

MINUTES



Chief Information Officer Council

Meeting Date: May 12, 2009

Attendees: Bob DeVyldere, Julie Pearson, Steve Poland, Dugan Petty, Curt Pederson, Troy Rutten, Bret West, Theresa Masse, Herb Riley, Ed Klimowicz (for Rick Howard), Virginia Alster (for Ben Berry), Jim Conlin (for Bud Borja), John Koreski, Trygve Larsen, Baron Rodriguez, Doug Juergensen, John Margaronis, Sandy Jefferson, Jeff Marecic, Lloyd Lowry, and Frank Arneson (for Vikie Bailey-Goggins)

EISPD Staff: Sean McSpaden, Scott Riordan, and Charlene Wood

Guests: Jennifer Lara (DAS/HRSD), Lori Nordlien, Lena Ferris, Melissa Canfield and Elaine Webb (DAS/SPO)

Bob DeVyldere called the meeting to order at 2:00 p.m.

Approval of Minutes – Bob DeVyldere

The March 3, 2009 and April 23 minutes were approved as submitted.

Sandy Jefferson Appreciation Certificate – Bob DeVyldere

Bob presented Sandy Jefferson a certificate of appreciation for her service and contribution to the CIO Management Council for the past two years.

Bob congratulated Baron Rodriguez as the 2009 CIO Public Sector IT Executive of the Year.

Fast Track Planning – ABSD Outcome – Dugan Petty

Dugan reported that 19 CIOs and 16 Administrative Business Service Directors (ABSD) members responded to the Fast Track Planning survey. There was alignment of the top five concepts between the CIOs and the ABSD. Dugan proposed a sequence of next steps:

- Coordinate actions with enterprise business owner in particular coordinating action with contracting and accounting, to resolve policy issues
- To move the longer-terms strategic ideas to the Enterprise Information Resource Management Strategy (ERIMS) process
- Solicit interest from agencies to work on refining and conducting opportunity assessments on the top five concepts
- Compile an opportunity assessment for the top five concepts
- Based on the results of the opportunity assessments, form teams to further assess opportunity related to resources, benefits and schedule for a first-wave approach
- If resources are available, develop cross-agency action teams with defined project charters and targets
- Pursue projects based on available resources
- Issue a full report on the results of the Fast Track Planning process to the Legislative Fiscal Office (LFO)
- Track and monitor progress against charter and targets
- Review and conduct opportunity assessment for remaining concepts to be pursued in wave 2

Dugan asked the members how many concepts we should take on and if there are resources available to

move forward on these concepts. Dugan suggested using a survey and reviewing spending information to see where the real targets and savings are. Bob suggested combining concept three and six. John Koreski and Jeff Marecic volunteered to work on the first concept with Dugan. The expectation is to delivery the final report to the LFO in the next six months. David Almond and Julie Pearson will take the lead on concepts 3 & 6.

Action: Dugan will send an e-mail to the CIOs to request participation on concept one.

IT Terms and Conditions, WSCA Update, PC Hardware Contract, ASAP Solicitation – State Procurement Office

Melissa Canfield reported the IT Terms and Conditions workgroup has been meeting and is working on completing a charter. An IT Terms and Conditions forum is in the planning stages with TechAmerica and SPO. The forum will be held sometime in June 2009. Melissa distributed a memo to the members that targets the statewide price agreements. The memo outlined the statewide IT activities that SPO has accomplished or is in the process of accomplishing. The memo is helpful in determining where to put our resources and our status. Melissa will present the updated document quarterly at the CIO Council meetings.

Lori Nordlien is working on the software replacement contract. The current two contracts, shrink-wrap contract and the largest account reseller software contract are being combined into one contract. The new contract will also include Oracle. Lori requested CIO participation in a workgroup to look at platforms, servers, etc. Lori previously sent out an e-mail to request participation but received only one response. The members agreed that Lori should resend the e-mail to the CIOs. Bob suggested that Lori send out a spreadsheet template to the CIOs to capture what the agencies are spending on software. Bob suggested sending the survey to all CIOs and OAGITM members.

Action: Lori agreed to send the survey to the CIOs and OAGITM distribution lists.

Lena Ferris reported the current computer hardware contracts (Smart Buy and WSCA) are ending August 30, 2009 and long-term extensions are not possible. The question was raised as to whether or not the WSCA agreements would meet Oregon's need or if there would be a need to solicit Oregon specific agreements. An Options Analysis group was formed to analyze the situation. The recommendation was to follow the status of the WSCA PC Hardware RFP process and let the results inform the decision regarding the best way to proceed. SPO agreed to keep the CIOMC apprised of the status of the WSCA agreements and be open to exploring the need for Oregon specific agreements if necessary.

