

## TEST PLAN - OPTION A

### CARTOGRAPHER 3 - #3118

1. Minimum Qualifications Screening
2. Those passing the minimum qualifications screening may receive a grade notice that shows a final score of "Qualified"; or  
Agency may develop test questions and rating criteria at the time of recruitment.
3. Those with a score of "Qualified" - or those ranking highest on the test will be invited to participate in the next phase of the selection process.
4. If you are hired, certain knowledge and skills will be assessed during your trial service period.

#### MINIMUM QUALIFICATIONS

- two years of experience as a Cartographer which included:
  - map reading
  - reading, interpreting, and identifying discrepancies in real property documents
  - interpreting and applying real property and mapping laws, rules, and regulations
  - computing areas including acreage, coordinates, and perimeters; **and** Bachelor's degree in Cartography, Geography, Forestry, Civil Engineering, or the earth sciences including courses in Drafting or Map Making **or** three more years of pertinent experience; **OR**
- an equivalent combination of training and experience.

On your application, be specific in addressing your experience to the areas listed in the minimum qualifications.

**Transcripts must be submitted for all required and/or related courses.**

**TEST PLAN - OPTION B**

**CARTOGRAPHER 3 - #3118  
Department of Energy Option**

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|---|------------------|
| 1. Minimum Qualifications Screening   | <b>Pass/Fail</b> |
| 2. Evaluation of training and experience for those passing the minimum qualifications screening. Those passing the minimum qualifications will be given a qualifying score. | <b>QLF</b>       |
| 3. Those qualifying will be invited to an oral interview.   | <b>Pass/Fail</b> |
| 4. If you are hired, certain knowledge and skills will be assessed during your trial service period.  | <b>Pass/Fail</b> |

**MINIMUM QUALIFICATIONS**

You must have:

- two years of Geographic Information Systems (GIS) Cartographic/Technician experience using digital geographic information systems to produce cartographic maps, reports, and documents; **AND**
- A Bachelor's degree in Geography, or a closely related field, which included coursework in computerized drafting or map making; or three additional years of pertinent experience.

**To receive credit for a degree or coursework, you must submit a photocopy of your transcripts.**