



Oregon

Theodore R. Kulongoski, Governor

Department of Administrative Services

State Services Division - State Procurement Office

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To: Agency Heads / Procurement Staff

From: DAS – State Procurement Office

Date: October 1, 2009

Re: H1N1 Influenza Cleaning Supplies

Statewide price agreements offer many cleaning supplies to help prevent the spread of the H1N1 influenza. Please continue to follow the normal procedures and policies when procuring goods, especially if buying goods outside of existing price agreements.

For some people, fragrances may cause adverse reactions to the skin or respiratory system or both. Additionally, fragrances may serve as a trigger for asthma or other conditions. For these reasons, we recommend unscented hand sanitizer and cleaning supplies.

As your agency buys supplies this fall, please note the recommended specifications and product examples, below.

Recommended Specifications for Hand Sanitizer:

- Greater than 60 percent alcohol
- Unscented

Examples of Price Agreements:

Price Agreement #	Name of Company	Item # Product Description	Qty	Price
PA 9752	Staples Contract & Commercial, Inc. Coastwide Laboratories, Inc.	Item # GJ-9651 Purell, pump bottle, 8 oz.	12 per case	\$3.33 each
PA 9745	Waxie Sanitary Supply	Item # 381665 (#9652) Purell, pump bottle, 8 oz.	12 per case	\$3.33 each
PA 1168	OfficeMax	Item #W5DER9652 Purell, pump bottle, 8 oz.	Each	\$2.31 each

Recommended Specifications for Hard Surface Cleaning Wipes:

- EPA Influenza A registered
(<http://www.epa.gov/oppad001/influenza-a-product-list.pdf>)
- Unscented

Examples of Price Agreements:

Price Agreement #	Name of Company	Item # Product Description	Qty	Price
PA 9752	Staples Contract & Commercial, Inc. Coastwide Laboratories, Inc.	Item # PC49680584 Sani-Cloth HB Large 6" x 6.75"	160 cloths per tub 6 tubs per case	\$8.67 per tub
PA 9745	Waxie Sanitary Supply	Item # 174001 Sani-Cloth HB Large 6" x 6.75"	160 cloths per tub 6 tubs per case	\$ 8.75 per tub

See Technical Data Sheet for Sani-Cloth Wipes under separate cover (pdf)

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