



CAPITAL PROJECTS ADVISORY BOARD
Santiam Conference Room at Dept of Forestry
2600 State Street, Salem, OR 97310

MEETING MINUTES – November 17, 2006 1:30 p.m. – 2:40 p.m.

MEMBERS PRESENT:

Chairman Bill Neland, Chair
Denny Nielsen, Salem Hospital, retired
Peter Fernandez, City of Salem Public Works Department
Vickie Hardin Woods, City of Salem Comm. Dev
Alan Maul, New Member
Lisa Strader, New Member

MEMBERS NOT IN ATTENDANCE:

Bob Stutte, Norris & Stevens

OTHERS PRESENT:

Bill Foster, DAS Facilities Division
Robin Kirkpatrick, DAS Facilities Division
Elaine Schacher, DAS Facilities Division
Darrin Brightman, DAS Facilities Division
Margaret Taylor, DAS Facilities Division, Leasing
Ralph Amador, DAS Facilities Division, Leasing
Andrzej Pekalski, Department of Energy
Eric Timmons, Parks and Recreation

Scott Young, Department of Corrections
Carla Ploederer, Oregon State Police
Christine Reynders, Oregon State Police
Dan Durbin, Oregon State Police
Steve Noel, Oregon State Police
Eugene Gray, Oregon State Police

Handouts distributed to all members present:

- Agenda
- Minutes from October 20, 2006 meeting
- Oregon Department of Corrections Area Plan Update - Mill Creek
- Archives Building Landscape – Tree Thinning\Removal Project
- Oregon State Police Major Lease Plan
- 2007 CPAB Schedule

CALL TO ORDER:

Chairman Neland called the meeting to order at 1:30 pm.

A. BOARD ADMINISTRATION

A1. Approval of minutes from October 20, 2006 meeting

A motion was made by *Vickie Hardin Woods* to approve the minutes of the October 20, 2006 meeting. *Peter Fernandez* seconded the motion. The motion passed unanimously.

B. SALEM AREA REVIEWS PURSUANT TO OAR 125-125-0350

B1. Oregon State Corrections (DoC) Area Plan Mill Creek Property Update – Scott Young and Darrin Brightman

Darrin Brightman, Area Plan Coordinator, DAS Facilities gave a brief introduction for why the Department of Corrections is presenting this update today. DAS is in the process of revising the area plans for all the state-owned properties in the Salem Area. Corrections ended up being the first on the list because they have a number of interested parties coming forward to express interest in different areas of the property currently owned by the Department of Corrections. This particular section of the Corrections area plan revision has recently been presented to the Public Lands Advisory Committee (PLAC) to seek approval for the same section that is being presented to CPAB today. This is only a small portion of the total acreage that will be master planned. This particular proposal involves two particular areas. One is approximately 15 acres, which a neighboring landowner is interested in purchasing. Another 235 acre section, which is

in the Mill Creek flood plain, involves a private party interested in taking over this wetland area with a management agreement in order to do some wetlands restoration. What we would like to discuss today is preliminary approval of this section as part of the greater plan. If new information comes up during the planning process, of course, revisions would be made at that time.

Scott Young, Facilities Manager, Department of Corrections continued that most of the Department of Corrections' property is now under the eyes of the general public in regards to how the property is used. Since they have been starting to break it up with new facilities out there, they have been bombarded over the last year and a half to two years with questions. A lot of outside private and public agencies have been asking what DoC is going to do with the extra land that is available that was previously farmed by Corrections. DPSST constructed a training facility on a portion of the property. Approximately 12 acres has been shared with Marion County Corrections, so that they can have some room to expand. And, significant amount of the property is now part of the Mill Creek Industrial Park planning process that has been going on for the last few years.

The suggested uses, for the remaining property, range from growing Christmas trees, to sod and turf growing operations, to growing nursery stock, and ~~to~~ even this concept of saving some of the land along Mill Creek itself as a Wetland Riparian area. DoC has taken those suggestions and working with DAS Facilities, they are trying to plan how to use this property appropriately. There are also two local colleges (Chemeketa and Corban) interested in some of this property. They have a wide range of people approaching them with a wide range of uses.

