

# Application for Smart Commuter Program

## Return to:

Parking and Commuting Services  
1225 Ferry Street SE U100  
Salem, OR 97301-4281  
Phone (503) 378-5090  
Fax (503) 378-2157

## Program Summary

The Department of Administrative Services offers the Smart Commuter Program to encourage employees to use alternative modes of transportation in their commute. The goal is to reduce traffic volume and parking demand, improve air quality, and reward the efforts of state employees who leave their cars at home. To qualify, an employee must commute to work by public transit, rail, vanpool, commuter bus, bicycle or walk from home or from a park and ride lot more than half of their workdays each month. Permanent, temporary and contracted state employees may participate in the program.

Employees who lease parking in a private or public lot or who are participants in a carpool or participate in a carpool with assigned parking in a City of Salem carpool area are not eligible for the Smart Commuter program.

## Program Benefits

- **Occasional parking permits** - Participants who work in the Salem Capitol Mall Parking Area or at the Portland State Office Building receive parking permits valid for two days each month issued by Parking and Commuting Services. The permits allow all-day parking in Salem at Capitol Mall Parking Structure two hour parking meters, Green, Red, Yellow and Ferry Street Structure Rooftop unreserved spaces, and the Portland State Office Building Park and Pay spaces.
- **Coupon book** – Salem Keizer Transit provides an annual book of merchant coupons for participants in Salem.
- **Guaranteed ride home** – (Salem participants only) Salem-Keizer Transit, Cherriots Rideshare office offers an emergency ride home to a wide geographic area, available through many state agencies. Contact Cherriots Rideshare for details at (503) 371-7665, or outside Salem, (888) 323-7665.

**Print Name** \_\_\_\_\_ **Employee ID#** \_\_\_\_\_  
Last First MI (Non-state employees, enter last 4 digits of SS# for ID)

**Agency Name** \_\_\_\_\_ **Agency Number** \_\_\_\_\_

**Agency Division/Section** \_\_\_\_\_

**Agency Work Address** \_\_\_\_\_  
Street/City/Zip

**Work Phone / Ext** \_\_\_\_\_ **E-mail** \_\_\_\_\_

## HOW DO YOU COMMUTE TO WORK?

I **CERTIFY** that for more than half of my workdays I use (check all that apply):

Public Transit / Rail  Vanpool / Commuter Bus  Bike  Walk

By my signature below, I certify that I commute to work as stated above and that I do not rent parking, nor am I registered in a carpool. If I change my commuting habits and no longer qualify for the Smart Commuter Program, I will immediately notify Parking & Commuting Services and return any unused parking permits. I understand that fraudulent use of program incentives may result in citation, prosecution or exclusion from the Smart Commuter Program. ORS 276.591-594, OAR Chapter 125, Division 90, Salem Revised Code 102.105 and 102.115.

**Signature** \_\_\_\_\_ **Date** \_\_\_\_\_