

AGENDA

Interagency Sustainability Coordinators Network



Meeting Date: May 12, 2010

Time: 1:30-3:30 p.m.

Location: General Services Building, Basement, Mt Mazama Conf Rm

Attendees: Mark Brady, Kristi Cederburg, Stephanie Clark, Kristin Dahl, John Fletcher, Karla Hunter, Jessica Keys, Melissa Leoni, Margi Lifsey, John Russell, Tracy Meyer, Holly Michael, Steve Mital, Michael Morrissey, Kerri Nelson, Ruben Ochoa, Jim Paul, Linda Riddell, Gary Roth, Vern Rowan, Tom Ruddiman, Daniel Russell, Gabrielle Schiffer, David Solomon, Elin Shepard, Bob Simonton, Robin Straughan, Noelle Studer, Ken Tibbs, Stella Transue, Wendy Wiles

ITEM	PRESENTER	TIME	ACTION, NOTES
Welcome			
Welcome & introductions	Elin/All	1:30	Convene group
New Business			
Reformat Network <ul style="list-style-type: none"> • Policy review • Legislative • OSB interface • Mini workshops – topics & timelines • Internal vs. external 	Elin/All	1:35	Finalize plan to reformat Network and determine next steps for Elin, members, and Governor's Office
Green Teams	Elin	2:15	Share new tool created by MBA students
General Updates – DAS statewide sustainability projects			
New monthly sustainability focus program at DAS DAS Plan update for July-Dec 2010 OSB update – next meeting 5/21 in Salem DAS third-party solar project ETO smart power strips Statewide policy updates and reviews	Elin/All	2:30	Share info (attached) Share info (attached) Solicit attendance Update Update Solicit participation
Other			
Round table	All	2:45	Discussion: are there roadblocks (real or perceived) from fellow state agencies that prevent you from meeting your sustainability goals?
Adjourn		3:30	

Next meeting:

July 14, 2010 ♦ 1:30-3:30 p.m.

General Services Building, Basement, Mt. Mazama Conf Rm.

Proposed Action Items for July-December 2010:

- Implement monthly sustainability focus within DAS (ensure data collection mechanisms to track progress of each focus – see below)
- Pilot project with GreenPrint
- Install charging stations for electric cars
- Move to second phase of third-party solar project
- Implement social media plan
- Build metrics to support each goal of plan
- Work with Green Teams in buildings to develop a monthly event cycle
- Implement foam collection program in DAS buildings
- Implement sustainability awards program – target October for awards ceremony w/Scott & Kris involved
- Develop system to ensure DAS maximizes all ETO incentives for building, fleet, IT, and other projects
- Conduct a feasibility study to install mini-micro turbines on the Shelton Ditch behind Print Plant
- Increase support for Green Teams with agency heads
- Deploy sustainability training module for state agencies
- Define sustainable products vs. durable products for use in buildings

Monthly sustainability focus ideas:

MONTH	ACTIVITY	METRIC Baseline: 2009; Complete: 6/11
May 2010	Reduce paper	30% reduction in paper purchases
June	Reduce plastic bottles in buildings	25% reduction in plastic collection and recycling
July	Waste-free social events	20% reduction in garbage; survey quarterly to track 50% increase in staff with reusable utensils
August	Global warming/GHG footprint	25% reduction in emissions per FTE
September	Office Max Amnesty Day/set up reuse stations in bldgs	50% reduction in purchase of new office supplies
October	Reduce water use	10% reduction in water use on bills
November	Focus on community (volunteer, schools, etc)	Include in survey to track 20% increase in activities
December	Sustainable holidays	Include in survey to track 25% increase in sustainable activities around holidays
January 2011	Sustainable meetings	Include in survey to track 50% increase in sustainable planning
February	EPP & durable products	25% increase in purchase of EPP; 75% compliance to new practice
March	On-line tools (phone books, etc)	50% decrease in delivery of hard documents
April	Energy conservation	20% reduction in electricity on bills
May	Long-term plans for Green Teams	75% compliance to Governor's goals (new tool)
June	Commit to sustainable practices	Include in survey to track 100% compliance to permanently implementing 10 new practices