

ILEARNOREGON COMPLETING A COURSE SURVEY

Completing a Course Survey

Once you complete a course and your progress status is changed to Completed then you will be able to access the course survey (if one is available) and your certificate of completion from your transcript.

To complete a course survey, follow these steps:

1. In your web browser type in the following URL
<https://ilearn.oregon.gov>.
2. On the left-side menu, click on *My Workspace*.
3. When the menu expands, click on *My Transcript*. This will take you to your transcript page.



4. From your transcript find the course you want to complete the survey for and select *Take Survey* on the Action menu and then select *Go*. The Take Survey page will display.

Transcript		Certifications	Training Assignments				
Print Version							
View the user's/your record of courses, tests and other items. Users: Access items using the links or select an option from the Action menu and click Go.							
Name		Brandy Meng	Manage Personal Learning Events <input type="button" value="Go"/>				
Current Date		10/22/2008					
Records found: 2							
	Title	Type	Required Training	Start Date	Complete Date	Progress Status	Action
	Domestic Violence in the Workplace (6)	Classroom		10/21/2008	10/21/2008	Completed	View Details <input type="button" value="Go"/>
	iLearnOregon Quick Start Tutorial	SCORM 1.2		9/16/2008	9/30/2008	Completed	View Details Take Survey <input type="button" value="Go"/>

5. Click on the title of the survey to launch it.

Take Survey		
Click a title from the Title column to access a survey. All surveys for the course must be completed.		
Records found: 1		
	Title	Status
	Basic Level 1 Classroom Course Evaluation	Not Started

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6. A new window will be displayed with the survey, enter your answers for each question.
7. You may only complete a survey once, and all the questions must be answered before the survey can be submitted. You can either complete the survey or click on the Complete Later button if you want to complete the survey at a later time.
8. Click **Submit**.

Survey

Answer all of the questions below and click Submit to submit your answers. If unable to complete all of the survey at one time, click Complete Later to save your answers and return later.

Course Evaluation

Please complete the following questions related to this course.

1. I clearly understood the course objectives.
2. The course met all of its stated objectives.
3. The course was logically organized.
4. The course content is covered to an appropriate degree of breadth.
5. The way this course was delivered (such as classroom, computer, video) was an effective way for me to learn the subject matter.
6. The course design was flexible enough for me to move around at my own pace.
7. The course was easy to navigate through.
8. What would enhance this learning experience?
9. I would recommend this course to others.
10. Overall, I was satisfied with this course.
11. What comments or suggestions do you have regarding this course?

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9. Once you click on the submit button, the window will refresh stating that the survey was submitted and allowing you to look at how you responded to each question. Click on the **Finish** button.

Basic Level 1 Online Course Evaluation
Close Window | Print
The survey was submitted.
Surveys are related to content or used to gain opinions of users on a topic.

Survey

Your completed survey is displayed below. Checkmarks (if any) indicate the multiple-choice answers you submitted. Click Finish to go back to the Survey search results page.

Course Evaluation
Please complete the following questions related to this course.

1. I clearly understood the course objectives.

N/A
 Strongly Agree
 Agree
 Neither Agree or Disagree
 Disagree
 Strongly Disagree

2. The course met all of its stated objectives.

N/A
 Strongly Agree
 Agree
 Neither Agree or Disagree
 Disagree
 Strongly Disagree


Finish

10. You will be taken back to the Take Survey page, but under Status it will show Complete. Click **Return** to go back to the Transcript page.

Take Survey

Click a title from the Title column to access a survey. All surveys for the course must be completed.

Records found: 1

	Title	Status
	Basic Level 1 Online Course Evaluation	Complete

Return