

P070

Deductions and Deduction Adjustments

SCREEN PURPOSE

Agency payroll enters payroll deductions, such as charitable contributions, mass transit and parking, union dues, and wage withholding orders, on the P070 Deductions and Deduction Adjustments. The interfaces from PEBB.benefits (PDB) and the Oregon Savings Growth Plan (OSGP) also create deductions on the P070. The entries may be one-time or on-going and are by pay period.

ALSO KNOWN AS

PREREQUISITES, IF ANY

This screen uses deduction codes from the Payroll Deduction Table. OSPS enters the codes with the ADD1 and ADD2 Payroll Deduction Table screens. The PTD1 and PTD2 Payroll Deduction Table screens provide inquiry access for agency payroll. Appendix C lists the current deduction codes.

SCREEN ACCESS KEY SEQUENCE

P070 SSN or Employee ID Agency Date (P070 OR##### ##### MMDDYY)

SSN = social security number (#####). Do not enter the hyphens. Enter any leading zeroes. Either the SSN or the Employee ID is required.

Employee ID = employee identification number, OR#####. Either the SSN or Employee ID is required.

Agency = OSPA agency number (#####). Optional if you have logged on with an agency number (rather than ALL).

Date = the end date for the pay period to which the deduction will first apply, MMDDYY. Optional, if you do not enter a date, OSPA will default to the current pay period.

SCREEN ELEMENTS

(A)	P070	(B)	999999999,99000,0531XX	(C)		(D)		(E)	DEDUCTIONS AND DEDUCTION ADJUSTMENTS				
(F)	EMPLOYEE, TAYLOR							(G)	DA98 PRESS ENTER FOR NEXT PAGE				
(H)	A	(I)	DED PLAN OPE	(J)	DATE	(K)	-EMPLOYEE-	(L)	(M)	(N)	(O)	(P)	(Q)
	D		CODE CODE CD	BEGIN	END		PCT PCT		SHARE	JOB	EMPLR	BOARD	VENDOR
	J		DESC DESC				GRS NET		FIXED	SHR	SHARE	SHARE	SHARE
	? A	DSNN	N XX31XX	0531XX					AMOUNT	PCT			
(R)	SEIU 503 F/S					(S)	COMM SMPLE-NOPLAN				TRANS DATE	0502XX	(U)
	ACH ACCT						ACCT CD			(T)			
	? A	PKNN 444	N XX31XX	0531XX					5.00		.00	.00	5.00
	PARK PRETAX		R/COVRDSALEM				COMM SMPLE-PLAN				TRANS DATE	0502XX	
	ACH ACCT						ACCT CD						
	? K	DNND DDD	D 0430XX	999999					.00		.00	.00	.00
	KAISER DENT		EMP&FAMILY				COMM				TRANS DATE	0411XX	
	ACH ACCT						ACCT CD						
	? X	DNND 555	N 0430XX	999999		(V)	100		.00		.00	.00	.00
	DIRECT DEP		NET PAY				COMM SECU				TRANS DATE	0502XX	
	ACH ACCT	123000220123456789012					ACCT CD S			(W)			(X)

Legend

No.	Description
A	Screen designation, part of the screen access key sequence
B	Employee's SSN (#####) or Employee ID (OR#####). Part of the screen access key sequence, required.
C	Employee's agency number (#####), part of the screen access key sequence. Required. OSPA will default to your log-on agency.
D	End date for the pay period to which the deduction applies (MMDDYY), required for the screen access key sequence. If you do not enter a specific date, OSPA will default to the end of the current month.
E	Screen title. Protected
F	Employee's name from the P030 Job Status Data. Protected
G	System message area. See Screen Message Codes. Protected

