



## TRUCK DRIVER 1 TRUCK DRIVER 2

4401  
4402

### SERIES CONCEPT

The **Truck Driver** operates medium to large trucks, buses, special vehicles, and semi-tractor/trailer equipment to transfer and deliver materials, supplies, and large scale merchandise or products.

Inspects truck before and after trips and submits report indicating truck condition. Read bills of lading to determine assignment. Maneuvers truck into loading or unloading position, loads or unloads, or assists in loading and unloading truck. Operates forklift to load and unload trucks and move materials. Fasten chains or binders to secure load on trailer during transit.

Drives truck to weigh station before and after loading and unloading, and along route to document weight and conform to state regulations. Maintain driver's log.

Services truck with oil, fuel, and radiator fluid to troubleshoot minor repairs.

### DISTINGUISHING FEATURES

The **Truck Driver 1** operates vehicles 26,000 gross vehicle weight rating or lower.

The **Truck Driver 2** operates vehicles with a 26,001 gross vehicle weight rating or higher.

### MINIMUM QUALIFICATIONS & SKILLS

**Truck Driver 1** - Two (2) years of experience operating vehicles with a 26,000 gross vehicle weight rating or lower.

#### SKILLS:

- Understand and apply Oregon motor vehicle codes.
- Understand and apply shipping and delivery instructions.
- Complete minor vehicle maintenance.
- Safely operating a motor vehicle in all types of weather and road conditions.
- Prepare detailed written records of work accomplished and transactions completed.
- Follow a delivery schedule.
- Change tires, install chains and use jumper cables.
- Move materials by using recognized safety practices and procedures.

**Licenses and Certifications:** Oregon driver license appropriate for the class of vehicle used by the employing agency.

**Truck Driver 2** – Four (4) years of experience operating vehicles with a 26,000 gross vehicle weight rating or higher.

#### SKILLS:

- Understand and apply Oregon motor vehicle codes.
- Understand and apply shipping and delivery instructions.
- Complete minor vehicle maintenance.
- Safely operating a motor vehicle in all types of weather and road conditions.
- Prepare detailed written records of work accomplished and transactions completed.
- Follow a delivery schedule.
- Change tires, install chains and use jumper cables.
- Move materials using recognized safety practices and procedures.

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**Licenses and Certifications:** Oregon driver license appropriate for the class of vehicle used by the employing agency.

Adopted 10/2007  
Revised

STATE OF OREGON  
Dept. of Administrative Services  
Human Resource Services Division