

PRINCIPAL EXECUTIVE/MANAGER C - #7004

MINIMUM QUALIFICATIONS

PROGRAM RELATED OPTION

Five years of experience in supervision, staff-technical, or professional-level work ("related to _____") (insert a program specific to the position/agency.) One year of this experience must have included supervision and management of a program, section, or unit which included one or more of the following areas: a) development of program rules and policies, b) development of long- and short-range goals and plans, c) program evaluation, or d) budget preparation.

(NOTE: A Bachelor's degree or equivalent course work (144 quarter or 96 semester hours) in a field related to management, such as Business or Public Administration, or a field related to the program of the employing agency, may be substituted for three years of the required experience, but will not substitute for the one year of specialized experience.)

OR

PROGRAM RELATED (PROGRAM/PROJECT LEADER)

Five years of experience in supervision, staff-technical, or professional-level work ("related to _____") (insert a program specific to the position/agency). One year of this experience must have included **program/project leader** responsibility involving **one or more** of the following areas: a) development of program rules and policies, b) development of long- and short-range goals and plans, c) program evaluation and/or project evaluation, or d) monitoring and controlling or preparing a budget.

(NOTE: A Bachelor's degree or equivalent course work (144 quarter or 96 semester hours) in a field related to management, such as Business or Public Administration, or a field related to the program of the employing agency, may be substituted for three years of the required experience, but will not substitute for the one year of specialized experience.)

UNRELATED OPTION

Five years of experience in staff supervision, staff-technical, or professional-level work. One year of this experience must have included supervision and management of a program, section, or unit which included one or more of the following areas: a) development of program rules and policies, b) development of long- and short-range goals and plans, c) program evaluation, or d) budget preparation.

(NOTE: A Bachelor's degree or equivalent course work (144 quarter or 96 semester hours) in a field related to management, such as Business or Public Administration, or a field related to the program of the employing agency, may be substituted for three years of the required experience, but will not substitute for the one year of specialized experience.)

OR

(PROGRAM/PROJECT LEADER)

Five years of experience in supervision, staff-technical, or professional-level work. One year of this experience must have included **program/project leader** responsibility involving **one or more** of the following areas: a)

development of program rules and policies, b) development of long- and short-range goals and plans, c) program evaluation and/or project evaluation, **or** d) monitoring and controlling or preparing a budget.

(NOTE: A Bachelor's degree or equivalent course work (144 quarter or 96 semester hours) in a field related to management, such as Business or Public Administration, or a field related to the program of the employing agency, may be substituted for three years of the required experience, but will not substitute for the one year of specialized experience.)

In the "Work History" section on your application, you must clearly describe your experience in each of the a), b), c), d) areas listed. Failure to provide this information may result in eliminating your application from further consideration.

The hiring agency will select which of the two options above will be used at the time of recruitment.