The Department of Corrections is concerned about buffers and protecting their institutions from outside influences such as contraband, escapes and attempted escapes and other influences from the outside. DoC has been looking at how that property can be put to its highest use while protecting those institutions from those types of outside influences. In some areas they have been talking about nursery stock or a low growing crop or a turf operation around Oregon State Correctional Institution (OSCI). That is a good use of some of their buffer zone.

Up around Gath Road on a hillside, is where Corban and Chemeketa Colleges are interested in obtaining some property. That is also where Christmas trees could be grown because they wouldn't need to be irrigated. There are conflicting uses, so DoC has been trying to outline how to use this property. The two biggest issues on the table today is the potential use for a commercial industrial business to come in and use that Turner Eastland Triangle as shown on the map. Steelhead Metals approached DoC about a year ago to try to obtain this land to expand their business. They are a privately held company here in Salem called Steelhead Metals. They build cell towers and radio towers and that sort of thing. Their business has been growing drastically in the last year. They need additional property to be able to stay in the market here in Salem and expand their business where they currently are located without having the interruption of moving or picking up their business and moving someplace else.

They asked DoC if there was a potential for them to lease that land just for material storage of interim transit type of materials. Since that time, the business has grown bigger and they need more building space. DoC is not in the business of land sales or land leases so they talked with DAS and also with their business partner, Oregon Correction Enterprises (OCE) on how to use that land. They are proposing to transfer the ownership of the 12 acre Turner Eastland Triangle property from Department of Corrections to OCE so that they can either lease or sell this property to Steelhead Metal. If it is sold, the income in revenue has been promised to be put back into inmate work programs so it is a benefit to the Department of Corrections, as a department, to do something through OCE if possible.

The 235 acre piece is identified with the light blue stripes on the map. It is the Mill Creek Wetland area below the Mill Creek Correctional Facility. This is an unfenced, minimum complex. Those inmates come in and go out of there for work crews and they also have outside recreation yard times where they can be outside the building. DoC is concerned about any uses below that property that would put public access into their institution. DoC was approached by two gentlemen here in town that both have nurseries as well as habitat that they are trying to restore in the Salem/Jefferson area as habitats for wetland riparian. This also includes the Oak tree Savannah. These two gentlemen approached DoC to lease land. If successful, they would apply for Federal Grants and various state loans and whatever they can get to improve the wetlands and the riparian area along the creek bed itself. DoC currently has an inter-agency Agreement with ODOT to do some wetland riparian restoration work in the area along that creek bed- That triggered the mitigation. ODOT cannot get the riparian restoration to work well out on the Kuebler Blvd interchange that they are doing right now, therefore, ODOT is improving wetland areas along that creek bed as an alternative.

With that partnership, and with these two gentlemen coming forward, DoC would like to get onto a time table for individuals to be able to get those federal grants. Then they would have some time next spring to start getting rid of the invasive species and to be able to start improving the habitat along that creek bed. The biggest benefit for DoC is that it will take some of the burden off DoC to maintain that property. Right now it is invaded with bull thistles and evergreen berries and lots of other species of weeds that DoC either has to spray or mow. They have been doing a partnership with a cattle farmer that grazes some cattle on part of this property to keep the weeds mowed down and eaten up. DoC trades him the grazing for his services to mowing what his cattle don't eat it, so DoC does not have the expense of mowing. They are trying some of these types of property management methods, but it is still costing the department some money.

Denny Nielsen asked what would be the benefit to the Lessor who will manage this wetland area.

Scott responded that their benefit is that they would like to see more wetland in the riparian areas within the Salem Metro area.

Denny Nielsen further asked if they were doing this out of the goodness of their heart because they are fond of wetlands.

Scott responded: Yes, that is correct. Everything that DoC has talked with them about in their basic proposal is that there will not be any economic benefit to them at all. The economic benefit to DoC is that they will no longer have that maintenance.

