

TEST PLAN

VETERANS' TRUST OFFICER - #0784

1. Minimum Qualifications Screening
2. Agency may:
 - develop test questions and criteria at the time of recruitment, or
 - use the core T&E test that has been developed on:
 - A. Accounting and Audits 20%
 - B. Legal and Benefits 35%
 - C. Communication 45%
3. Those ranking highest on the test will be invited to participate in the next phase of the selection process. 100%
4. If you are hired, certain knowledge and skills will be assessed during your trial service period.

MINIMUM QUALIFICATIONS

- two years of experience in processing veterans' claims, or similar technical experience in social service work, fiscal management, banking, or accounts collection; **AND**
- a Bachelor's degree in Social Work or another behavioral sciences, Business Administration, Accounting, Finance or a closely related field; **or** three more years of relevant experience.

Transcripts must be submitted for all required and/or related courses.