

# MINUTES



## Chief Information Officer Council

**Meeting Date:** June 9, 2009

**Attendees:** Julie Pearson-Ruthven, Steve Poland, Dugan Petty, Jon Dolan (for Curt Pederson), Troy Rutten, Bret West, Herb Riley, Ed Klimowicz (for Rick Howard), Ben Berry, Jim Conlin (for Bud Borja), John Koreski, Trygve Larsen, Baron Rodriguez, Doug Juergensen, Marc Williams, Lloyd Lowry, David Almond, Don Altermatt, Albert Gauthier, and Clint Woodrow

**EISPD Staff:** Sean McSpaden, Scott Riordan, and Charlene Wood

**Guests:** Lori Nordlien and Melissa Canfield (DAS/SPO)

Julie Pearson-Ruthven called the meeting to order at 2:00 p.m.

### Approval of Minutes – Julie Pearson - Ruthven

The May 12, 2009 minutes were approved as submitted.

### Managed Service Provider – Melissa Canfield

Melissa Canfield stressed that any NextSource/MSP communications that agencies receive be forwarded to Gayle Carter for tracking. The rotation is the top ten resumes that are sent to the agency for review. The agency then selects from the first ten resumes or returns them to NextSource and requests ten more. The IT MSP workgroup has discussed the possibility of increasing the resume pool number from 10 to 20. Melissa is working on improving the communication plan with the agencies. Please contact Gayle Carter with any questions or concerns about the MSP contract.

### Data Governance – Baron Rodriguez

Baron provided a history of the Department of Education data governance. Ninety percent of the time the delivery of the project was delayed because the IT shop was waiting on the program owner to define what changes or problems needs to be solved. In the past, the office released data before checking in with other offices that led to silos of data that needed to be dealt with. This resulted in life-changing decisions made on poor or insufficient data. A task force was created to form a data governance committee that was tasked with reviewing and prioritizing the IT projects. The Data Governance committee also reviews and prioritizes the IT projects. The task force created and adopted a communications flow outline. The executive leadership sets the direction with the base built of data owners and developers. A Data Governance draft charter has been written which outlines the responsibilities of the group.

There have been implementation challenges such as agreement among differentiated business lines with common data elements and non-IT leadership approval required for success. One of the current topics is policies around acceptable use/release of agency data. Baron said the data governance model is used by the Kansas Department of Education.

## Enterprise Architecture Core Team Update – Ben Berry

Ben provided an update on the Enterprise Architecture (EA) Core Team Activities. The team has worked with Revenue in developing a Strategic Plan based EA principles and Common Requirements Vision. The team has investigated agency employee background checking processes and needs and met with OSP and DHS experts to learn about the services they provide. The results have been documented in a process overview for the purpose of discussing enterprise-wide opportunities in this area. There is a work in progress to outline a repeatable process for identifying different levels of inter-agency projects. The work will include recommended deliverables and control points. This effort is meant to augment Fast-Track Planning initiatives.

The EA Core Team Plans to hold a cooperative work session in July with the EA Core team and CIOs from ODOT, DHS, DOR, and DAS. The agenda for this meeting will include:

- Recap and present background-checking opportunities.
- Discuss and define other enterprise opportunities and their relationship with Fast Track Planning initiatives.
- Review how the Architecture Principles from each of the individual EA Cooperative agencies overlap.

Ben pointed out that if others are interested in attending, they should contact Rick Tobias. If anyone wants more information about any of the EA Core Team efforts or material, they can contact any of the EA Core Team members.

## State CIO Annual Report – Dugan Petty

Dugan Petty reported on the accomplishments made in 2007 – 2009. Goal 1 was to effectively plan and execute government IT projects. Goal 2 was to ensure adequate state government management information and decision support capabilities. Goal 3 accomplishments show how the agencies are collaboratively working together to optimize the efficiency and cost effectiveness of government infrastructure and services. The DHS Medicaid Management information System went into production. The computing and networking infrastructure consolidation project was completed. The SDC completed consolidating three mainframes to one mainframe, the Portland telephone systems consolidated for more efficient operation, went to a tiered storage environment to better manage growing data storage, implemented system security improvements and a disaster recovery contract has been put in place. Oregon.gov use has increased, agency and user use by 20 percent. Seven security policies have been put in place to provide security guidance.

Dugan reported that the key emerging IT issues are:

- Web 2.0
- E-discovery and electronic records management
- Email archiving
- Software as a service (SaaS) and cloud computing
- Information security
- Disaster recovery
- Data governance
- Enterprise architecture and standards
- Green IT and energy management
- Economic stimulus tracking and reporting (State and Federal)

Improvement is needed in the following areas to exercise information management leadership and enable state agencies to effectively perform their mission:

- IT Procurement
- Enterprise level application development and support

- Funding models for state enterprise level functions
- Budget approval process for enterprise class investments
- Enterprise level architecture and standards

## E-mail Hosting – David Almond

David reported the state hosted email work group has collected agency business needs and evaluation criteria with Greg Sanker as the lead. The group will have the results compiled within a couple of months.

## E-mail Hub Project – John Koreski

John Koreski – DAS/SDC distributed a handout on the email hub. Email administrators were looking to the SDC for standards and the SDC does not have the authority to make that decision. There are 57 agency email implementations and administrators statewide. The SDC has been converting email off the old hardware and onto new hardware.

Julie asked for volunteers to help create a group of division administrators or possibly a user group. Members discussed the need of a strategic vision to find an enterprise solution, a shared vision to move forward, the appropriate governance for enterprise applications, and a governance model that constitutes ownership.

**Action:** Albert Gauthier will draft an email user group charter and send to the CIOC for review.

## Roundtable – All

Bret West – DAS/Operations - reported that the Audio/Video conferencing is transitioning out of DAS and Bret is working with the agencies to find a viable solution.

Ed Klimowicz – DHS – is working on agency reorganization.

Marc Williams – DOJ - is working on the data classification process. Child support software program is being implemented.

Dave Almond – Revenue – is recruiting for 2 enterprise architecture positions.

Jon Dolan – OUS - Curt will be here next month for his last meeting.

Herb Riley – Veterans - two applications added last week and both are working. The Department of Veterans Affairs is moving to the Iseries at the SDC.

Baron Rodriguez – DOE - motivated the staff by forming teams to create new ways to display or provide data to the schools, etc. The staff project will be graded then sent to judges, the top team will be awarded a prize. Baron said this has greatly improved the communication and morale in the department.

Trygve Larson – Parks and Recreation - The network group has been working on DSL for remote access connectivity.

Ben Berry - ODOT - has been working with the SDC on Mainframe software consolidation.

Julie Pearson-Ruthven – SOS – is recruiting for a new technical manager.

Lloyd Lowry – DOC – is at the end of completing two projects, with the last module to be released in July.

Dugan Petty – DAS/EISPD – submitted a number of agency projects to NASCIO for awards. The IT Skills

Clearinghouse has been added to ClearSpace and Dugan encourages the CIO's to use it. Representative Riley reviewed the website and liked what he saw. The E-government transition team is continuing to meet to work on the contract renewal and to design a smooth transition that represents the agencies business needs.

Julie adjourned the meeting at 4:00 p.m.

**Next meeting:**

July 7, 2009

2:00 – 4:00 p.m.

Forestry Department

2600 State Street

Tillamook Conference Room