e-mailed to Dugan Petty.

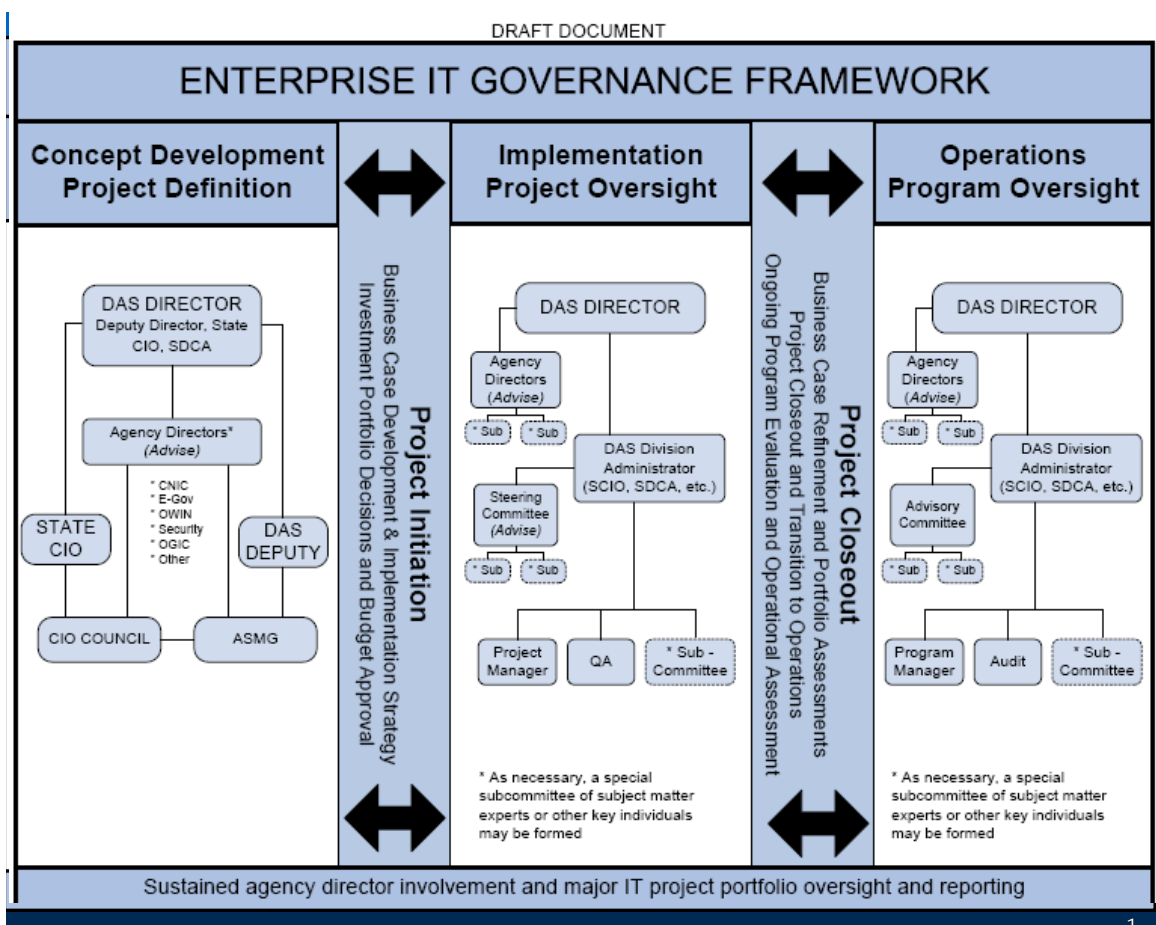
Action: Cy will bring the draft rule to the CIOC for comments and review when completed.

5. EIRMS Update – Dugan Petty and Scott Riordan

Dugan Petty provided a summary of the history of the EIRMS update process. The EIRMS Vision is: Oregon Government services are optimized through the innovative use of information technology.

Goal 1 is to “effectively plan and execute government IT projects” with 4 objectives. Goal 2 is to “ensure adequate state government management information and decision support capabilities” with 4 objectives.

Goal 3 is to “optimize the efficiency and cost effectiveness of government infrastructure and services” with 5 objectives. The Enterprise IT Governance Framework diagram is divided in three panels. Left panel includes concept development and project definition; middle panel includes implementation project oversight and the right panel includes operation program oversight.



Dugan met with Representative Riley to discuss the strategy and is expecting to receive comments from Representative Riley tomorrow. Scott Riordan has efficiently tracked all the changes that have been made to the strategy. The publish date for the EIRMS is February 28th.

6. State CIO Selection – Dugan Petty

Interviews will be conducted with two candidates, ASMG and the CIO's on March 1st. The morning meeting will be for the CIO's to interview the two candidates. The afternoon of March 1st, the EISPD Management staff will meet with the candidates and then conduct tours of the EISPD, the Capital Building and the State Data Center. On March 2nd the candidates will meet with DAS Director, Lindsay Ball and the Agency Heads.

7. Oregon InnoTech and the CIO Summit – Sean Lowry

Sean Lowry requested the CIOC members provide input on the topics for the [Oregon InnoTech and CIO Summit](#) to be held on April 25th – 27th at the Oregon Convention Center.

Nomination forms for the 2007 IT Executive of the Year award hosted by the Society for Information Mangement were distributed. Please submit your nominations or topic suggestions to Ben Berry, Baron Rodriguez or Sean Lowry.



Microsoft Word
Document

8. Agency Sharing/Roundtable – All

Jeff announced that he will be leaving state government and Ben Berry will take his place as the CIOC Chair. A new Vice-chair will be announced in the next few weeks.

The meeting was adjourned at 4:00 p.m.