

Chief Information Officer Council – Meeting Minutes

January 10, 2006

Approved 2/7/06

The Chief Information Officer Council met at 2 p.m. at the Department of Forestry, 2600 State Street, Santiam Room, Salem.

Council members present: Curt Amo, Stan McClain, Dan Adelman, Ben Berry, Bill Crowell, Bob DeVyldere, John Koreski, Jeff Marecic, John Margaronis, Curt Pederson, Jean Straight, Jim Roys, Marc Williams, Mike Zanon

IRMD staff present: Sarah Gates, Raelynn Henson, Scott Riordan and Scott Smith

Others present: Julie Bozzi and Mark Reyer with the State Data Center, Clint Branum with Corrections, and Tom Boettger with Revenue

Scheduled Agenda Items:

Review of Agenda and Introductions

Stan McClain reviewed the agenda for the meeting.

Added CNIC Update: Julie Bozzi.

1. 2006 Priorities – Priorities for the Council presented and distributed by Stan.

To make the vision described in the 2005-09 IRM strategy a reality. We will evaluate this one year from now.

2. Enterprise Initiatives Update – Scott Smith

Scott Smith presented an update on the E-Government program. The transfer of Shawna Mongillo to another agency has delayed several projects for a short time due to resources. The E-Government Governing board make-up is ready. Scott will be discussing the implementation strategy with Lindsay Ball.

He reported on the Central Business Registry project and how they are working with Secretary of State to resolve issues. The Commerce upgrade migration is due in 10 days. EDS has brought in a project manager that has the project on a 91 point plan and is working to complete the project.

Dept of Revenue will host the E-forms pilot project and determine what is needed from Saber. This pilot is expected to begin in February.

Bob DeVyldere – Update on Adobe Demo

Water Resources gave an Adobe Demonstration on how Water Resources uses adobe forms. There was a large turnout with great interest.

Scott Smith gave an update on discussions with the Saber/Adobe process. He discussed the financial benefit of going to an enterprise license. Some of the issues that need to be discussed are how we add agencies with a current license to an enterprise license and what are the different costs involved based on the number of boxes and the content that they capture?

Discussion came up about other technology that has security issues, like instant messaging. What would the cost be to add agencies to the enterprise license since we currently have a Lotus messenger program. The needs and the amount of demand for different types of messengers from agencies need to be considered.

We need to have audit trail a must for security and public records purposes. We need to determine the market from agencies.

Mark Reyer – State Data Center Update

Mark gave an update on which State Data Center (SDC) projects are currently active. The SDC will have most of the manager's hired in the next couple of weeks. Network and security jobs will be posted in the next few weeks and the operations staff by the end of February. The SDC will wait to hire the server staff until the server's are onsite. We are going to hire for positions authorized in the budget, with the potential to increase hiring at a later date.

Mark spoke about his vision for the State Data Center as an IT utility. For more information, see the February 2006 issue of the CNIC newsletter:

http://www.das.state.or.us/DAS/IRMD/docs/pdf/cnic/newsletters/update_200602.pdf

Some current issues were given showing ways to streamline the amount of licenses and maintenance agreements. We will have a conversation to support enterprise solutions; i.e. E-government. It depends on the infrastructure and management. We do not have the infrastructure, but we are able to support E-government.

Julie Bozzi –CNIC Project Manager

It's been several months since the new update to the CIO Council master project list. Currently we have 12 sub-groups, seven technical sub-groups, five process groups and administration of the projects/ issue management. Some are rolling into other projects. Handout: Strategic Timeline of several projects being run and their timelines. Readiness planning is ready for the security. The three largest agencies will move in by July 17th, but issues with procurement might effect the start-up date.

SDC is now able to manage and monitor the network. Eight staff are dedicated to getting the network up and running. We will have the tape library by the March deadline. Disc storage; we will need the mainframe and tape disc to come in at the same time or all will be late. DAS and Employment will work on detailed migration planning.

We are doing the changes with each agency based on the movement of the servers from DAS, DHS and ODOT. The second series will be DOC, REV, Veterans and all agencies by the end of the year. The plan is to have everything in and operational no later than March 2007.

Project QA; to receive a Tier 3 certification for the building. The second quarter solutions reports the project is of low risk. The Secretary of State is reviewing the plan for any issues.

3. DAS Update – Mike Zanon

The State CIO selection process brought in two of the finalists to meet with. The position was offered to the top candidate and he has declined. DAS may decide to review the original applicant pool a second time; we are not clear what the next step will be.

On January 11th there will be a Business Continuity Planning conference; over 200 people are registered to attend. It will be time well spent and will be on the website for review.

DAS 2007-09 priorities for Policy Option Packages (POPs) for the biennium are under review. Lindsay Ball has formed a group of five directors for input on DAS policy option packages. The IRMD POPs and what is coming from other divisions will be used as feedback. The budget process prompts good discussion for divisions to look at different approaches. Statues are then looked at for what must be done or returned to review for what can't be done.

Legislative Fiscal Office will give an overview of the IRMD strategy, this is baseline framework to give direction and how the projects will be done.

4. Open Source update- Bill Crowell

Many people attended the January 4th Open Source Lab tour in Beaverton and discussed at the CIO Management Council meeting regarding how things work. A discussion occurred on Open

Source and how it can support State Government needs.

Open Source model is a business process: business process that is testing a displayed process to create a model, to create software. The code that is developed and the applications are in the public domain. The business model never had a domain and becomes a lot of code for each specific state. Open source you don't pay as much for the source codes. There are three or four different platforms of the software that have been created.

There is a brown bag lunch at the Oregon State Library on Jan 19th, to discuss the use of open source and the open source community.

Should our goal be to develop a charter to use open source and bring it to the next CIO Management Council meeting. We need to create a Community of Practice for using open source.

Action: Charter proposal to the next CIO Management Council meeting.

Potential things to research

Private/ Public partnerships can be very tricky and they want to be involved a big way.

How do you bring capital onto a project to make it sustainable.

5. Agency Sharing/Roundtable

ODOT: Progress on e-mail archive solution and work on various docs. Holding a meeting with the state Archivist. Ben has updated links for e-mail enterprise.

WRD: Discussed the benefit of doing something more with the GIS utility proposal than the POP that is going forward. There is a need to have greater resources put together to achieve the value and use of GIS in the state. Bob really wanted to see what can be done but there is a short amount of time to get something together. Several agencies are working on the use of GIS. Business partners should come together to speak to reps on GIS and the Agency's CIO's to develop usable products.

DOC: Corrections is working on open source for the desktop. Agency has interviewed for their IS manager. Stan congratulated Clint on his service to State Government and wished him well in retirement.

DCBS: The Enterprise Licensing Project was originally described as a Community of Practice, which came from an executive order from the governor.

Revenue: Imaging forum had a very good discussion about agency needs. There was no consensus for an enterprise process within other agencies. Revenue is moving forward with a plan, we need to look at some of the other projects and contacts who may be working on similar projects. Another result of the meeting was the advantage of sharing information in a more formal way. We should consider posting items on the CIO Council website.

PERS: Last meeting mentioned Cobit and offering a more formal training session with the Secretary of State to see if we will have a training session.

DHS: Core issues in IT base education of financial services to support budgeting and financial services. DHS is working on consistent or accurate reports of budget versus actual. Several people are forming a state of the art review of financial supporting systems. To create more detailed bottom up budgeting, actual versus budget. If anyone can offer any advice or tools for budget concerns, please get back to Bill.

The meeting was adjourned at 4:05 p.m.