

TEST PLAN

STATE LIBRARY SPECIALIST 2 - #0252

1. Minimum Qualifications Screening
2. Agency may develop position-specific T&E test questions at the time of recruitment, or agency may develop T&E test questions on:
 - A. Library Practices and Resources **50%**
 - B. Coordination **35%**
 - C. Communication **15%****100%**
3. Those ranking highest on the test will be invited to participate in the next phase of the selection process.
4. If you are hired, certain knowledge and skills will be assessed during your trial service period.

MINIMUM QUALIFICATIONS

- three years of clerical experience. Two years of the experience must have been in a library or related setting providing specialized clerical or technical support, preferably including responsibility for leadwork activities and/or coordination of office or team work practices and/or procedures.

College-level courses may substitute for one year of the general clerical experience.