Denny Nielsen asked what kind of lease rate DoC will be looking for. If there is no economic benefit, what are they willing to pay to be good stewards of the land?

Scott responded: Some of the things DoC has started talking about are looking at leasing farm land but this area has such bad soil that you really cannot grow much. Lowland farming activities lease for about \$75 to \$125 per acre pre year. It is not much of a lease income. For DoC and for the interested parties it is more important for them to see some of that land go back into good habitat for birds and fish and they also think they can improve some of the flood plain area also so it would help future flooding.

Peter Fernandez asked if there would be an Agreement with these gentlemen committing them to actually doing this. What assurances does the Department have that they are actually going to do something?

Scott responded: It will be written up and documented in lease agreements that DoC will work with DAS on to set in place before they go forward.

Peter asked if there would be some specific reverter clause in the event that something doesn't happen.

Scott responded: Correct, what they will do with this, is that if they don't have something in place in so many years, it will automatically revert and there will be some other outs that if something fails, DoC would get the land back. They would also like to tie into the agreement, the use of inmates for some of the maintenance as well as some of the planting in order to help the inmates acquire some skill sets in riparian and wetland repairs.

Vickie Hardin Woods stated that she is representing the City of Salem. She would like to have some time to take a look at what the entire proposal, instead of carving it this portion out from the existing Area Plan. Actually trying to fold it into that or at least giving the City of Salem another month or so to take a look at what the lease proposal is on that property to just make sure that it coincides with what the cities goals might be from a city perspective, particularly since this is the first Area Plan that has come before CPAB. It would be nice to not start parceling it off. At least she would like a little lead time to take a closer look at it. What would a month or two do to the process?

Scott responded: He's not sure. It doesn't hurt DoC any but he doesn't know their timing as far as getting their grants in place. DoC put the burden on them to prepare the schedule and he hasn't received that yet.

Robin Kirkpatrick stated that we do have the full review of the Oregon State Corrections Area Plan scheduled to come back to the CPAB at the January meeting. As Mr. Brightman indicated, if there are things that we have missed in this process, there would be an opportunity at that point in time to address those issues. There would be an opportunity for the city to take a further look and they might want to make revisions at that point.

Vickie stated that her preference would be to not have to make revisions then, but be able to consider it as a whole and she thinks there is a sub-committee meeting coming up in three weeks (December 8, 2006) so maybe they could discuss this matter there.

Bill Foster asked the Chair for permission to speak. Splitting this out was a specific request from the Director of Corrections because of all of the concerns that were being expressed. From the perspective of the Board, it is more a general thing rather than talking about the specifics of this particular lease agreement because the specifics of the agreement would be discussed in some other context. -This discussion is really what the appropriate use of this property is. He thinks the logic of what we are talking about is that at some point in time, if this institution goes away, perhaps there could be other uses. However, in the meantime, this type of lease seems to be a very appropriate thing to do. There has been a lot of pressure through the Governor's office to move this along and that is part of why we are trying to split it somewhat. At the same time there is a little bit of time to work it as we go along through both processes.

Bill Neland stated that CPAB is not doing very much. We are approving making wetlands a wetland.

Bill Foster responded: Exactly.

Lisa Strader asked if anyone knows the percentage of the current Corrections Area Plan that this area represents.

Scott Young responded: 12% to 15% of the overall Area Plan.

Lisa Strader summarized that these areas were carved out because there is some urgency in moving this forward before bringing the whole Area Plan revision before this Board. Lisa is not familiar with the Public Lands Advisory Committee and who it is made up of or what they might have looked at. But, it seems to her that if this has already passed one Committee, it would seem that some of these issues have been worked through.

Bill Foster responded that the Public Lands Advisory Committee (PLAC) is a body that is Advisory to the Department of Administrative Services and its members are appointed by the Governor. That Committee is really looking at sales and acquisitions of property for all state agencies, not just the Department of Corrections. The PLAC process focused on discovering if the Committee had concerns or advice regarding the transfer to OCE and the potential sale. One of the members is Senator Winters who has been heavily involved in this whole Mill Creek project. It is also connected with some of these parties who are interested in doing the wetland riparian work. There is a lot of inter-tie.