An RFP was issued in September 2008 and SPO received 36 proposals. The evaluation committee reviewed them and gathered in the state of Minnesota in February to finalize the first round scores. Twenty-three companies were invited in March to provide a web demonstration. After scoring the demonstrations, an award was given to the 23 companies. All of Oregon's current computer hardware providers will have WSCA contracts. Minnesota is negotiating with these firms currently and contracts are expected to be in place by the end of June. The RFP requested and most companies offered the following services; installation, training, self-maintainer programs, asset management imaging, extended warranties after warranty service, but not consulting. The services expected under the WSCA price agreements include: online ordering capability, asset tagging, imaging, extended warranties (varies by supplier), reporting examples, online websites, method for complaint resolution, and reporting.

Peripherals are offered under these agreements; SPO is working with a user group to determine which peripherals may be purchased using these agreements and which will need to be procured from other sources. The current agreements will expire on August 30, 2009 with the new WSCA contracts in place by September 1, 2009. Kevin Erickson, ODOT is representing Oregon on the Premium Savings Package team for WSCA agreements. The features of these packages are similar to Oregon standards so we may want to review these and see if we could use these as our standards and save some additional money.

IT Training Contract – Jennifer Lara

Jennifer Lara reported on the IT Training Contract. A master contract for all of IT end user training and a master contract for all IT professional development training. A group was formed to identify what IT technical professional development was needed in the IT community. The goal was to create one master agreement that would provide a nimble approach for agency training needs.

Jennifer outlined the six major groups of skills development that the contract would address:

1. Information Technology Management
2. Infrastructure
3. Application development
4. Database management
5. Technical support training
6. Use of information as an asset

Four successful vendors fit into either all or many of the training categories. The training can be tailored to fit the agencies needs through the contract and is integrated with i-Link. The vendors are all pre-qualified making the contract ready to be used by the agencies.

EIRMS Timeline – Dugan Petty

Dugan reported the update of the EIRMS is planned in three phases with the final version scheduled for completion in December 2009. The EIRMS update will be started in July. Phase 1 will determine the agencies business needs and how IT can address those needs. Phase 2 will determine the ability of IT to respond to the business requirements. Phase 3 will determine the final set of strategic initiatives and finalize the tactical plan.

Please send all comments or feedback to Dugan.

Roundtable – All

Julie Pearson-Ruthvan – SOS – has collaborated with Agility to work on SOS's business process.

Bret West – DAS/Operations – mentioned DAS has a new security officer, Mel Lester. Bret is working on what to do with the audio/video conferencing as it has been eliminated from the DAS budget. If you have any comments or wish to discuss the audio/video conferencing, please contact Bret.

Troy Rutten – Employment – spoke about the employer's tax online project that gives the employers the ability to complete secure transactions online.

Steve Poland – Agriculture - requested information or coaching to transition to Agile.

Dugan Petty – DAS – E-Government advisory team will hold a kick off meeting will be this Friday.

Curt Pederson – OUS – announced that he will be the OSU CIO. Curt's last meeting will be June 9, 2009. The OSU campus has updated to Drupal 6.0.

Theresa Masse – DAS/EISPD/ESO – The DAS Director will be sending the agency heads a message with a survey on enterprise security policies. ESO is completing the Information Security Vulnerability Assessment Plan that will be made available to the agencies.

Ed Klimowicz – DHS – reported DHS has submitted four Policy Options Packages to the Legislature for approval.

Virginia Alster – ODOT – is working with Verizon on remote area access for phone connection.

Jim Conlin – Judicial – E-filing has been successful for both the Supreme and the Appellate court. The next piece for e-Court is the Web portal. In July, the pilot will start for the ECM.

John Koreski – DAS/SDC – is continuing to work on the SDC software consolidation. John said one of the issues that were discovered during the replacement of the e-mail hub was the lack of standards around the global addresses.

Trygve Larson – OPRD – is working with SPO on a statewide price agreement for alternative communications.

Doug Juergensen – ODFW – reported the controlled hunt applications are now available on-line. ODFW is handling over one thousand transactions an hour. Doug reported one quarter million dollars in April internet sales.

Sandy Jefferson – Forestry – has found an Agile vendor and she will share with Steve Poland. Sandy requested information from members to write a policy on the use of twitter.

Jeff Marecic – PERS – has mailed out PERS statements. On June 5, PERS is rolling out the next stage of their large application replacement project and will take about five days to complete.

Dorothy Oliver – DCBS – reminded everyone to keep their online license directories updated.

Frank Arneson – PUC – developers are using Agile.

Bob reminded the members that a Quality Assurance Forum will be held May 15, 2009, 9:00 – noon at the Employment Auditorium.

Bob adjourned the meeting at 4:15 p.m.

Next meeting:

June 9, 2009

2:00 – 4:00 p.m.

Forestry Department

2600 State Street

Tillamook Conference Room