

**GENERAL DESCRIPTION OF CLASS**

The STATE VETERINARIAN directs the activities of the Animal Health Program in the exercise of general sanitary and disease control supervision of the livestock in Oregon including diseases communicable from animals to man. All positions in this class supervise and are excluded from collective bargaining.

**DISTINGUISHING FEATURES**

This is a single classification and not part of a series of classes. The State Veterinarian under general direction of the Assistant Director plans, coordinates, and directs the statewide program of animal disease control. The employee works with agricultural and other officials from the U.S. Government, other State governments, and from industry in achieving program directives.

**DUTIES AND RESPONSIBILITIES**

- 1. Supervision.** Typical tasks: plans, assigns, and reviews work of assigned staff; adjusts work assignments and schedules to maintain adequate staffing levels and respond to fluctuating workloads; evaluates employee performance and prepares performance appraisals; assesses training needs of staff and arranges for or provides appropriate instruction; provides initial orientation to new employees; reviews applicants' credentials, participates in the interview process, and hires or effectively recommends hiring of staff; resolves personnel problems, complaints, and formal grievances at the first level; disciplines and rewards employees; counsels employees in work-related activities, personal growth, and career development.
  
- 2. Administration.** Typical tasks: formulates and promulgates policies and procedures necessary for efficient operation of animal health programs; formulates regulations required by statute to control intrastate movement of livestock and directs the enforcement of these regulations to prevent the introduction and dissemination of disease among Oregon livestock; formulates and enforces the regulations governing the welfare of certain exotic animals; is responsible for the enforcement of regulations concerning health, sanitation, and management of domestic animals in pet stores, grooming parlors, boarding kennels, etc.; is responsible for the enforcement of State and Federal rules governing the feeding of garbage to hogs; maintains surveillance of the general welfare of Oregon livestock and poultry as influenced by national and international activities; issues and enforces quarantines of animals, premises, or areas as is necessary for the control or eradication of livestock disease; prepares reports required by this agency or related Federal agencies on program activities.

**RELATIONSHIPS WITH OTHERS**

Cooperates with other agencies in administration of statutes affecting both Agriculture and the other agencies; consults with veterinarians, livestock industry leaders, poultry industry leaders, and their organizations at both State and national levels to discuss problems and devise plans for the control of contagious and infectious diseases; represents Oregon livestock interests at national and international meetings.

**SUPERVISION RECEIVED**

The incumbent in this position receives general supervision from an Assistant Director or other executive staff member who provides broad policy guidance and reviews performance for effectiveness and compliance with policy and law.

**SUPERVISION EXERCISED**

Plans, directs, and reviews through subordinate supervisors the work of staff engaged in administrative, field operations, or laboratory programs; informs subordinates of changes in or interpretations of statutes, regulations, codes, programs, policies, or procedures; assigns responsibility for specific work, activities, or dissemination of policy to supervisory personnel; evaluates the performance of supervisory personnel; reviews performance appraisals prepared on staff; maintains harmony and resolves grievances among staff.

**KNOWLEDGE, SKILLS, AND ABILITIES (KSA)**

Extensive knowledge of all State and Federal statutes concerning disease control and sanitation and of the regulations dependent on these statutes.

Extensive knowledge of the principles and practices of veterinary medicine with particular application to the control and eradication of communicable and infectious diseases of livestock, pet animals, and certain exotic animals.

Extensive knowledge of laboratory techniques used in veterinary pathology, microbiology, and serology and an understanding of their significance in evaluating disease processes affecting livestock and other animals.

General knowledge of economic status and other factors affecting the livestock industry, companion animal industry and other animal associated industries, and the effects of changes on the industries of animal associated disease.

General knowledge of other industries with interrelationships affecting the livestock industry.

Skill in management of subordinate personnel in a manner to provide maximum output and benefit.

Ability to plan, organize, coordinate, and administer statewide programs.

Ability to cooperate with legislators or industry in the development of new or revised statutes and the regulations dependent on them in a manner to provide the greatest benefit to both the livestock industry and the general public.

Ability to establish and maintain harmonious relationships with the general public, the veterinary profession, the various segments of Oregon's livestock industry, and with other government officials.

**SPECIAL QUALIFICATIONS**

Must be a graduate of school of veterinary medicine approved by the Oregon Veterinary Medical Examining Board. Must have progressively responsible experience affording a diversified knowledge of veterinary medicine including two years of supervisory experience.

**NOTE:** The KNOWLEDGE and SKILLS are required for initial consideration. ABILITIES may be required for initial consideration, at any time during the selection process, or during a trial service period as a final stage of the selection process. Some duties performed by positions in this class may require different KSA's. No attempt is made to describe every KSA required for **all** positions in this class. Additional KSA requirements will be explained on the recruiting announcement.

Adopted 1/90

Revised

Examples of work are typical of duties assigned to this class. No attempt is made to describe every duty performed by all positions in this class.