Vickie Harden Woods asked for confirmation that this piece represents 12% to 15% of the overall Corrections Area Plan.

Darrin Brightman responded: Yes, the Mill Creek Industrial Park, for example, is not included in this document because it has already been separated out.

Robin Kirkpatrick pointed out on the map that the area outlined in red is the overall Plan Area. This proposal represents approximately 15% of that area. The black area on the map is the Mill Creek Industrial Park which was pulled from the plan some years ago.

Alan Maul asked about selling the 12 acre piece. If that gets transferred to OCE, where does that fit in with the disposal process involving DAS for disposal of property?

Bill Foster responded that it is outside of that process. OCE has much more latitude of what can be done.

Peter Fernandez asked about the blue crosshatch area on the map. Is that all wetland in there?

Darrin Brightman responded that it is all within the 100 year flood plain.

Peter Fernandez commented that they would still be required to have a permit from the city.

Bill Neland asked if the little blue triangle area on the map (the Turner Eastland Triangle) is in use.

Scott Young responded: No, the Turner Eastland Triangle is empty land. It butts up to the property owned by the people who would like to purchase it.

Peter Fernandez continued that they would still have to go through permitting to be able to use that land. Also, why is Doc talking to these people?

Darrin Brightman responded that they are interested in purchasing the property and they want to stay in their current location. They actually came to DoC asking to acquire it because it abuts their current location.

Robin Kirkpatrick commented that for those who may not be familiar with the Area Plan process, we have constituted a sub-committee of this Board that will be provided some more background information; so they will have the context of the Area Plan process. We can provide that same information to all the Board Members if you would like. Because the Board will be reviewing the Area Plans, perhaps it would be a good idea to provide that same background information to all of you. Some of the Board members who have been around awhile have already been through some briefings on the Area Plan process before but if the Board would like, DAS will be happy to provide that.

The Board agreed that it would be helpful to receive this information.

Vickie Hardin Woods stated that from an Area Plan perspective, this is the first time CPAB has been through an Area Plan review under the new process. She is going to continue to urge that the Board hold off before we break off these pieces separately and take a look at it as a whole or at least wait for the Board to have that conversation. She hates to see it get broken up one piece at a time when the idea behind an Area Plan is that you look at the whole thing. Particularly since it doesn't seem like there is a real urgent reason to have to do this in a hurry.

Robin Kirkpatrick asked Scott Young and Darrin Brightman if they have further information they would like to provide the Board.

Darrin Brightman responded that the individuals pursuing the riparian restoration have a plan to mobilize by spring, so the longer we hold them off the less likely they are to start anything this year. That would be one issue of concern.

Peter Fernandez asked if they actually have money in the bank now or are they searching for money.

Scott Young responded that they are searching for money but they are willing to put some of their own money up front to kick off getting rid of the invasive species by spring.

Peter Fernandez asked if Scott could identify who the folks are who would be doing the wetland restoration work.

Scott responded: They are Mark Krautmann, who owns Heritage Seedling Company here in town and the other gentleman is John Miller who owns various businesses, one of which is Mahonia Nurseries.

Bill Foster commented that maybe there is a way to allow this to kind of converge. He thinks that what DAS needs from the Board today is enough of an indication that this makes sense so that some kind of RFP can get started. We have need to go through some kind of public process to decide that these two gentlemen are, in fact, the right ones to be selected to do this. The RFP process would need to happen and will take some time and maybe there can be some convergence of process. He thinks delaying it is problematic just because of some of the issues that Corrections has and some of the issues with these gentlemen.

Chairman Neland stated that he sees no necessity to delay it and asked for a motion.

Lisa Strader made a motion, *that* while respecting that her colleagues from the City of Salem have reservations about starting Area Plan reviews out of the gate with exceptions to the rule; she believes that DoC is here today because they really need Board approval of this proposal in this case. Lisa moved that CPAB allow these two parcels, which are a small piece of the overall Department of Corrections Area Plan to move forward today as recommended by the Department of Administrative Services. The motion was seconded by *Denny Nielsen*.

