



PARK RANGER SUPERVISOR

8440

CLASS CONCEPT

Park Ranger Supervisors oversee permanent, seasonal, temporary and volunteer employees in the protection, maintenance, operation and repair of state park lands, natural and cultural resources, structures, facilities, equipment and systems. All of the positions in this classification are excluded from the bargaining unit.

This classification is designed to provide park management experience in order to gain skills needed to manage complex park units. The majority of the work is performed in the field and is supervised by a Park Manager or a Park District Manager who have frequent contact with the Park Ranger Supervisor.

Work is done primarily in the out-of-doors, in all weather conditions; it may be performed at night and on weekends and holidays.

DISTINGUISHING FEATURES

This is a single classification and not presently part of a series.

MINIMUM QUALIFICATIONS & SKILLS

Park Ranger Supervisor: Five years of visitor services experience (e.g. rule enforcement; resource interpretation; special events and activities; etc.) **AND/OR** park maintenance experience (e.g., construction trades, landscaping); **AND/OR** natural resource technician experience (e.g.: forestry, fish & wildlife).

- OR -

A Bachelor's degree in Park and Recreation Administration, Natural Resource Management, Environmental Studies or a related field and 2 years of visitor services experience (e.g. rule enforcement; resource interpretation; special events and activities; etc.) **AND/OR** park maintenance experience (e.g., construction trades, landscaping); **AND/OR** natural resource technician experience (e.g.: forestry, fish & wildlife).

- OR -

An Associate's degree in Park and Recreation Administration or Natural Resource Management, Environmental Studies or a related field and 3.5 years of visitor services experience (e.g. rule enforcement; resource interpretation; special events and activities; etc.) **AND/OR** park maintenance experience (e.g., construction trades, landscaping); **AND/OR** natural resource technician experience (e.g.: forestry, fish & wildlife).

SKILL:

- Skill in the use of a personal computer.
- Skill in determining the methods, means and personnel (year-round, seasonal, volunteer, inmate crew) by which park operations are to be conducted.
- Skill in assigning work to be done.
- Skill in evaluating the quality and quantity of park maintenance and operations work performed by direct report personnel.
- Skill in providing performance feedback to direct report personnel.
- Skill in preparing park-related reports, for example: revenue, day and overnight use, incident analysis.
- Skill in overseeing the safe use of tools, material and equipment associated with landscape and building maintenance.

- Skill in leading work requiring the performance of plumbing, carpentry, painting, groundskeeping tasks.
- Skill in leading work related to the interpretation, conservation, preservation and rehabilitation of natural, cultural or historic resources.

Licenses and Certifications: Oregon Driver's License and OPRD Enforcement Officer Commission are required. Standard First Aid and CPR, OPRD Chainsaw Operator, Oregon Water/Wastewater Distribution, Collection and/or Treatment certificates may be required.

DISTINGUISHING FEATURES FROM SIMILAR SERIES

Park Ranger

The **Park Ranger** class series differs from the Park Ranger Supervisor class because the Park Ranger Supervisor oversees the work of Park Rangers. Park Rangers perform the all of the tasks required to operate and maintain OPRD properties, field programs and facilities. The Park Ranger does not have supervisory responsibility, whereas the Park Ranger Supervisor is responsible for effectively recommending employee hiring; for evaluating of employee performance; for effectively recommending disciplinary action; and for determining the methods, means and personnel by which park operations are to be conducted. The Park Ranger is a classified service position. The Park Ranger Supervisor is in state management service.

Park Manager

The **Park Manager** class series differs from the Park Ranger Supervisor class because the Park Manager has overall authority for the entire operation and maintenance of all properties and programs within a Park Management Unit. The Park Manager will apply and interpret policies to resolve various situations; issue Miscellaneous Activity Permits; prepare short-and long-range maintenance and operations plans; prepare operating budgets; allocate and re-allocate funds within budget categories; and determine seasonal employee hiring and termination dates. The Park Ranger Supervisor's work is focused on the daily supervision of permanent, seasonal, temporary and volunteer State Park employees.

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STATE OF OREGON
Dept. of Administrative Services
Human Resource Services Division