No.	Description
H	<p>Adjustment type.</p> <p>Possible values include:</p> <ul style="list-style-type: none"> • blank = ongoing until deleted, either operator or system calculated, default • A = one-time deduction, operator calculated • F = one-time deduction, operator calculated, to force core PEBB benefit premiums when an employee is on FMLA or, under some circumstances, OFLA • T = one-time deduction, system calculated (table driven). Primarily used to enter PEBB benefits for a closed pay period. • W = ongoing, operator calculated, to force core PEBB benefit premiums for an employee who is on a SAIF claim or military leave (USERRA) <p>See Notes, ADJ Codes.</p>
I	<p>DED CODE DESC -- Deduction code from the PTD1 and PTD2 Payroll Deduction Table, 4 characters maximum. Required.</p> <p>PLAN CODE DESC – Plan code from the PTD2 Payroll Deduction Table. Required for some deduction codes. See Notes, Plan Codes.</p>
J	<p>ope class (other payroll expenses) from the PTD1 Payroll Deduction Table. System generated, protected.</p> <p>Values currently being used include:</p> <p>D = dental H = health L = life N = no OPE class S = Fortis Benefit and unique life</p>
K	<p>The ending date of the pay period in which the deduction begins, MMDDYY. Will default to the date included in the screen access key sequence.</p>

No.	Description
L	<p>The ending date of the pay period in which this deduction ends, MMDDYY. System generated, based upon the ADJ code entered. Protected.</p> <p>Continuing deductions will have 999999 as an END date. One-time deductions will have the same BEGIN and END dates. When you delete or change an ongoing deduction, OSPA will automatically generate an END date for the pay period prior to the pay period used to delete or change the entry.</p>
M	<p>Employee paid amount for a fixed dollar deduction. For example, the employee wishes to have \$25.00 deducted each month for the purchase of savings bonds.</p> <p>If you do not enter a decimal, OSPA will place the decimal to the right of the number entered; for example, 2525 becomes 2525.00.</p>
N	<p>Percentage of one employing agencies' contribution for the benefit for a job share employee. This field is currently not used.</p>
O	<p>Portion of the deduction the agency will pay. For most deduction codes with plan codes, OSPA will look up the Empl Share from the PTD2 Payroll Deduction Table. If you are using an ADJ code, you may be required to enter an amount; see Notes, ADJ Codes.</p>
P	<p>Administrative fee charged to administer a benefit program. OSPA uses the Adm/Stab Fee from the PTD2 Payroll Deduction Table. If you are using an ADJ code, you may be required to enter an amount. See Notes, ADJ Codes.</p> <p>Currently, the PEBB medical, dental, and vision insurance codes are the only ones with an administrative fee.</p>
Q	<p>Amount paid to the vendor for the benefit. If the deduction code has plan codes, OSPA uses the Vendor Share from the PTD2 Payroll Deduction Table.</p>

No.	Description
R	<p>To add, change, or delete a specific deduction, type the appropriate value over the ?. Required if making an entry. You may enter more than one transaction on the screen at once.</p> <p>Possible values include: A = add new deduction. You may enter it on a blank line or over an existing deduction. C = change an existing deduction. OSPA will enter an END DATE on the deduction for the prior pay period and enter a new BEGIN DATE for the change. D = delete an existing deduction. OSPA will enter an END DATE on the deduction for the prior pay period. In other words, enter the delete in the payroll period following the last pay period you wish the deduction to occur.</p>
S	<p>Percent of gross pay to be deducted for deferred compensation, ###., for example, 25% = 025</p>
T	<p>Comment field, optional, up to 12 free-form text characters. Prints on the Payroll Registers.</p>
U	<p>Calendar date transaction was entered. System-generated, protected.</p>
V	<p>Percent of net pay for a direct deposit. Only used with XDNN 555, net pay direct deposit. Must be 100 (100%). See Entry Guides, Direct Deposit.</p>
W	<p>Routing, transit, bank and employee account number for a direct deposit. OSPA will edit for valid routing and transit numbers. Required for a direct deposit deduction. Maximum of 22 alphanumeric characters. See Entry Guides, Direct Deposit.</p>
X	<p>Indicates type of account for direct deposit. See Entry Guides, Direct Deposit.</p> <p>Values include: C = checking S = savings</p>

NOTES

ADJ Codes – The adjustment codes tell OSPA how to handle the deduction. If the ADJ field is blank, the deduction is ongoing. The other values include:

- A a one-time deduction, operator calculated. You must manually enter the amount(s) paid by the employee and/or employer and the amount(s) paid for an administrative fee or to the vendor, if applicable. If the deduction has plan codes, see the PTD2 Payroll Deduction Table for the correct amounts.
- F one-time deduction, operator calculated, to force the core PEBB premiums when an employee is on FMLA. Agencies may also choose to use this adjustment code when an employee
 - o Is on OFLA,
 - o Receives donated hardship leave, and
 - o The donated leave covers the agency's insurance costs but does not give the employee 80 hours of paid leave.
 - o See Recommended Practices, Leave, Donated Hardship.

