

Chief Information Officer Council – Meeting Minutes

June 26, 2007

approved July 24, 2007

The Chief Information Officer Council met at 2:00 p.m. at the Public Service Building 255 Capitol St, Basement Room A.

Council Members Present: Ben Berry, David Almond, Vikie Bailey-Goggins, Ken Sigesmund, Rick Howard, Bob DeVyldere, Sandy Jefferson, John Koreski, Lloyd Lowery, John Margaronis, Kathryn Naugle, Dorothy Oliver, Jan Dean, Jim Corbett, Jill Peterson, Dugan Petty, Bret West, Shelly Wiles, Marc Williams and David Yandell

EISPD Staff Present: Sean McSpaden, Scott Riordan, Nick Betsacon, Paula Newsome, Darren Wellington, Ed Arabas, Theresa Masse, Rick Retzman, Rony Sitorus, Matthew Harris and Charlene Wood

Others Present: Jack Doyle, Dennis Wells and Tim Avilla

Review of Agenda

Ben Berry reviewed the agenda for the meeting.

1. Approval of Minutes/Action Item Follow Up – Ben Berry

Minutes were approved as presented.

2. Enterprise Information Resource Management Strategy and Next Steps – Ben Berry & Dugan Petty

Dugan introduced the EISPD Promise Interns, Matthew Harris and Rony Sitorus. Matthew is working with the Electronic Records Management System Community of Practice and Rony is working with Business Continuity Planning.

The next steps for the Enterprise Information Resource Management Strategy will be to review the comments and recommendations from today's meeting and then finalize the strategy.

Scott Riordan will develop the tactical action plan. The tactical action plan will be completed by August 2007.

3. Agency Sharing / Roundtable – All

*Submitted by Doug Juergensen.....*Oregon Department of Fish and Wildlife (ODFW) is nearing the implementation of their new Point of Sale (POS) licensing system after more than two years of work and dedication by a core team of 12 individuals. This new system integrates a substantial number of business processes directly with agent license sales in a single seamless product. ODFW anticipates a limited introduction of the new system with the first terminal in production at ODFW HQ on July 10th. A small pilot implementation will occur in late July followed by a full implementation in August 2007. The existing POS system will be decommissioned September 1st. Internet sales will begin later this year prior to the 2008 license sales.

John Margaronis reported that Lottery is replacing their traditional gaming system within the next 16 months. Lottery is also implementing a new Customer Relationship Management system and ERP system later this year.

Rick Howard reported that the Department of Human Services, Office of Information Services met with a delegation from Botswana to discuss strategic planning and issues. It was a great educational exchange opportunity for everyone.

Bret West shared a handout for PC Helps. DAS has participated in the PC Helps pilot to provide user support to software applications (i.e., Word and Excel) through the help desk. The CNIC Governing Committee adopted rates for the SDC. Bret will share contact information and anticipated budget impacts with the agency heads in the next few weeks. Please contact Peter Lundberg or Bret West for further information.

Bret West is working with DOJ and SPO to resolve unpaid invoices due to consolidation. Our goal is to have everything paid to IBM by June 30th.

Sandy Jefferson requested information on Web based IT orientation for temporary employees. Sandy is seeking training that is cost effective. Please contact Sandy if you have used this type of training.

Dorothy Oliver reported that DCBS is working with their Information Resource Steering committee on 2007 POPs and Exchange. DCBS has been collaboratively working with EISPD on the e-permitting project.

Kathryn Naugle reported that Employment is working with their Governance committee to prioritize their initiatives. Employment has summer interns working on their IT strategic plan, replacement strategy and performance metrics.

Jill Peterson reported that Oregon Youth Authority main technology project tracks youth plans.

Marc Williams reported that Justice has signed a contract with Open Text.

Lloyd Lowry reported that DPPST is rolling out ATOMS, which enables them to coordinate schedules.

Jim Corbett reported that they held a SANS conference last August and will be working with Theresa Masse to coordinate another one in March 2008.

Ken Sigismund reported that Multnomah County is working on four projects:

1. Work flow initiative to image data
2. Wireless initiative
3. Server environment migrating to a blade environment
4. Web site initiative to create a new one

John Koreski reported that DOC is rolling out their Offender Management System in August.

David Yandell reported that the State Police are recruiting for a CIO.

David Almond reported that Revenue interns are working on the strategic plan, a PDA

business case and help desk procedures using Remedy. A management consulting firm will be hired to conduct a skills and core competency study to assess what will be needed over the next five years.

Dugan Petty reported that the BCP manager interviews are completed and an offer has been extended to one of the candidates. The EISPD business plan will be shared with the CIOMC and CIOC when completed.

Theresa Masse reported the transporting information asset policy has been signed by DAS Director Lindsay Ball.

Ben Berry reported ODOT's Integrated System ERP has been approved. ODOT is making sure that its e-government applications using credit card transactions and POS systems are compliant with Payment Card Industry requirements.

4. OAGITM Summer Conference – Ken Sigesmund

Ken Sigesmund invited the members to attend the OAGITM Summer Conference to be held August 15th in Welches Oregon.

Additional conference information is available at:

http://www.oagitm.org/conferences/07_summer_conference/Conference%20Registration.pdf

5. IT Service Management Project Update – Bret West

Bret West reported that several agencies are participating in the Remedy pilot. We are currently meeting with Column Technology and SPO.

6. Open Source Community of Practice Draft Charter – Bob DeVyldere

Bob DeVyldere requested and received CIOC endorsement of the Open Source CoP draft charter. Marc Williams and John Margaronis volunteered additional resources from their agencies to assist in the Open Source Community of Practice.

7. IT Staff Networking – David Almond & Dugan Petty

David Almond and Dugan Petty attended a Department of Revenue staff meeting to discuss the future enterprise vision. The group discussed the possibility of resurrecting an IT network. David and Dugan requested and received CIOMC approval at the June 20th meeting.

The members discussed options to facilitate agency IT staff networking:

- Use a survey to determine staff areas of interest.
- Network existing professional associations and organizations.
- Create a staff steering committee to develop alternative solutions.
- Sponsor annual conferences.
- Leverage enterprise technology to foster inter-agency communication i.e., forums, wikis, and instant messaging.

David Almond requested and received CIOC endorsement to facilitate IT Staff Networking.

The meeting was adjourned at 3:00 p.m.