

GENERAL DESCRIPTION OF CLASS

Under the direction of a Captain, the LIEUTENANT acts as the Crew Chief assigned to operate a specific fire fighting apparatus at the scene of aircraft, vehicle and structural fires. The LIEUTENANT also responds to hazardous materials incidents and assists with emergency medical and other accidents.

DISTINGUISHING FEATURES

This is the second of a three-level series. Responsibility to act as Crew Chief assigned to a fire fighting apparatus during emergencies distinguishes this class from the lower level. The absence of responsibility for leadership of a shift distinguishes this class from the higher level.

DUTIES AND RESPONSIBILITIES

The duties listed below are not inclusive but characteristics of the type and level of work associated with this class. Individual positions may perform all or some combination of the duties listed below as well as other related duties.

1. Emergency Response

As a Crew Chief assigned to operate a specific fire fighting apparatus, responds to fire, air-crash and other emergency calls. Under the guidance of Fire Command, assigns vehicles and equipment to the most advantageous position. Directs forcible entry into structure or aircraft and participates in rescue and evacuation operations. As a member of the ambulance crew, provides emergency medical treatment or transport as required. Participates in salvage and overhaul operations as needed.

Responds to hazardous materials incidents, as directed, to contain and control exposure and minimize environmental risks.

2. Training

Prepares, presents, participates in and documents drills, training and practical demonstrations for various subjects including structural and aircraft fire/rescue techniques, hazardous materials/medical operations, and fire inspections. Documents training as required.

3. Maintenance and Inspections

Directs or conducts inspections and maintenance of fire fighting equipment. Performs house keeping duties in station and on grounds. Assigns or performs facility inspections, extinguisher maintenance, and assists in maintaining the water supply and fire detection system.

4. Miscellaneous

Writes and files reports as required. Acts as alarm room operator or dispatcher in emergencies as required.

RELATIONSHIP WITH OTHERS

Employees in this class have regular in person/telephone/radio and or written contact with various military and civilian personnel. Contacts involve directing subordinates, providing emergency services, systems inspections, delivery of services, scheduling maintenance and training.

SUPERVISION RECEIVED

Employees in this class receive direction from a Captain or Fire Command on a daily basis. The Captain schedules and reviews the work of the employee for compliance with established guidelines.

Employees in this class use a variety of department policies and procedures, Federal regulations, State and local guidelines, codes and standards which provide general, specific and technical guidance to perform the duties of the class.

GENERAL INFORMATION

Employees in this class work on a Military Installation. Work is performed on an active airfield subject to hazards such as explosives, chemicals and fuels, and high levels of noise and aircraft exhaust. Employment in this class requires a willingness to work the hours and days assigned. Personnel are subject to recall on or off duty and to work weekends and Holidays. Employees sometimes work under extreme pressure and must make critical, split second decisions.

KNOWLEDGE AND SKILLS (KS)

General knowledge of fire protection systems and extinguishers.

General knowledge of fire protection and prevention methods, equipment and terminology.

General knowledge of emergency response methods, map reading and communication procedures.

General knowledge of the Fire Codes and Ordinances relating to fire prevention and life safety

General knowledge of First Aid and Cardiopulmonary Resuscitation (CPR).

Basic knowledge of construction and special features of buildings, vehicles and aircraft.

Basic knowledge of laws and regulation concerning hazardous materials planning and reporting requirements.

Basic knowledge of hazardous material emergency response techniques.

Basic knowledge of approach, positioning, rescue procedures and application of control techniques for aircraft crash/fire rescue incidents.

Basic knowledge of physical and chemical properties of substances, acids and bases, salts and solutions.

Skill in use of hand tools, protective breathing apparatus and related equipment

Skill in search and rescue procedures, evacuation techniques and caring for and transporting victims.

Skill in operating fire apparatus.

Skill in operating, maintaining and instructing others to operate common portable fire extinguisher

Skill in conducting fire and life safety inspections.

Skill in interpreting blueprints.

SPECIAL QUALIFICATIONS

Valid Oregon Driver's License.

Military Department secret security clearance.

Satisfactory annual physical examination.

Military Department regulation also requires satisfactory completion of an annual physical assessment.

NOTE: The KNOWLEDGE and SKILLS are required for initial consideration. Some duties performed by positions in this class may require different KS's. No attempt is made to describe every KS required for **all** positions in this class. Additional KS requirements will be explained on the recruiting announcement.

Adopted 4/94

Revised

STATE OF OREGON

Dept. of Administrative Services

Human Resource Management Division