

**GENERAL DESCRIPTION OF CLASS**

The PUBLIC HEALTH NURSE 1 provides consultation and technical assistance to agency program coordinators and other health professionals; provides program specific nursing expertise, and collects data for use in program development and evaluation.

**DISTINGUISHING FEATURES**

This is the first level of a two-level series. It is distinguished from the higher level by the absence of multi program responsibilities. At this level employees are performing duties concentrated in a specific program area such as communicable diseases or immunizations. It is further distinguished from the higher level by the lack of independent decision making related to program areas.

**DUTIES AND RESPONSIBILITIES**

- 1.**Program Specific Consultation.** Typical tasks: analyzes public health and epidemiology program data; communicates finding to other program personnel; acts as a resource for information for local health agencies; develops public health nursing standards within a specific program area.
- 2.**Program Specific Technical Assistance.** Typical tasks: assists program coordinator in following tasks: collects program data as assigned; develops resource manuals in specific program areas; conducts program specific research as directed; serves and participates on interagency work groups, committees, etc.; gathers background information for program reports; disseminates material to other health professionals, as directed.

**RELATIONSHIPS WITH OTHERS**

Employees in this class have regular in-person, phone and written contact with program coordinators and other health professionals outside the State Health Division; occasional contact with staff from other State agencies and from the Federal regional office and with the public to obtain or disseminate information.

**SUPERVISION RECEIVED**

Employees in this class receive general supervision from an administrative superior. In addition, employee may be assigned to a specific program, thus working under supervision of program manager. The supervisor reviews work through reports prepared, and communication from other professionals. The frequency of review will depend upon the amount of direction required to complete a project. Work performed by an employee in this class is governed by: Federal and State laws pertaining to the specific program; Oregon Board of Nursing policies and procedures; policies and procedures of the Oregon State Health Division; and practices of the nursing profession.

**KNOWLEDGE, SKILLS, AND ABILITIES (KSA)**

Extensive knowledge of the practices and principles of the nursing profession.

General knowledge of principles and practices in the field of Public Health Nursing.

Basic knowledge of the principles and methods of health related research.

Basic knowledge of the principles of epidemiology.

Skill in communicating, orally and in writing, on health related topics, to audiences with diverse backgrounds.

Skill in establishing and maintaining harmonious relationships with people of various socioeconomic backgrounds

Some positions in this class may require one or more of the following:

Basic knowledge of the specific program area of responsibility

**SPECIAL QUALIFICATIONS**

Must have a valid license to practice as a registered nurse in Oregon.

**NOTE:** The KNOWLEDGE and SKILLS are required for initial consideration. ABILITIES may be required for initial consideration, at any time during the selection process, or during a trial service period as a final stage of the selection process. Some duties performed by positions in this class may require different KSA's. No attempt is made to describe every KSA required for **all** positions in this class. Additional KSA requirements will be explained on the recruiting announcement.

Adopted 4/90

Revised

Examples of work are typical of duties assigned to this class. No attempt is made to describe every duty performed by all positions in this class.