

M E M O R A N D U M

TO: Interested Parties

FROM: Susan D. Isaacs, Executive Director

RE: Commission on Judicial Fitness and Disability

DATE: February 26, 2004

In 2003, the Commission mailed, as requested, 295 complaint packets containing information about the Commission's process and how to file a complaint. To date in 2004, 39 complaint packets have been mailed.

In 2003, 111 complaints about judges were made to the Commission. To date in 2004, 28 new complaints have been registered.

At its six annual meetings, the Commission reviews all pending and new complaints. The Commission will continue to meet its regular challenge of addressing public inquiries and reviewing complaints in a timely fashion.

ANNUAL PERFORMANCE PROGRESS REPORT PART I MANAGING FOR RESULTS

Agency: Judicial Fitness and Disability, Commission on	
Contact: Susan D Isaacs, Executive Director	Phone: 503.626.6776
Alternate: None	Phone: None

The following questions shed light on how well performance measures and performance data are leveraged within your agency for process improvement and results-based management.	
How were staff and stakeholders involved in the development of the agency's performance measures?	The Executive Director developed the measures and the Commission reviewed them.
How are performance measures used for management of the agency?	The Executive Director, who is the Commission's only staff member, attempts to adhere to the measures daily.
What training has staff had in the use performance measurement?	The Executive Director is the only staff member; and she developed the measures.
How does the agency communicate performance results and for what purpose? (Please include your agency's URL for Performance Measures and this Annual Report)	The Commission's web site at www.ojd.state.or.us/judicialfitness contains valuable information.
What important changes have occurred in the past year?	The budget was reduced from \$198,407 from last biennium to \$162,762 for this biennium.. The Commission lost its .25 full-time equivalent clerical assistant and now has only one employee at .5 FTE.