



- Inputs**
- OAR 105-040; ORS 240.306; State Policy; Collective Bargaining Contracts; ADA of 2008, Titles I&V; ORS 408.230 and 408.235
 - Recruitment Request Form
 - Position Description
 - Organizational Chart for agency
 - Application Form (PD100, PD300IS, etc.) and attachments (resumes, cover letter, references, DD214, etc.)
 - Request for Certification (PD134)
 - Executive Service Applicant Information Form
 - Job Announcement

- Outputs**
- Application and Examination Notice
 - Certificate of Eligibles
 - Job Announcement

- Customers**
- Managers/Supervisors
 - Applicants
 - Advertising Broker
 - Agency HR
 - DAS Recruitment
 - Governor's Office

- Systems/Interfaces**
- Applicant/Certification (APPL/CERT)
 - Position Personnel Data Base (PPDB)
 - S.O.L.A.R. (Strategic Online Application & Recruitment System)
 - State Jobs Page; Teamsite; Working in Oregon
 - APPL/CERT Electronic Certificate Download System via Internet

- Reports**
- Monthly, Annual APPL/CERT System Reports (EEO, Affirmative Action, etc.)
 - Certificate of Eligibles