

**Department of Administrative Services
Statewide Audit Advisory Committee Charter**

Mission:

Promote the benefits of professional, standards-based internal auditing services in state government.

Objectives:

- To provide the highest-level of stewardship of the state's internal audit community.
- To foster compliance with and maintain sustainable and effective internal audit rules as adopted by the Department of Administrative Services.

Committee composition shall be as follows:

- Department of Administrative Services Director as Chair
- Legislative Fiscal Officer, or designee
- State Court Administrator, or designee
- Secretary of State Division of Audits Director, or designee
- At least two Chief Audit Executives from agencies other than the Department of Administrative Services
- And not more than nine other persons appointed by the Director of the Department of Administrative Services representing state, local, non-profit and private sector internal auditing expertise.
- The Department of Administrative Services Chief Audit Executive shall serve in an ex-officio capacity and provide staff support to the Committee.

Members not appointed by Rule shall serve two-year terms, and may be reappointed at the discretion of the Chair. Subject matter expertise of Committee membership should encompass knowledge in the areas of: Enterprise Risk Management, Financial management, Information Technology, Internal Auditing, Professional Auditing Standards, Leadership and Government.

Responsibilities include:

The Committee serves in an advisory capacity to the Director of the Department of Administrative Services and meets at least quarterly to discuss current topics of interest to the state's internal audit community and specifically:

1. Reviews and recommends revisions to the Statewide Annual Internal Audit Activity Report prepared by the Department of Administrative

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Services for Legislative Leadership.

2. Brings forward issues for discussion impacting the state's internal audit community.
3. Promotes best practices and training to enhance internal auditing and management practices in state government.
4. Makes recommendations to ensure the independence and objectivity of the internal audit functions within state government.
5. Reviews reports and other data to make recommendations to improve statewide management in areas that involve recurring or material findings that impact multiple agencies or areas of statewide risk-based concerns.
6. Provides testimony or presentations to Legislative Committees, Management Teams or agency Audit Committees regarding internal audit, as necessary.

Approved by:

Members at Committee Meeting on: November 22, 2010

Signed:



Scott L. Harra, Chair
Director, Department of Administrative Services

11/30/10

Date

To be reviewed by Committee Annually.