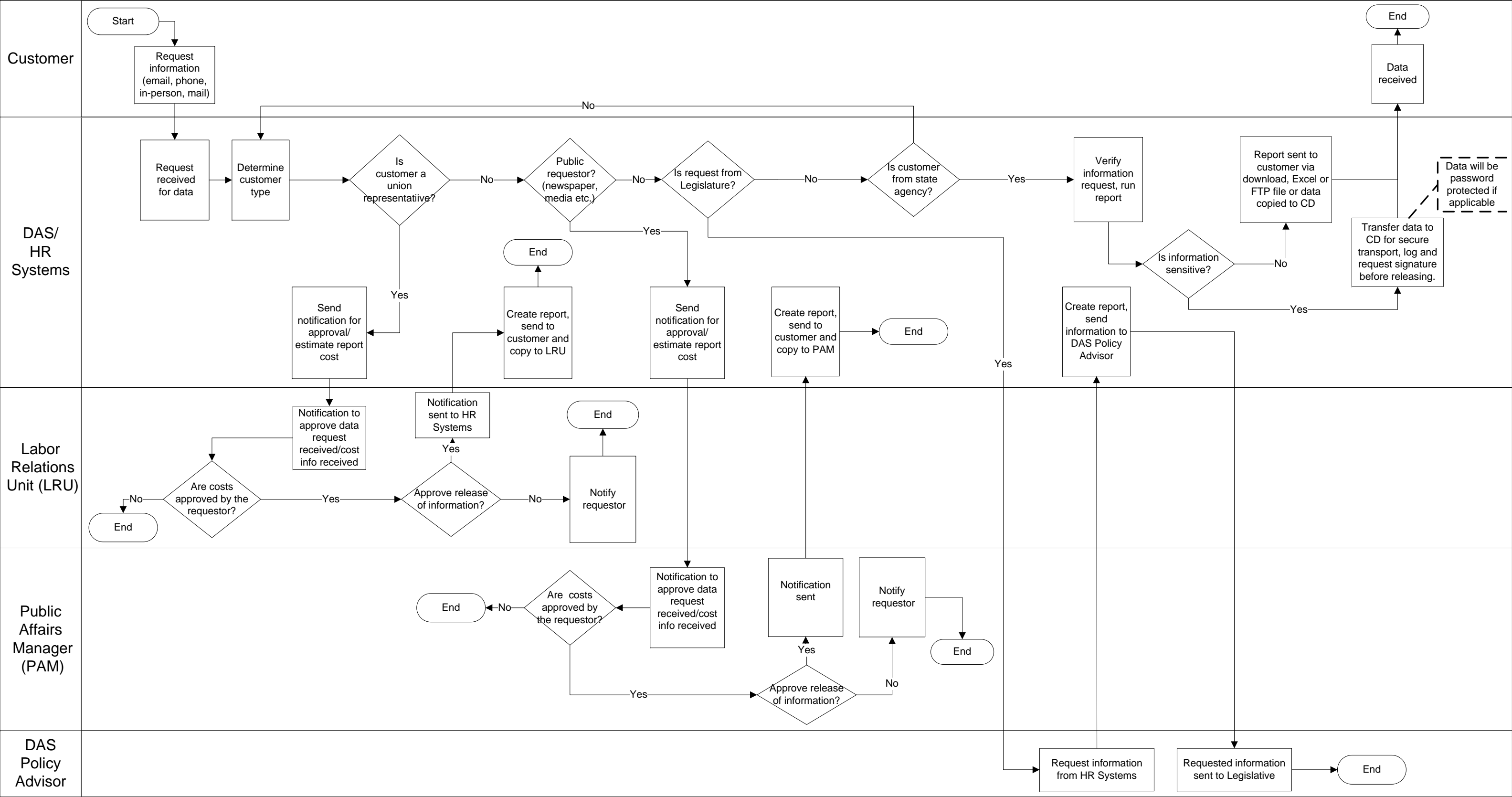


Responsible / Process



- Inputs**
- Email
 - Letter
 - Phone Request

- Outputs**
- Hard-copy report or CD
 - Excel
 - Data File
 - Signature Tracking Log

- Customers**
- Union representative
 - Agency
 - Media/Citizen
 - Legislature
 - DAS HR Systems
 - DAS Labor Relations Unit
 - DAS Public Affairs Manager
 - DAS Policy Advisor

- Systems/Interfaces**
- Roscoe
 - TSO
 - Mainframe