

MINUTES



Chief Information Officer Council

Meeting Date: July 7, 2009

Attendees: Bob DeVyldere, Julie Pearson-Ruthven, Ben Berry, Steve Poland, Dugan Petty, Curt Pederson, Jon Debban (for Troy Rutten), Ron Pope, Clint Woodrow, Vikie Bailey-Goggins, Dion Baird (for Baron Rodriguez), Bret West, Jill Petersen, Theresa Masse, Herb Riley, Nancy McIntyre (for Rick Howard), Jim Conlin (for Bud Borja), John Koreski, Trygve Larsen, John Margaronis, Sandy Jefferson, Jeff Marecic, Lloyd Lowry, Dorothy Oliver, and Don Altermatt

EISPD Staff: Scott Riordan and Charlene Wood

Guests: Melissa Canfield and Lori Nordlien (DAS/SPO), Amy McLaughlin (Revenue)

Bob DeVyldere called the meeting to order at 2:00 p.m.

Approval of Minutes – Bob DeVyldere

The June 9, 2009 minutes were approved as submitted.

Curt Pederson Cornerstone Award – Bob DeVyldere

Bob presented Curt Pederson a certificate of appreciation for Curt's leadership and contribution to Oregon state government.

Security Plans – Theresa Masse

Theresa reported that the one of the outcomes of the Secretary of State audit was to develop a Statewide Information Security Plan and a State Information Systems Security Standards and Procedures. The draft State Information Security Plan and the draft State Information Systems Security Standards and Procedures documents were presented to the Enterprise Information Security Advisory Board on June 19th and the board directed the ESO to distribute them to the CIOC and the Information Security Council for feedback.

Both the plan and the standards were developed in alignment with the International Standards Organization (ISO) 27001 and 27002. With the exception of compliance with the state information systems security standards and procedures, all the deliverables identified in the information security plan were already required of agencies under pre-existing policies. The standards and procedures identified also align closely with the updated National Institute of Standards and Technology Recommended Security Controls for Federal Information Systems and Organizations Special Publication 8000-53.

Amy McLaughlin reported the security plan deliverables have mostly been identified in existing policies. The security standards and procedures focus on four areas of ISO, access control, information asset management, communications and operations management, and system acquisition development and management. The ESO technical team worked with Burton Group experts to review and vet the standards and procedures to ensure they are in alignment with industry norms and standards. In addition to providing comments on the documents, the board requested CIO's to consider the impact of the enterprise plan and standards will have on their agency. More specifically, to identify any compliance gaps in their agency, an estimate of the effort required to reach compliance, and to identify what the language is in statute that is driving what the agencies need to do to be in alignment with the norms and standards.

The next steps include presenting the State Information Security Plan and State Information System Security Standards to the CIO Council and the Information Security Council for comments. All feedback must be received by [Linda Anderson](#) by July 24, 2009.

Vendor Fair – Bob DeVyldere

Bob brought forth the concept of hosting a vendor fair. Bob would like to create a full day event at the Salem convention center on what business tools are available to improve agency business. The CIO Council members would establish the categories that the council would like more information. The event will be a collaboration of OAGITM, ABSD, the CIO Council, and the software vendors in Oregon. Please send any suggested names for the Vendor Fair to Bob DeVyldere. The vendors would pay to present at the event. Bob also suggested providing lunch and snack for those who attend. The event would be held in mid-September. Bob will send an e-mail to the CIOC asking what categories the IT community is interested in attending.

Action: Bob will send an e-mail to the CIOC members requesting feedback about the vendor forum categories.

Roundtable – All

David Almond – Revenue – is working on agency transformation and David requested to present to the CIO Council at the August meeting.

Action: Schedule David Almond, Revenue Transformation, at the August 4, 2009 CIOC meeting

Bret West – DAS/Operations – reported that a stakeholder committee has been formed to decide the future of audio/video conferencing. The positions have been extended for 90 days.

Dion Baird – Department of Education – is preparing to move their data center to OSU next year.

Lloyd Lowry – Department of Corrections – e-mail archiving replication tool that is attached to e-mail store. Will provide update. 100,000 software.

Nancy McIntyre – Department of Human Services – has been working on enterprise planning.

Jill Petersen – Oregon Youth Authority – asked for information on SharePoint.

Steve Poland – Agriculture – reported that Verizon wireless USB cards have been successfully implemented and Agriculture plans to add more in the other divisions.

Jim Conlin – Judicial Department – reported the rollout of e-court would be the first of August.

Dugan Petty – DAS/State CIO – reported the 2008 annual report has been completed. The 2009 annual report will be completed in 6 months.

Theresa Masse – DAS/ESO – reported the agency security plans are due to ESO by the end of July.

Dorothy Oliver – DCBS – reminded everyone to sign up for the OAGITM Annual Summer Conference.

Clint Woodrow – Department of State Lands – is working on a document imaging system.

Sandy Jefferson – Forestry – is recruiting for a project manager.

Ron Pope – Treasury – spoke about VM ware for disaster recovery and imaging.

John Koreski – DAS/SDC– is updating their strategic plan and would be willing to share the plan with the

CIO Council. The SDC is working with the SOS office to complete their annual audit, reviewing security and basic controls, this is in alignment with the security plan the ESO has released.

Action: Schedule John Koreski, SDC Strategic Plan, at the August 4, 2009 CIOC meeting

Jeff Marecic – PERS – deployment in phase 2 was successful. PERS signed the final version of the security plan and sent to PERs director for approval. PERS is having their first disaster recovery meeting with SunGard. Jeff will report the progress to the CIOC.

Julie Pearson – SOS –reported the bill passed for a redundant site. The ERMS project is complete.

Melissa Canfield – DAS/SPO – reminded the CIO Council members to call her if she could assist in any way.

Enterprise Email Value Proposition Workgroup – Albert Gauthier

Scott reported that the draft charter was approved by the CIOMC. The workgroup plans to have the operational requirements and an opportunity assessment completed by August 4.

Contact Albert Gauthier If you would like to join the workgroup.

Agile Interest Group Report – Sandy Jefferson

Sandy reported there were seven agencies that spent 1 ½ hours to focus on Agile. The group bucketed areas of concern but the deliverables were not as defined as expected. The members discussed the different buckets and if they were worth pursuing. Bob asked the members if this topic should be pursued by the council. Steve Poland will take the lead on the Agile training. Send an e-mail to Steve Poland if your agency is interested in the Agile training.

IT Procurement Process Workgroup – Dugan Petty

Bob requested volunteers from the CIO Council to participate in the IT Procurement Process Workgroup. Dianne Lancaster and DOJ are members of the workgroup along with DHS, ODOT, DCBS, Julie Pearson, and David Almond.

Bob adjourned the meeting at 4:00 p.m.

Next meeting:

August 4, 2009

2:00 – 4:00 p.m.

Forestry Department

2600 State Street

Tillamook Conference Room