

TEST PLAN

COMPLIANCE SPECIALIST 2 - #5247

1. Minimum Qualifications Screening
2. Those passing the minimum qualifications screening may receive a grade notice that shows a final score of "Qualified"; or Agency may develop test questions and rating criteria at the time of recruitment.
3. Those with a score of "Qualified" - or those ranking highest on the test will be invited to participate in the next phase of the selection process.
4. If you are hired, certain knowledge and skills will be assessed during your trial service period.

MINIMUM QUALIFICATIONS

Four years experience doing administrative research that included compiling and evaluating facts to recommend management action, or decide compliance with program guidelines and regulations. Two of the four years must be above the technical support level. (Note: some positions may require experience in a specific regulatory industry or program)

Note: college-level course work may substitute for experience on the basis of 45-quarter units per year, up to a maximum of three years.

Some Positions May Require:

A Bachelor's Degree in Business or Public Administration and one year of the specified experience