The motion was passed by an aye vote of 4 of the 6 Board members in attendance.

Peter Fernandez requested the record to reflect that there were two "No" votes for this motion.

B2. Archives Building Landscape – Tree Thinning/Removal Project

Robin Kirkpatrick presented a large blueprint of the Archives Building Landscape to provide context to the Board as to the proposal that is about to be presented.

There are approximated 80 trees on the property surrounding the Archives Building. The pink dots indicate the trees that would be removed pending approval of this proposal.

Bill Foster gave some background regarding this project. This particular issue was reviewed by the Capitol Planning Commission and considering where we are today, it is not a significant issue. However, it seemed appropriate to bring it forth and put it in some kind of public forum. Actually there had been some preliminary discussion several years ago with the Capitol Planning Commission about it. What we really have here is that when the building was designed, constructed and the landscaping put in, there was a plan to make the intensity of the planting and particularly these trees to have a more immediate visual effect than what is sustainable. It is basically over planted and what this is doing is trying to begin to thin it out and to create what makes sense for the long term. The trees are planted approximately 24 feet apart and they have a canopy of about 60 feet. What is happening is that some of the trees have died and there are some limbs that are dying on some of the trees as well. For the health of this layout, it really needs to be thinned out and that is what this proposal is. It was brought here because the Archives Building has a prominent position on the Mall and people are interested.

Vickie Hardin Woods asked what kind of trees they are.

Robin Kirkpatrick responded: Zelkova which is similar to an elm tree and from what we understand, in a dryer type of climate like Eastern Oregon they might have a 60 foot canopy but in the wetter weather we have in Salem, it might be 80 feet. What is seen on the diagram represents roughly a 20 foot canopy for each of the trees. -You can imagine each of those growing to four times the diameter that is currently. Also, the necessity of bringing this project to CPAB at this time, is that it minimizes the impact on the trees and there is a great possibility that the work can get done prior to January, 2007. If the Board accepts the report for moving forward with the project; DAS staff will be able to engage the permitting process, the arborist process, and the contract which will be using an existing contract that is already in place to get the work done. If we are unable to proceed at this particular time, it would probably be best if we wait for another year.

Chairman Neland asked for a motion to accept the report.

A motion was made by *Denny Nielsen* to thin the trees surrounding the Archives Building as outlined in the drawing. The motion was seconded by *Peter Fernandez*.

Peter Fernandez asked how the trees to be removed were selected. Are they the ones that are dying?

Bill Foster responded that the plan is trying to maximize the number of trees remaining and to thin it so it is a combination. A landscape architect has reviewed this. In fact this plan was shared with the original landscape architects and they thought this was a good scheme.

Robin Kirkpatrick added that another part is the entryway. What you see may not be the most logical for thinning purposes but it does visually enhance the entryway to the maximum as well.

Peter Fernandez asked if this is subject to the city's tree ordinance.

Bill Foster responded: Yes, there will need to be a permit.

Vickie Hardin Woods commented that she suspects DAS will not need a permit. They can check but she thinks DAS might be exempt because of the type of trees that will be removed.

Bill Foster responded that it seemed to him that this may be true but in a discussion with the landscape staff, they were trying to contact the person at the city to make sure.

Alan Maul asked if it needed to be a heritage tree before it is of concern to the city.

Peter Fernandez responded that there are century trees and heritage trees and those are certainly neither. Just where each particular tree is located, is the question.

Chairman Neland asked for a vote to accept the motion and it was unanimously approved.

C. AGENCY FACILITY PLAN REPORTS PURSUANT TO OAR 125-125-0150

C1. Oregon State Police (OSP) Bend Major Leasing Plan – Carla Ploederer and Christine Reynders

Carla Ploederer addressed Mr. Chairman and respected Board members, on behalf of Superintendent Ruecker, and thanked the Board for this opportunity to come before them and make a request with regard to their facility in Bend, Oregon. Carla

advised that Christine Reynders would be assisting her today. Christine is OSP's Facilities Specialist. Carla has responsibility for administrative services and leasing of facilities falls under her purview. Also, she has brought some resident experts: Major Dan Durbin is on patrol enforcement, Dave Schmerback is their Forensics Director, Eugene Gray is with the Medical Examiners Office and Steve Noel is one of the State's premiere wireless communications experts.

