

GENERAL DESCRIPTION OF CLASS

Under the supervision of the Fire Chief or designee, the CAPTAIN is responsible for directing the daily activities of a shift. The CAPTAIN directs and assists with suppressing aircraft, vehicle and structural fires, administering emergency medical assistance, and initiating hazardous materials response. The CAPTAIN acts as Fire Command/Operations in the absence of the Fire Chief or designee.

DISTINGUISHING FEATURES

This is the third level of a three-level series. Responsibility for leadership of the activities for a shift distinguishes this class from the lower levels.

DUTIES AND RESPONSIBILITIES

The duties listed below are not inclusive but characteristics of the type and level of work associated with this class. Individual positions may perform all or some combination of the duties listed below as well as other related duties.

1.Shift Leadership

As Shift Leader, provides guidance to subordinate firefighters and Lieutenants. Assigns day to day tasks and completes daily activity report. Assumes 'Fire Operations' duties, ensuring rescue and emergency medical services are initiated.

2. Emergency Response

Responds to actual or potential aircraft, vehicle and structural fires, following specific guidance from the Fire Chief or designee. Directs initial tactics and implements strategy in response to type of emergency. Directs resources to the most advantageous position. Directs forcible entry into and participates in rescue or evacuation operations of aircrafts, vehicles or structures. Directs/performs salvage and overhaul operations.

Directs the ambulance crew and establishes medical command as needed.

Responds to hazardous materials incidents. Establishes command to contain releases and minimize risk to life and the environment.

3.Training

Directs, prepares, presents, assigns and documents training. Participates in drills, training classes and practical demonstrations for subjects including vehicle, structural and aircraft fire/rescue techniques, hazardous materials/medical operations, and fire inspections.

4.Maintenance and Inspection

Directs or conducts inspections and maintenance of fire fighting equipment. Performs house keeping duties in station and on grounds. Assigns or performs facility inspections, extinguisher maintenance, and assists in maintaining the water supply and fire detection system.

5. Miscellaneous

Assures reports submitted from assigned shift are complete and accurate. assists Fire Chief with inspection evaluations and fire investigations.

RELATIONSHIP WITH OTHERS

Employees in this class have regular in person/telephone/radio and or written contact with various military and civilian personnel. Contacts involve directing subordinates, providing emergency services, systems inspections, delivery of services, scheduling maintenance and training.

SUPERVISION RECEIVED

The Fire Chief or designee schedules and reviews the work of this position to assure compliance with established guidelines.

Employees in this class use a variety of department policies and procedures, Federal regulations, State and local guidelines, codes and standards which provide general, specific and technical guidance to perform the duties of the class.

GENERAL INFORMATION

Employees in this class work on a Military Installation. Work is performed on an active airfield subject to hazards such as explosives, chemicals and fuels, and high levels of noise and aircraft exhaust. Employment in this class requires a willingness to work the hours and days assigned. Personnel are subject to recall on or off duty and to work weekends and Holidays. Employees sometimes work under extreme pressure and must make critical, split second decisions.

KNOWLEDGE AND SKILLS (KS)

- Extensive knowledge of fire protection and prevention methods, equipment and terminology.
 - Extensive knowledge of the Fire Codes and Ordinances relating to fire prevention and life safety
 - General knowledge of construction and special features of buildings, vehicles and aircraft.
 - General knowledge of managing the defensive operations involved in a hazardous material emergency
 - General knowledge of approach, positioning, rescue procedures and application of control techniques for aircraft crash/fire rescue.
 - General knowledge of physical and chemical properties of substances, acids and bases, salts and solution.
 - General knowledge of laws and regulation concerning hazardous materials planning and reporting requirements.
 - General knowledge of approach, positioning, rescue procedures and application of control techniques for aircraft crash/fire rescue.
 - General knowledge of First Aid and Cardiopulmonary Resuscitation (CPR).
 - Basic knowledge of principles of effective leadership, training and directing a crew in fire suppression and other emergency responses work.
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- Skill in search and rescue procedures, evacuation techniques and caring for and transporting victims.
 - Skill in operating, maintaining and instructing others to operate fire equipment and apparatus.
 - Skill in conducting fire and life safety inspections.

SPECIAL QUALIFICATIONS

- Valid Oregon Driver's License.
- Military Department secret security clearance.
- Satisfactory annual physical examination.
- Military Department regulation also requires satisfactory completion of an annual physical assessment.

NOTE: The KNOWLEDGE and SKILLS are required for initial consideration. Some duties performed by positions in this class may require different KS's. No attempt is made to describe every KS required for **all** positions in this class. Additional KS requirements will be explained on the recruiting announcement.

Adopted 4/94

Revised

STATE OF OREGON
 Dept. of Administrative Services
 Human Resource Management Division