

RECAP

Interagency Sustainability Coordinators Network



Meeting Date: July 8, 2009

Time: 1:30 pm to 3:30 pm

Location: Mt. Mazama Conference Room
General Services Building
1225 Ferry Street SE, Basement
Salem, OR 97301



Attendees: Elin Shepard, DAS Facilities
John Fletcher, OHCS
Jeff Kohlleppel, DAS Facilities
Marjorie Lifsey, ODOT
Vern Rowan, DOC
Ivo Trummer, Governor's Office

Mark Brady, ECDD
Kristin Dahl, Travel Oregon
Melissa Leoni, OWEB
Gabrielle Schiffer, DCBS
David Solomon, OPRD
Cort Dokken, OSP

Guests: Norm Clark, OPRD
Kevin White, ODOT

Archana Thapa-Campbell, DOJ

I. Call to Order & Welcome

1. Call to Order

- Elin Shepard called the meeting to order at 1:30 pm.

2. Welcome and Introductions

- Everyone present introduced him or herself.

II. Governor's Office Updates

1. Introduction

- Ivo Trummer is the new sustainability oversight in the Governor's Office.

2. Legislative Recap

- Ivo presented a brief recap on the Legislative results. Ivo stated that it was a challenging session overall, but the Governor's Office still feels it was a fairly successful session.
 - SB 80, after many revisions, died in committee upon adjournment.
 - SB 101, the emission standards bill, bans new coal plants siting in Oregon unless they are "clean coal."
 - SB 79, building codes, was an ambitious bill and passed establishing reach codes for contractors.
 - There was a bill that adversely affected the BET-C program, a revenue neutral program, and even though other parts of the bill are beneficial, the Governor may still veto it.
 - HB 2940 started out as a biomass bill and pushed for older, pre 1995, sites to get renewable portfolio standards credits. The Legislature added other things to the bill and the Governor may veto it.
 - SB 168, the state agency bill, faced significant opposition early on from the utilities. The utilities wanted to limit the project size to a five MW ceiling. This bill was in committee upon adjournment.
 - SB 201, the housing bill, started out with additional money for weatherization for low-income housing. This bill was in committee upon adjournment.

- Overall, some key pieces were placed, such as HB 2186 and SB 101, and the Governor's Office feels pretty good.
- Margie Lifsey, with ODOT, added that there were several sustainability components to HB 2001, which passed. This included electrical vehicles incentives and a task force to study GHG emissions from use of transportation.
- HB 3039, the solar bill consists of two parts, the Feed-in Tariff pilot, for HB 2121, and the utility companies' integration of up to 20 MW of solar PV into their load. This is similar to the state of Washington's bill and other states. The Governor plans to sign this bill.
- Elin asked how members of the Network fared this session.
 - Kristin Dahl with Travel Oregon shared that the Legislature did not cut their budget.
 - Mark Brady shared that the Oregon Community and Economic Development Department have changed their name to Oregon Business Development Department. They will go by Business Oregon (BO) for short. Mark also mentioned that they are working on some internal reorganization.
 - Elin shared that DAS experienced a 15% budget cut. DAS eliminated 85 positions and had to lay off employees. Consequently, DAS has had to close the Portland and Springfield motor pool and sell the land. Elin encouraged the Network to talk to DAS Fleet about alternatives for staff that used one these motor pools. The budget cuts also eliminated two major programs at DAS: the Oregon Progress Board and the Statewide Training Program in DAS HRSD.
 - Mark talked about their zip car deal and said that he would send the contract language to the members of the Network.
- Elin will speak more with Ivo, discussing how the ISCN and the Governor's Office will interact.

III. General Updates

1. Energy Stimulus Funds

- Lori Koho was unable to attend the meeting. Lori will try to give an update on the Energy Stimulus Funds announcements at a future meeting.

2. DAS Plan Update and Biennial Report

- Elin e-mailed the DAS Plan Update and Biennial Report. She wanted to remind the Network when they are updating their plans or when they have program announcements related to sustainability, to send them to her for distribution to the Network. Elin emphasized the importance of sharing information and helping others who may be working on similar projects.

3. RCM Statewide Policy – Updated 7/1/09

- The Facilities Division has cut their utility budget because of the anticipated savings from the new Resource Conservation Policy. Examples of this policy include locking out overhead lighting at 6 pm and moving custodial crews to dayshift. DAS will perform night audits in their buildings and then have follow-up with meetings with the building managers in regards to left on office and electronic equipment. DAS will eventually charge the agency if equipment is repeatedly left on. This policy does apply to leased facilities and DAS is encouraging agencies to implement and enforce this policy there as well.

4. SANYO Electric Bike

- Salem's BO office is keeping the electric bike at their location. Network members should contact Mark Brady to arrange to borrow the bike.

IV. Round Table

1. Sustainability Grading

- Elin sent to the Network the DAS Biennial Report. This report incorporated a two category grading system: a grade for effort and a grade for results. Overall, Elin gave DAS an A for effort and a B- for results. The grade for effort resulted from the fact that at least 10% of DAS is

working on some facet of the sustainability program. The grade for results was originally a C. After reconsideration, DAS changed the grade to a B-. Eli believes that DAS, as the infrastructure agency, should develop metrics for itself and other agencies to use in data tracking. DAS completed 80% of their actions items (44 out of 54). Elin believes that DAS has encouraging progress, but still has a long to go.

