

Health Facilities Surveyor

Classification Number 6015

Series Concept

Health Facilities Surveyors help to assure the quality and safety of health care by conducting on-site reviews of a wide range of health care providers. Based on their demonstrated competence in and familiarity with all aspects of an assigned survey, they evaluate any of the facility's program components. Surveyors inspect a variety of health care facilities to assess the level of compliance with State licensing regulations and Federal certification requirements. Surveyors may conduct inspections of assigned facilities independently, as part of a multi-disciplinary team, or as the team leader. The types of surveys performed are for initial certification, recertification, licensing, resurveys or complaint investigations.

Licensing Inspections

Inspectors participate in or conduct combined State licensing/Federal certifications surveys or annual State licensing surveys. They participate in developing the schedules to comply with mandated State and Federal time frames. Inspectors solicit cooperation and obtain access to the information needed to complete the inspection. They inspect the physical plant by touring the facility; review records of facility's prior surveys, plans of correction and prior complaints investigated. They conduct an entrance conference with key facility staff to provide an overview of the survey process framework; they gather information through observation, records review and by interviewing facility personnel and residents, and at times, relatives of residents and members of the public. They evaluate facility conditions using judgment and interpretive guidelines to determine if the facilities meet standards and comply with the regulations in various areas. They prepare a summary of findings including identification of violations for presentation to the facility administrator; they prepare reports of the details of the inspection. They provide technical assistance relating to compliance to facility management.

Based on the review, inspection and other data, they recommend and otherwise assist in the preparation of appropriate administrative sanctions, fines or other actions depending on the seriousness of the violations. They review and approve the plan of corrections where problems are identified. They may prepare drafts or provide input regarding proposed changes in State regulations regarding health facilities.

Complaint Investigation

Inspectors investigate complaints against facilities and/or facility staff by identifying the allegation, identifying personnel and conducting interviews, observations and by reviewing records. They research Federal, State and local laws and regulations that are relevant to the complaint. They make

recommendations for agency action including recommending transfer of resident(s) for protection of health and safety, or for a partial or full licensing survey and certification survey.

They solicit public comment and conduct public workshops as needed or as assigned.

Distinguishing Features

This is a single classification and not part of a series of classes.

Minimum Qualifications and Skills

Education - A Bachelor's degree in the subject matter surveyed or the educational requirements for entrance into the profession.

Licensure – Some positions may require current Oregon State licensure in the profession that the position surveys.

Other – Some positions must pass the Surveyor Minimum Qualification Test (SQMT) to survey independently.

Some positions may require current certification credentials.

Demonstrated positive interpersonal and communication skills with colleagues, clients, residents, patients, families, providers, physicians and the community.