

## TEST PLAN

### ARCHITECTURAL SPACE PLANNER - #3150

1. Minimum Qualifications Screening
2. Agency may develop position-specific T&E test questions at the time of recruitment, or agency may develop T&E test questions on:

A. CAD and Manual Drafting, and Design Principles and Practices including Building Codes	35%
B. Project Planning, Management and Communication	35%
C. Job Costing, Project Scheduling and Cost Estimating	10%
D. Construction Practices and Materials and Methods of Use	<u>20%</u>
	100%
3. Those ranking highest on the test will be invited to participate in the next phase of the selection process.
4. If you are hired, certain knowledge and skills will be assessed during your trial service period.

### MINIMUM QUALIFICATIONS

- A Bachelor's degree in Interior Design, Interior Architecture, Architecture or a closely related field **AND**
- Four years of experience which included preparing office or work environment space plans involving collecting and analyzing data and making recommendations for implementation. At least one full year of the experience must have been working as a team member or assisting others in collecting and analyzing data and preparing office or work environment space plans. **OR**
- A Master's degree in Interior Design, Interior Architecture, Architecture or a closely related field; **AND**
- Three years of experience which included preparing office or work environment space plans involving collective and analyzing data and making recommendations for implementation. At least one full year of the experience must have been working as a team member or assisting others in collecting and preparing office or work environment space plans; **OR**
- Seven years of experience which included preparing office or work environment space plans involving collective and analyzing data and making recommendations for implementation. At least one full year of the experience must have been working as a team member or assisting others in collecting and preparing office or work environment space plans; **OR**
- Hold the NCIDQ (National Council for Interior Design Qualification) Certificate.