



August 1, 2009

<First Name> <Last Name>  
<Address>  
<City, State, ZIP>

Dear <First Name>:

Enclosed is your packet of enrollment materials for the 2009 open enrollment period. Open enrollment for OEBB benefit plans begins August 15 and runs through September 15, 2009, for most educational entities; however, please note that some schools decided to offer an open enrollment period that ends before September 15 so you should check with your employer to see when it begins and ends.

The enclosed information provides you with a summary of the OEBB benefits plans available, contact information for the insurance carriers, the Web address for enrolling in benefits and a detailed list of the plans you (and your dependents, if applicable) are currently enrolled in.

OEBB designed each of the plans available to you; however, like last year, your school or peers decided which of the OEBB plans to offer to your employee group.

#### **Medical, Dental and Vision Coverage**

Each entity could select up to four medical plans for each employee group. The plans selected for your employee group are identified on the enclosed plan summary.

Each entity was able to select up to three dental plans for each employee group. Additionally, each group was able to select whether to add orthodontia coverage to the ODS and Kaiser plans; however, both Willamette Dental plans had orthodontia added into them. In some cases, you may be able to select from an ODS or Kaiser plan that does not include orthodontia and a Willamette Dental plan that includes orthodontia coverage. The dental plan selected for your employee group are identified on the enclosed plan summary.

Each entity was able to select one of the five vision plans offered through ODS for each employee group in addition to the Kaiser vision plan if one was offered to members who are enrolled in the Kaiser medical plan. The vision plan option(s) selected for your employee group is identified on the enclosed plan summary.

#### **Optional Benefits**

OEBB contracted with The Standard Insurance Company to offer entities optional benefits including life, short- and long-term disability and accidental death and dismemberment (AD&D) coverage. Entities are not required to offer these benefits to employees. If any of these plans are available to you, they are detailed toward the back of this packet. Please speak to your benefit representative or call OEBB for more information.

#### **Enrolling Yourself and Dependent in Benefits**

To enroll in benefit plans, access the MyOEBB enrollment system and register (if you are first-time user) or log in (if you are a returning user). Remember, you must enroll in each benefit option to receive coverage for

the benefit. Enrolling in medical only will not enroll you in dental and vision, too. Additionally, each dependent must be enrolled using the dependent confirmation page.

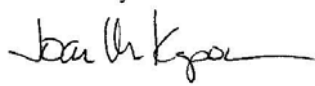
### **Contacting OEGB for Assistance**

If you need assistance enrolling in your benefits, logging into the system, registering or have other benefit-related questions, you may contact the OEGB member services team or your entity benefit representative. To contact OEGB, call (888) 4My-OEGB (888-469-6322), or e-mail [oebb.benefits@state.or.us](mailto:oebb.benefits@state.or.us).

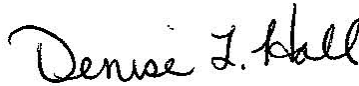
During open enrollment only OEGB member services representatives are available to assist you Monday through Friday from 7 a.m. to 7 p.m.; Saturdays from 10 a.m. to 2 p.m.; and on September 15 from 7 a.m. to midnight. OEGB also is available by telephone on Saturday and Sunday, August 15 and 16, from 8 a.m. to 5 p.m.

To access the MyOEGB benefit enrollment system, log onto <https://myoebb.org/oebb!/pb.main>. If you would like to view or download a copy of the MyOEGB instructional brochure to help you through the enrollment process or would like more information about OEGB, visit [www.oregon.gov/DAS/OEGB](http://www.oregon.gov/DAS/OEGB).

Sincerely,



Joan M. Kapowich  
Administrator



Denise L. Hall  
Deputy Administrator

### **Contacting the Carriers**

To contact the carriers about specific plan details or coverage, use these toll-free numbers:

BenefitHelp Solutions (COBRA)  
(800) 556-2230

Kaiser Permanente  
(866) 223-2375

ODS  
(866) 923-0409

Providence Health Plan  
(800) 633-1878

Standard Insurance Company  
(866) 756-8115

Willamette Dental Group  
(800) 461-8994

### **Log in to MyOEGB to Enroll in Benefits**

<https://myoebb.org/oebb!/pb.main>

### **Who is my dependent?**

Dependents are typically defined as a spouse, domestic partner, biological or adopted child or legal ward of the court. For more information on dependent eligibility go to

[http://arcweb.sos.state.or.us/rules/OARS\\_100/OAR\\_111/111\\_015.html](http://arcweb.sos.state.or.us/rules/OARS_100/OAR_111/111_015.html) or contact your benefit representative.