You must enter the amounts(s). Deductions with the F ADJ code will print on the E315-009C Payroll Deduction Adjustment (F) report.

See Recommended Practices, Leave, Family and Medical, and Entry Guides, PEBB, Protected Leave, Full-time Employees, and Protected Leave, Part-time and Job Share.

- T One-time deduction, system calculated (table driven). Primarily use this code when you are entering PEBB benefits for a closed pay period. Do not enter amounts; OSPA will look them up from the PTD2 Payroll Deduction Table or programming.

Use this ADJ only if your entry meets the following criteria:

- o The late PEBB premiums are for one month
- o You are making the entry in the applicable month and setting a corrective; or, the current pay period is in the same plan year as the month to be corrected
- o The entry is for an insurance with a plan code
- W -- Ongoing, operator calculated, to force core PEBB premiums for a SAIF claim or military leave (USERRA). Entries made with this code will print on the E315-009B Payroll Deduction Adjustment (W) report.

NOTE: If you use this ADJ, monitor the entries closely. If the employee does not have a LWOP code in the PPDB and has enough paid regular hours to qualify for paid benefits, OSPA may make duplicate payments.

See Recommended Practices, Leave, Injured Worker, and Leave, Military.

Adjustments –You may enter either a positive or a negative FIXED AMOUNT. A negative amount will increase the employee's pay and reduce a payment to a vendor or employee account. A positive amount will decrease the employee's pay

and make a payment to a vendor or employee account. When entering a negative amount, enter the minus after the amount (5.00-). **CAUTION:** negative entries may create a vendor negative.

If you wish to enter both a one-time and on-going deductions with the same code, enter the continuing deduction first.

New Deductions -- If you are adding a new deduction (? = A) and entering over an existing deduction, you must re-enter at least the first character of both the DED CODE DESC and PLAN CODE DESC (if applicable), even if they are the same as the existing deduction.

Oregon Savings Growth Plan (OSGP) Deductions – Payroll deductions for the Oregon Savings Growth Plan (deferred compensation plan) interface to the P070 from OSGP. Do not make changes on the P070 unless instructed to do so. See Interfaces, OSGP.

PEBB Benefits – Eligible employees are required to have the following “core” or mandatory PEBB insurances, unless they opt out of medical insurance or waive all benefits:

- Medical
- Dental
- Vision, required for the PPO plans
- Agency paid \$5,000 basic life, except for benefit package YJ
- PEBB paid \$20,000 basic life, except for benefit package YJ

If at least one of the mandatory or core insurances is missing and the employee has not opted out of medical or waived all benefits, OSPA will not pay the carriers for the employee’s premiums.

In addition, eligible employees can select any of the following optional PEBB benefits:

- Accidental death & dismemberment
- Flexible spending accounts
- Long-term care for employee and/or spouse/partner
- Long-term disability
- Optional life for employee and/or spouse/partner
- Short-term disability

Employees pay the premiums for these insurances.

Employees enroll for benefits through PEBB●benefits (PDB), a web-based application. Agency personnel or payroll staff members also make benefit entries in PEBB●benefits. The information interfaces to OSPA every 2 minutes. If the interface finds any of the deductions on the P070, the interface will fail.

An employee may have only one on-going (ADJ = blank) medical, dental, and vision plan on the P070. For deduction codes that have multiple ded = 1 on the PTD1 Payroll Deduction Table, OSPA will prevent duplicates.