OSP is attempting to relocate their Bend facilities. The current location is at 63319 Hwy 20, Bend. Although this current facility has an ideal access to US Hwy 20 and US Hwy 97, it lacks adequate space for their operational needs and their current staff. It is also in constant need of repair. Furthermore, with the OSP leadership's projections for the Bend area, it does not adequately provide them an opportunity for future staffing or service needs for highway enforcement, forensics, and for medical examiner services and an emerging need in the state to enhance wireless communication operations that are critical to all of the State's public safety needs.

Central Oregon's booming population growth has resulted in approximately a 53% increase over the past decade. -Bend's population has actually tripled. It is imperative that OSP have a facility that will effectively and efficiently serve the local community and # also supports the criminal justice system. OSP working through DAS Facilities has prepared for the Board a comprehensive plan and is proposing details including OSP's reasoning and its plan to relocate its current facility to a facility where OSP and Deschutes County will partner. This facility will allow them to remain in the same area where they currently reside so they continue to enjoy the excellent access that they have to US Hwy 20 and US Hwy 97.

The Department has included in this proposal that has been provided to you its 2007-2009 budget and with this in mind, they welcome any questions that the Board may have regarding this request that will assist the Board in reaching a consensus to approve their proposal today. She understands that Robin Kirkpatrick has provided some pictures for the Board and they would be glad to explain those pictures. Robin informed the Board that the pictures have been provided to Chairman Neland. The pictures represent the maintenance issues within the current facility.

Denny Nielsen asked if there is an opportunity for OSP to bring pressure on the Lessor to deal with some of those maintenance issues or is the lease constructed in such a manner that makes OSP responsible for these kinds of things.

Christine responded that OSP has been in this facility for over 20 years. Basically due to staffing issues, there has not been anyone in her position regularly; therefore they have not had anyone to monitor these maintenance issues in several of the older buildings. She's not sure of how much the Board is aware of some of the facilities that the State Police occupies. However, speaking in regard to this specific facility, since she came on board in the last year, much correspondence has been sent to the current landlord. The current lease is ending in January, 2007 which they have extended because obviously they would not be able to relocate by the end of January. The landlord has suddenly jumped at the opportunity to go ahead and take care of the facility and fix it knowing that OSP is looking at other options. Christine asked if there were any further questions.

Denny commented that he is sure they should have done it a long time ago.

Lisa Strader stated that it sounds like even if the current landlord corrects the situation where you are, OSP does not have enough space so they cannot stay there regardless.

Carla responded that this is correct.

Lisa asked if the building is larger and if OSP occupies only a part of it.

Carla responded that there is not enough land there to expand the current facility and it would require OSP to relocate during a remodel as well. Given the situation with Deschutes County, it is the location. Their property is ½ block from where their existing facility sits so it is best for their operation if they remain at the current facility and then move one time instead of twice because it is so disruptive.

Denny Nielsen commented that OSP is making quite an improvement in their overall space needs by making this move. Will there be opportunities in the future to expand at this new location so OSP won't be in the same situation in the near future. Everything that he reads is that what is happening in Central Oregon is not going to stop in terms of the influx of people. He wonders about the future. OSP is nearly doubling their square footage.

Carla responded that this is correct. Some of their methodology right now will at least address their needs for the next ten to fifteen years. From what they understand with the proposed footprint, they will have some capability to expand. They also are very sensitive of the fact that they are in the business to be doing patrol enforcement so as long as they have the capability of service through their forensics and their medical examiner services, which they

have built into this model, they feel confident that for years to come, at least two decades, that they will have sufficient facilities to service the community and the Criminal Justice System in Central Oregon.

Denny commented that 6,000 square feet of morgue space is a lot of shelving.

