

TEST PLAN

CLAIMS REPRESENTATIVE 2 - #5208

1. Minimum Qualifications Screening
2. Those passing the minimum qualifications screening may receive a grade notice that shows a final score of "Qualified"; or
Agency may develop test questions and rating criteria at the time of recruitment.
3. Those with a score of "Qualified" - or those ranking highest on the test will be invited to participate in the next phase of the selection process.
4. If you are hired, certain knowledge and skills will be assessed during your trial service period.

MINIMUM QUALIFICATIONS

- three years of experience investigating, evaluating, and negotiating settlements of tort or property claims; **OR**
- two years of the above experience **and** 45 term (30 semester) hours of postsecondary courses in such fields as Business Management, Insurance, Law Enforcement, Pre-Law, or Social Science; **OR**
- one year of the above experience **and** a Bachelor's degree in such fields as described above.

Transcripts must be submitted for all required and/or related courses.