



# Oregon

John A. Kitzhaber, MD, Governor

## Department of Administrative Services

Facilities Division  
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### MEMORANDUM

**To:** All Parkers

**From:** Ken Liedtke, Manager – Parking & Commuting Services  
Randy Gengler, Manager – Operations & Maintenance

**Date:** March 19, 2012

**Subject:** Notice of Office Closure Friday, March 23, 2012 and Parking Options for All Fixed Furlough Days

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The following parking structures will be open on all fixed furlough days:

Capitol Mall Parking Structure	Revenue Building
Archives Building	Executive Structure

The Agriculture Building gate will be closed, allowing key card access only. The North Mall Office Building will be on “Holiday” schedule key card access only.

The Ferry Street Structure and the Human Services Building will be closed. For those who normally park in the Ferry Structure: you may park at Ferry Street meters in front of the General Services Building, or meters and service vehicle spaces in the parking lot on the east side of the building. You may also park in loading zone spaces in front of the Operations and Maintenance building. For those who normally park in the Human Services Building: you may park in the Yellow or Green lot without a permit or you may park at the Capitol Mall Parking Structure meters. Do not park in any reserved space unless you are assigned to that space.

Since there will be no DAS Facilities staff working on furlough days, there will be some access restrictions to the Capitol Mall Parking Structure. The structure gates, plaza elevators and stairs will open and close at normal times; 5:30am and 7:00 pm. The tunnel door to the Labor & Industries Building will be locked, but access will be provided to Treasury employees with key card access. The tunnel door to the Public Service Building (and Transportation Building) will be locked, but access will be provided to employees with key card access. The tunnel leading to the Capitol and Public Service Building will be unlocked during business hours.

Finally, the Parking and Commuting Services section will be closed on all fixed furlough days and will not be available to respond to parking issues. If you have questions or concerns, please do not hesitate to contact us.