Christine Reynders stated that this is an excellent question. They actually have it narrowed down and the information was provided to the Board in the packet. Included in that 6,000 sq feet is the circulation space (30%) and also the common area space (15%) for a total of 45% extra space added for common space and circulation space. What they are actually using will be smaller than 6,000 sq ft.

Eugene Gray added that it is a lot of space but it is not typical office space. Everything that is built into the space has to do with safety issues and exposure issues. Working in a morgue facility, while doing an autopsy, workers are exposed to blood borne pathogens and they want to make sure that everyone outside and in the office space is not being exposed to them. So some things are built in for bio ducting where one space goes into another that goes into another. An x-ray machine must go into an x-ray room which must be a specific size and conform to specific standards. The Portland facility which services most of Oregon has the same sized space for that particular x-ray machine. They are going to have the same sized space for a bio vestibule that they need in a smaller facility. So it isn't necessarily the number of cases that you do. Really, what they look at as far as population is how many tables are needed. The number of autopsy suites they need. In that facility they are looking at one but they do need the other auxiliary rooms and equipment just to meet safety standards.

Denny asked if 30% is a typical circulation space because in his experience of 15 or 20 years in the private sector hospital arena it seems like a lot.

Bill Foster commented that maybe we need to discuss a little further where some of that circulation space comes from. The circulation associated with office space located right next door to a morgue tends to use up a little bit more, especially when you are building it from the bottom up which is how those numbers go. When you look at it in the overall percentages, it would be lower. This is a unique thing as it was described.

Chairman Neland advised that *Denny Nielsen* is the former Administrator of Salem Hospital.

Denny advised that Salem Hospital did not have a morgue.

Robin Kirkpatrick asked about the growth not stopping in Central Oregon. This new facility will provide one autopsy suite or one table. Is there capability in the future to expand this? It sounds like the equipment that will be added will accommodate more than one table. Is there the ability in the future, with the same facility that you are looking at, to be able to add another table if it becomes necessary?

Eugene Gray responded that they have been looking into that and have been told that there is not room for expansion. They can almost predict how many cases they will get. 1% of the population dies every year, they know that. They know that a certain percentage of those require autopsies. Can they do it with one table? Yes. They have only one doctor.

Robin rephrased his question. How many tables will the equipment support that they are purchasing?

Eugene Gray responded: One. The equipment they are planning for now will accommodate one table. Their facility in the Clackamas area is the main facility for the State and it has four tables. Originally they projected to have five. They found that it was difficult to add another. For many years they had only one table in the facility they are in and they found they were able to have four. Since they are only going to have one physician, they can only use one table. They think with the population, that one should be sufficient for many years. If they find that this gets too busy they will probably go back to what they are doing in the other morgue.

Denny Nielsen asked if it were true that technology has a huge impact on the need for autopsy these days. Imaging is advancing rapidly.

Eugene Gray responded: Yes and no. If you look at their facilities, and a lot of people tour their facility in Portland, you will find a lot of technology on the forensic side. You won't find that on the morgue side. The morgue relies on a lot of expertise from the investigators and the physician. The most sophisticated piece of machinery on their side is the microscope. They don't have a lot of testing equipment because they don't need to do a lot of testing. If they need to do testing, the forensic lab is there to do those kinds of things. They still use a scalpel and they still use a head saw and they still use Fred Meyer's rib cutters and things like that. This is their basic equipment.

Bill Foster asked how this compares in scale to the Central Point facility.

Carla responded that she was not involved in the Central Point facility but from what she understands, it is the same model that they are using in Central Point.

Eugene Gray added that the Central Point facility does not meet today's standards because of the lack of vestibules and also because they don't have a radiology suite. An x-ray machine is not something they use every day all the time. You need it when you need it. You really don't want to take a multiple gun shot wound into the local community hospital which unfortunately they need to do in Central Point because they don't have the luxury of having their own x-ray machine.

Chairman Neland requested a motion to accept the report.

A motion was made by *Peter Fernandez* to accept the Lease Project Plan presented by Oregon State Policy without exception. The motion was seconded by *Vickie Hardin Woods* and unanimously approved.