- Elin then asked the Network to grade their programs.
 - Melissa Leoni, with OWEB, gave their external operations an A. Their grant programs fund projects that support local communities, jobs and watershed restoration. Their internal operations, since they are a small agency that does not own or manage any buildings, so internal operations has not been a high priority. She gave their internal operations a C. They perform better with their high profile events, but the basic culture changes within are difficult to implement. OWEB, with less grant money to distribute, may be able to redistribute staff time for sustainable pursuits this biennium.
 - John Fletcher, with OHCS, gave effort and results, both a C grade. The OHCS received federal stimulus money but the Legislature cut their budget. Homeless has increased 35% this past year, but OHCS' funding remains the same. They have to balance sustainability needs with basic program functions, such as providing basic low-income housing. John also thought that increased administration funding to implement these programs is necessary.
 - Cort Dokken, with OSP, stated that fuel consumption is their primary concern within sustainability. The fully loaded police vehicles average 14 mpg. OSP is looking into new vehicles, available in 2010, that average 20 mpg. Cort believes that this increase in fuel efficiency will save the agency a significant amount of money. There are many complicating factors inherently unique to OSP's mission and function that contributes to the limited vehicular mileage. OSP always look for ways to save money and sustainability is an issue that OPS do address. Cort also asked about purchasing agreements versus sustainability and cost efficiency. He thought that the price agreements were too rigid. Elin thought that the new rules of special procurement, which now includes sustainability as a component. Elin is on the project team investigating the issue.
 - David Solomon and Norm Clark, with OPRD, graded their agencies effort and results a B+. Dave feels that internally they have accomplished many goals. Externally, Dave thinks OPRD should work more outreach programs. OPRD would direct these programs toward the public visitors to their parks and facilities. Dave believes that teaching people to recreate in a more sustainable way would be a way to make OPRD a much more sustainable agency. OPRD have recently revised the agencies strategic plan. Titled "Centennial Horizon," this plan has a multitude of different sustainability goals imbedded within the strategic plan. Dave reported that employees have taken the plan to heart and are designing their work plans around these sustainability goals. Norm is working on a solar sustainable energy project for the State Fair.
 - Marjorie Lifsey, with ODOT, gave ODOT an A when compared to DOTs nationally, since ODOT is the only state DOT with a sustainability program and plan. Margie gave ODOT a B for the efforts of their internal operations and practices. Improvements in fleet technology and their facilities built to LEED standards are both steps in the right directions. Margie gave ODOT's external operations a B for efforts and a C for results. Margie feels that ODOT is doing a lot, but still has a long way to go. After more internal changes with their engineers, ODOT will try to reach out to their partners in the contracting community. Margie wants to work more on metrics, performance measures, sustainable transportation and commuting options. Elin and Margie are working on reinstating the bus pass program for state employees. DOJ and BO are working bus pass programs for their agencies.
 - Ivo Trummer, with the Governor's Office, was unsure of their internal sustainability efforts and would present an update at a later date. DAS has finished some projects at the Governor's Residence to increase energy efficiency.
 - Gabrielle Schiffer, with DCBS, is part of the Building Codes Division (BCD). Gabrielle graded the BCD's external operations with both an A for effort and for results. She rated

their internal operations a C for effort and results. Their external programs include energy efficiency, renewable energy codes, standardized solar installation permitting, and with electric cars. Gabrielle also stated the need for metrics and actual numbers to illustrate to people the savings from sustainable programs.

- Kristin Dahl, with Travel Oregon, rated her agency's internal operations a B-. They have strategic sustainability plan and a solid green team. They have also completed their carbon footprint analysis. Travel Oregon has started on several new initiatives, but Kristin was unsure of the amount of support from higher up within her agency. This commitment is crucial to the success of these new initiatives. Their number one offender is commuting, with electricity second. Elin offered the leased building sustainability policy to help with their leased facilities. Travel Oregon is looking at their print supply chain for their printed materials. They currently have an RFP out looking for new options for their printed materials. Travel Oregon decreased their budget by about 13%. They may combine both their offices on the Portland area. Most of their staff and business is in Portland. Their external operations are doing really well. Travel Oregon decreased their budget by about 13%. Travel Oregon's funding comes from a statewide 1% lodging tax. They are working with National Geographic and on the Ride, Oregon, Ride, a cycling website. They will be working with U of O on a sustainable business inventory.
- Mark Brady, with BO, gave their internal operations a F. Their internal reorganizations have stalled his efforts. Mark is hoping to keep the Community Development Department as part of the Network and to keep their programs going. Mark was interested in the experiences of other Network members with leased buildings. Elin thought that a special meeting with all of the Network members that have leased facilities would provide insight for how to increase sustainability in leased facilities. Mark hopes to make dramatic improvements very quickly. Mark gave BO's external operations a B- grade. BO has made sustainable business and industry one of their core target sectors.
- Archana Thapa-Campbell, with DOJ, gave last year's efforts a D and last year's results an F. This year's effort is a B and this year's results a B-. Archana also believes that DOJ has made great progress, but still has more work to do. DOJ uses 66 cars and are currently looking at ways to increase their fleet's efficiency. They are also looking at changing types of paper. DOJ is also installing solar shades in the Justice Building.
- Vern Rowan, with DOC, gave their efforts and results a C. Vern thought that they do better in their design and construction than in their operation. DOC designs and builds their facilities to a minimum of LEED Silver. Some of their facilities have received SEED awards for their energy efficiency. Since there are no sustainability or energy conservation policies within DOC, once the facilities open for operation, the efficiency decreases from then on. Vern thinks that their results may improve because 50% of their Go Oregon projects relate to energy conservation and sustainability, including two solar installations. DOC's Sustainability Project Team will soon have a policy for DOC.

There being no further business, the meeting adjourned at 3:36 pm.

Next meeting:

Wednesday September 9, 2009

1:30 pm to 3:30 pm

Mt. Mazama Conference Room

General Services Building

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Salem, OR 97301