

Judges Scoring Checklist

Oregon NASCIO Awards Program

% of Final Score	Topic Area & Description
20%	<p><u>1. Contextual Principles</u> – How well does the project document:</p> <p><input type="checkbox"/> Align with the category in which it is being nominated</p> <p><input type="checkbox"/> Exemplify best practices –</p> <p style="padding-left: 40px;"><i>Best practice is an idea that asserts that there is a technique, method, process, activity, incentive or reward that is more effective at delivering a particular outcome than any other technique, method, process, etc. The idea is that with proper processes, checks, and testing, a desired outcome can be delivered with fewer problems and unforeseen complications. Best practices can also be defined as the most efficient (least amount of effort) and effective (best results) way of accomplishing a task, based on repeatable procedures that have proven themselves over time for large numbers of people.</i></p> <p style="padding-left: 40px;"><i>- from http://en.wikipedia.org/wiki/Best_Practices</i></p> <p><input type="checkbox"/> Support the public policy goals of state leaders</p> <p><input type="checkbox"/> Represent an innovative use of existing technology or “new” technology</p> <p><input type="checkbox"/> Assist government officials to efficiently execute their duties</p> <p><input type="checkbox"/> Provide cost-effective service to citizens</p> <p><input type="checkbox"/> Serve as a model for other agencies or units of government</p> <p>-----</p> <p><i>Note: A total of ten (10) points are available for this section which is 20% of your final score.</i></p>
20%	<p><u>2. Document Section C - Business Problem & Solution</u> :</p> <p><input type="checkbox"/> Have they clearly defined the business problem?</p> <p><input type="checkbox"/> Have they described the solution to the problem?</p> <p><input type="checkbox"/> Have they discussed why this initiative was the best solution?</p> <p><input type="checkbox"/> Does the document include the length of time the project’s been in operation?</p> <p><input type="checkbox"/> Has the project accomplished its original objectives <u>and</u> been in operation for at least 6 months?</p> <p><input type="checkbox"/> Outsourced projects or business processes will be considered as long as the initiative is defined, managed and controlled by the state. Please be sure to fully explain this relationship in your submission.</p> <p><input type="checkbox"/> To what extent is the state responsible for oversight of the project?</p> <p><input type="checkbox"/> To what extent is the state responsible for outcomes of the project?</p> <p><input type="checkbox"/> Have they described their project management approach?</p> <p><input type="checkbox"/> Have they included details about a communications plan to educate users and/or promote awareness and adoption?</p> <p><input type="checkbox"/> Have they included a brief narrative on the solutions architecture?</p> <p><input type="checkbox"/> Have they included a brief description of efforts to insure accessibility and information security?</p> <p>-----</p> <p><i>Note: A total of ten (10) points are available for this section which is 20% of your final score.</i></p>

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<p style="text-align: center;">20%</p>	<p><u>3. Document Section D - Significance of the Project</u></p> <ul style="list-style-type: none"> <input type="checkbox"/> Does the write-up address how the project has <i>improved</i> government operations? <input type="checkbox"/> Does the write-up address <i>and</i> support the <i>innovation of the approach</i>? <input type="checkbox"/> Does the project address <i>NASCIO's 2012 State CIO Priorities</i>? <input type="checkbox"/> Has the document nomination described the <i>beneficiaries</i> of the project? <input type="checkbox"/> Has the nomination document described the <i>impact of the project</i> on both the nominating agency and the beneficiaries? <input type="checkbox"/> Was the <i>project scope</i> clearly defined and demonstrated? <p>-----</p> <p><i>Note: A total of ten (10) points are available for this section which is 20% of your final score.</i></p>
<p style="text-align: center;">40%</p>	<p><u>4. Document Section E - Benefit of the Project</u></p> <ul style="list-style-type: none"> <input type="checkbox"/> Were the benefits fully <i>described</i> and clearly <i>demonstrated</i>? <input type="checkbox"/> Do the benefits impact <i>multiple stakeholders</i>? (i.e. service recipients, taxpayers, agencies or the state) <input type="checkbox"/> Have they <i>demonstrated</i> a measurable and operational benefit? <input type="checkbox"/> How much of the benefits described are <i>actual versus anticipated</i>? <input type="checkbox"/> Have they included documentation of <i>tangible fiscal outcomes</i> from this project? (i.e. realized ROI, short-term/long-term payback or cost avoidance data) <input type="checkbox"/> Have they included details about less tangible, <i>qualitative</i> outcomes from this project? (i.e. increased employee morale, quality improvements, better training opportunities, etc.) <p>-----</p> <p><i>Note: A total of ten (10) points are available for this section which is 40% of your final score.</i></p>
<p><u>Total Possible</u></p> <p style="text-align: center;">100%</p>	<p>Final Score = ____ out of 100%</p>