D. OTHER ISSUES

D1. 2007 CPAB Meeting Schedule - Robin Kirkpatrick

At this point in time, Robin has worked with Bob McKee at Forestry Department and CPAB meetings have been scheduled in this room for Fridays from 1:30 pm to 4:30 pm the third Friday of each month. The schedule in the Board packet is what the scheduled is at this time. Forestry is willing to work with us to change that schedule to a Thursday schedule if that is what the Board would like to do. The difficulty with a Thursday schedule is that Forestry will have training sessions and meetings that will run multiple days at times and occasionally they may require the use of the Tillamook Conference Room on a Thursday in a time that we would normally have the CPAB meeting scheduled. If the Board is willing to accommodate some trying to juggle around that when it is necessary, then Thursday's would probably work. Probably the biggest reason for not wanting to go with Thursday is that lack of certainty. The Forestry Department has provided this facility for the Board for a number of years and we are an exception to the normal rule that they have. It is because the Board has been so consistent and is always doing some substantial work in this review process that they have been willing to do that for us. If we switch to a Thursday, we might be giving that up, so that is the trade off. We have a Friday schedule set up, if the Chair would like to entertain a discussion for a vote on changing the schedule to Thursday's that is what this agenda item is about.

Denny Nielsen commented that he tries to take Friday's and Mondays for travel but he has always managed to make 98% of these meetings. He personally would appreciate a Thursday.

Chairman Neland commented that those members who drive from Portland and who drive back to Portland late Friday afternoon would prefer Thursday. He asked if the meetings could be held in the morning on Friday.

Robin Kirkpatrick stated that this could be considered as well.

Alan Maul indicated there is no problem for him for Friday's.

Robin Kirkpatrick commented that if Mr. Stutte were here, he probably would have the same comment as Chairman Neland as he also drives from Portland.

Chairman Neland requested that Friday afternoon be avoided if possible.

Robin Kirkpatrick stated that he does not hear much support for a Friday meeting.

Lisa Strader commented that either day would work for her but occasionally she would have a conflict on a Thursday but that could happen on a Friday as well.

Robin Kirkpatrick stated that the most desirable options would be either a Thursday when we can or a Friday morning. How do the Board members feel about a Friday morning meeting for 2 ½ hours? If we began at 10:00 a.m. and ended at Noon or

at 9:30 a.m. and ended at noon, that would still give the Board a 2 ½ hour meeting time. Is this something that the Board would be willing to try?

Peter Fernandez requested that the meetings all stay the same and not mix and match. Anytime works for him.

Robin Kirkpatrick stated that it sounds like Friday morning would probably result in more consistency.
Chairman Neland stated that 10:00 a.m. would be the best time to start the meetings.

Robin Kirkpatrick stated that because of the renovation work going on in the DAS Ferry Street building, we may be able to hold the meetings there but that is some months out. Robin's recommendation to the Board at this time is to go to a Friday morning meeting at this point and see how that works. If we are able to hold the meetings consistently at the DAS facility on a Thursday then we will consider that.

Lisa Strader asked if they can assume the dates will remain the same, only the time will change.

Robin Kirkpatrick stated that the Board can make that assumption but he will confirm that. Robin will work with Elaine and come up with a schedule that begins at 10:00 a. m. and ends at Noon.

Chairman Neland requested a motion to approve the meeting schedule change.

Vickie Hardin Woods made a motion to change the time of the CPAB meetings to 10:00 a.m. to 12:00 noon on the third Friday of each month beginning January, 2007. *Denny Nielsen* seconded and the motion was unanimously approved.

D2. Next Meeting - Robin Kirkpatrick

Friday, February 16-, 2007 10:00 a.m. to 12:00 pm – Tillamook Conference Room at Department of Forestry.

This assumes that the room availability can be confirmed with the Department of Forestry. There will be no December meeting other than the sub-committee meeting scheduled for December 8, 2006.

There being no further agenda items, the meeting was adjourned at 2:40 pm.

Prepared by Elaine G. Schacher, DAS Facilities