



Agency Update
January 6th, 2009



TO: Agency Representatives
FROM: Isabel Joslen, PEBB Client Services Manager
RE: Optional Life Age Group Tier Changes

On December 23, 2008, PEBB ran the automatic job that updates 2009 age groups for employee and spouse or domestic partner optional life. This job processed successfully that evening although it did not finish on time to update the final Run 1 payroll. The OSPA successfully processed the data on December 24, 2008, when the interface opened. P070 updated deductions that same day.

Because the PEBB job was not complete until after the final Run 1 was processed, January 1 paychecks do not reflect the increase in premium for affected employees. These members will see a negative adjustment in their next paycheck.

I will send reports to affected agencies. The report will list employees whose next paychecks will show adjustments that vary from (\$0.15) to (\$128.92).

OSPS will follow up with more information about the exceptions reports and clarify how the system will collect premiums in arrears.

If you have any questions about this process, please let me know.

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If you have any items to include on our next agency update or have questions, please let us know at PDB.Administration@state.or.us.