



Agency Update  
March 2nd, 2009



TO: Agency Representatives

FROM: Miriam Martinez, PEBB Senior Systems Client Services Analyst

RE: PEBB Agency Update - PDB Pending Coverage Page - System Clean Up

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We will be performing our annual Pending Coverage page clean up for transactions that were created through 9/30/08. We are leaving the Open Enrollment Transactions (10/1/08-12/31/08) pending until the end of this month.

Medical History Statements are reviewed as follows:

- New hires - members have 60 days from New hire date to submit MHS
- QSC - members have 60 days from QSC Event Date to submit MHS
- Open Enrollment - members have until 12/15 to submit MHS

If you happen to receive an approval from The Standard® please be sure you check to make sure the employees are within there timelines of submitting the MHS. If you have access, you can log in and view this information on The Standard® AdminEASE<sup>SM</sup> website under "Evidence Reports". If you do not have access, please notify your supervisor as you need to have approved permission (along with an updated PDB user access form) in order to be granted this access. If you have forgotten your username/password please use the "login help" or "request a password" links to reset your password: <https://connection.standard.com/>.

If you happen to receive an approval from The Standard® and the pending coverage is no longer in the Pending Coverage Page waiting to be approved, please process with a QSC. If you need any assistance with these types of enrollments, please email the PDB System Help Group at [pdb.administration@state.or.us](mailto:pdb.administration@state.or.us) and we will assist you as needed.

Thanks so much!!! ☺

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If you have any items to include on our next agency update or have questions, please let us know at [PDB.Administration@state.or.us](mailto:PDB.Administration@state.or.us).