

## TEST PLAN

### DATA PROCESSING INSTRUCTOR - #1335

1. Minimum Qualifications Screening
2. Those passing the minimum qualifications screening may receive a grade notice that shows a final score of "Qualified"; or  
Agency may develop test questions and rating criteria at the time of recruitment.
3. Those with a score of "Qualified" and possessing the requisite skills - or those ranking highest on the test may be invited to participate in the next phase of the selection process.
4. If you are hired, certain knowledge and skills will be assessed during your trial service period.

### MINIMUM QUALIFICATIONS

- two years of experience in applications development in a mainframe or microcomputer environment; **AND** one of the following:
  - < one year of experience providing employee development training including the responsibility for development and presentation of at least one course; **or**
  - < one year of teaching experience at the community college or university level; **OR**
- an equivalent combination of experience and training.

**NOTE:** You must submit copies of course outlines or syllabi for the course(s) developed, taught, and claimed on your application.

On your application, be specific in addressing your experience and/or training to the areas listed in the minimum qualifications.

### SKILL CODES

Use Data Processing Skill Code Sheet.