

GENERAL DESCRIPTION OF CLASS

The SHIPPING POINT INSPECTOR 1 inspects fresh fruit, vegetables, and nuts at fresh pack warehouses, processing plants, and other inspection points.

DISTINGUISHING FEATURES

This is the first level of a two-level series. It is distinguished from the higher level by the absence of crew leader responsibility or training of new Shipping Point Inspector requirements. The Shipping Point Inspector 1 performs a full range of inspection tasks with intermittent, on-the-job supervision. Work involves selection of representative samples of commodities offered for inspection. The Inspector must become an expert in the application of Oregon and U.S. grade standards for the commodities being inspected. Because agriculture commodities are harvested and packed seasonally in various parts of the State, inspectors may be required to travel occasionally and remain away from home for extended periods of time. Job duties require performance of heavy manual labor in varying weather conditions.

DUTIES AND RESPONSIBILITIES

1. **Sampling and Inspections.** Typical tasks: selects representative samples of commodities to be inspected from cartons or storage bins; interprets Federal and/or State standards for particular commodity being inspected; inspects sample for compliance to grade taking into consideration shape, size, color, and any disorder, such as rot and insect or disease damage. Some of the standards are highly technical, requiring the inspector to determine the visual difference between injury, damage, and serious damage on all types of defects. Each inspection performed must be substantiated by the preparation of accurate and detailed inspection notesheets which will support a formal Federal-State inspection certificate. Must have good eyesight and sense of smell to detect irregularities in fruits, vegetables, or nuts. The inspector is required to use various pieces of equipment in the performance of inspection duties, including probes, refractometer, sizing rings, pressure tester, and various scales.
2. **Documentation and Compliance Assurance.** Typical tasks: prepares certificates of grade with all pertinent information on the commodity as well as information on railcar, truck, or other conveyance (certificates issued are admissible as prima facie evidence in U.S. and State courts); enforces compliance with State and Federal laws or marketing orders pertaining to packing, inspection, labeling, transportation, sales, or quarantines. The employee may be required to testify in court regarding facts stated on certificates.
3. **Coordination.** Typical tasks: assists in coordinating training and work assignments of agricultural workers and laborers at the job site.
4. **Miscellaneous.** Typical tasks: may be assigned other off-season duties related to the agency such as hops or seed sampling and/or honeybee inspection.

RELATIONSHIPS WITH OTHERS

Employees in this class have daily in-person contact with personnel, managers, and/or owners of fresh produce packing houses or processing facilities; and with other inspectors, aides, laborers, and the District

Supervisor.

SUPERVISION RECEIVED

Employees in this class receive supervision from a district supervisor who reviews work on a daily basis. Work is reviewed for working relationship with packing facility's personnel, accuracy in grade and quality interpretations, and certificate preparation. Employees must adhere to all safety rules in the work area. Guidelines are specific and directly applicable and the employee must follow prescribed departmental procedures. Favorable trade relations are involved in this work, as well as minor and major decisions which could affect monetary impact on financially interested parties. Work is reviewed by a supervisor for accuracy and completeness. This class is licensed by the U.S. Department of Agriculture and is subject to on-the-job review by a Federal Supervisor.

KNOWLEDGE, SKILLS, AND ABILITIES (KSA)

General knowledge of Oregon and U.S. fresh fruits and vegetable grade standards.

General knowledge of spoken and written English.

Basic knowledge of arithmetic (addition, subtraction, multiplication, and division).

Skill in the use of inspection tools such as refractometers, pressure testers, sizing rings, scales, and probes.

Skill in communicating orally and in writing.

Ability to write legibly.

Ability to accurately apply basic arithmetic.

Ability to obtain a motor vehicle operator's license.

Ability to maintain harmonious working relationships with both agency staff and personnel from industry being served.

Ability to impartially render decisions regarding fresh fruit and vegetable grades and condition.

Ability to keep accurate records and write certificates based on those records.

Ability to work with honeybees as required.

Ability to perform heavy manual labor.

Ability to distinguish color, texture, or visible defects in products inspected.

SPECIAL QUALIFICATIONS

The employee must secure at time of appointment a U.S. Department of Agriculture license to inspect fresh fruits and vegetables.

NOTE: The KNOWLEDGE and SKILLS are required for initial consideration. ABILITIES may be required for initial consideration, at any time during the selection process, or during a trial service period as a final stage of the selection process. Some duties performed by positions in this class may require different KSA's. No attempt is made to describe every KSA required for **all** positions in this class. Additional KSA requirements will be explained on the recruiting announcement.

Adopted 4/90

Revised

Examples of work are typical of duties assigned to this class. No attempt is made to describe every duty performed by all positions in this class.