

Application for Smart Commuter Program

Return to:

Parking & Commuting Services
1225 Ferry Street SE U100
Salem, OR 97301-4281
Phone (503) 378-5090
Fax (503) 378-2157

Program Summary

The Smart Commuter Program supports the Department of Administrative Services' goals to reduce traffic and demand for parking, and improve air quality. The program rewards state employees who leave their cars at home and use transit, bike or walk to work more than half their work days. The program also welcomes employees with a free Cherriots bus pass, employees who ride the SMART bus from Wilsonville, a vanpool, commuter bus or who ride transit into the Capitol Mall from any park-and-ride lot. Permanent, temporary and contracted state employees may participate in the program.

Employees who rent parking or participate in a registered carpool are not eligible for the Smart Commuter program.

Program Benefits

- **Occasional parking permits** - Participating employees who work in the Capitol Mall or Salem downtown area receive parking permits valid for two days each month. Parking & Commuting Services issues the permits which allow all-day parking at 2-, 3-, 4- and 10-hour meters in state lots and on the city streets of Salem.
- **Coupon book** - Cherriots provides an annual book of merchant coupons.
- **Guaranteed ride home** - Participants who live within the Salem-Keizer Transit District boundary are eligible for a guaranteed ride home. Here's how it works: Parking & Commuting Services will **reimburse** an employee for a taxi ride home or to the place of emergency within the Salem-Keizer Area Transit District boundaries if the employee or a family member has an illness or severe crisis that requires leaving work immediately. The employee must obtain a receipt from the taxi company, have their supervisor approve it and send the receipt to Parking & Commuting Services for reimbursement. The Cherriots Rideshare Program also offers an emergency ride home to a wider geographic area, available through many state agencies. Check with Cherriots Rideshare for details, (503) 371-7665, or outside Salem, (888) 323-7665.

Print Name _____ **Employee ID#** _____
Last First MI

Agency Name _____ **Agency Number** _____

Agency Division/Section _____

Agency Address _____
Street/City/Zip

Telephone / Ext. _____ **E-mail** _____

HOW DO YOU COMMUTE TO WORK? (Check all that apply)

I certify that more than half of my work days, I use Cherriots/SMART Vanpool/Commuter Bus Bike Walk.

My work schedule is _____ days per week.

By my signature below, I certify that I commute to work as stated above and that I do not rent parking, nor am I registered in a carpool. If I change my commuting habits and no longer qualify for the Smart Commuter Program, I will notify Parking & Commuting Services and return any unused parking permits. I understand that fraudulent use of program incentives may result in citation, prosecution or exclusion from the Smart Commuter Program. ORS 276.591-594, OAR Chapter 125, Division 90, Salem Revised Code 102.105 and 102.115.

Signature _____ **Date** _____