

TEST PLAN

Loan Specialist 3- 1003

1. Minimum Qualifications Screening
2. Those passing the minimum qualifications screening may receive a grade notice that shows a final score of "Qualified"; or Agency may develop test questions and rating criteria at the time of recruitment.
3. Those with a score of "Qualified" - or those ranking highest on the test will be invited to participate in the next phase of the selection process.
4. If you are hired, certain knowledge and skills will be assessed during your trial service period.

Minimum Qualifications

A Bachelor's degree in Business Administration, Economic, Finance, Accounting, or related field **AND** three years experience analyzing and underwriting residential, commercial, or public sector loans; or three years experience in economic or community development, project development, or as a business finance officer;

OR

A Bachelor's degree in other fields with an MBA, MPA, or MA in Management with an emphasis in general accounting, cost accounting, financial accounting, financial reporting, financial intermediation, finance, or marketing **AND** two years experience at the level of a business finance officer or senior loan officer;

OR

Any combination of experience and education deemed acceptable for satisfactory job performance to the appointing authority.