The premiums for the first \$50,000 of employee life insurance coverage are not taxable. PEBB●benefits interfaces the deductions for the agency paid \$5,000 basic life, PEBB paid \$20,000 basic life, and optional employee life with pre-tax plan codes. When the coverage reaches \$50,000, OSPA will generate an additional optional life insurance deduction with a post-tax plan code.

Currently agencies pay a “subsidy” when an employee’s core or mandatory insurance choices exceed the maximum PEBB contribution. This is in lieu of the employee paying premiums for core insurances. If the agency will pay a subsidy, OSPA generates a plan code 901 entry for medical and dental insurance. It also generates the 901 entry when a part-time or job share employee selects a part-time medical plan. This entitles the employee to an additional part-time subsidy.

If you are forcing PEBB premiums, you will likely use a non-blank ADJ code (see Notes, ADJ Codes above) and may need to enter amounts, rather than OSPA looking them up from the PTD2. The P070 has edits for the following deductions:

- **OONN 001 or 002, Opt Out** – When an employee opts out of medical insurance, the employee may be entitled to an insurance return in lieu of a premium. A P050 Gross Pay Adjustments entry with PAY TYP IR gives the return to the employee. The P070 entry charges the agency and pays PEBB. You may only enter amounts in the EMPLR SHARE and BOARD SHARE fields.
- **SINN, PEBB Paid \$20,000 Pre-tax Basic Life Insurance** – Neither the agency nor the employee pay for this insurance. You may only enter an amount in the VENDOR SHARE field.
- **SLNN, Agency Paid \$5,000 Pre-tax Basic Life Insurance** – The employee does not pay this insurance. You may only enter amounts in the EMPLR SHARE and VENDOR SHARE fields.

See Interfaces, PEBB and applicable Entry Guides (PEBB,).

Plan Codes -- If the deduction is pre-tax or the amount due a vendor will remain the same over time, OSPS will establish plan codes on the PTD2 Payroll Deduction Table. For those with amounts on the PTD2, you will normally not enter the amounts on the P070 Deductions and Deduction Adjustments. Instead, OSPA will look them up from the Payroll Deduction Table. See Notes, ADJ Codes.

Generally, all PEBB medical and dental insurances will have plan codes. Some PEBB life and long-term disability benefits also have them. Some of the other

insurance benefits, union dues, charitable fund codes, and mass transit codes also have plan codes. See Appendix C and the PTD2.

Generally, alpha codes are pre-tax, numeric codes are post-tax. See Taxes below.

Taxes – The Non Taxable Code on the PTD1 Payroll Deduction Table determines if OSPA will calculate federal (FIT) and state (SIT) income, and social security and Medicare (FICA) tax withholding before or after taking the deduction.

Possible values include:

- N -- The deduction is **exempt from** FIT and SIT and **subject to** FICA.
- T -- If the deduction code **does not have a plan code**, or has a **numeric plan code** on the PTD2 Payroll Deduction Table, the deduction is **subject to** FIT, SIT, and FICA. With an **alpha plan code**, the deduction is **exempt from** FIT, SIT, and FICA.
- X -- The deduction is **exempt from** FIT, SIT, and FICA.

SCREEN MESSAGE CODES

Code	Message with Code	Description
DA01	SSN/AGENCY INVALID	Employee does not exist under this SSN/EID/Agency.
DA02	AGENCY INV	Not numeric.
DA03	EMP ACCESSED	This employee has been accessed and/or updated by another operator since the deductions have been displayed. Reenter changes and try again.
DA04	INVALID DATES	The date entered is not the end of a pay period.
DA05	NO DEDUCTION SEGMENTS EXIST	No deductions exist for this employee.
DA06	FLDS MODIFIED	Fields have been modified but you did not enter an A, C, or D over the ? for the deduction where you modified fields
DA07	TRANS = A, C, D	Fields have been modified but you did not enter an A, C, or D over the ? for the deduction where you modified fields
DA08	OPE ERROR	A deduction with the same ope class on the PTD2 already exists. The multiple ded = 1 on the PTD2. The employee may have only one deduction with this ope class and the same "adj".
DA09	MULT DED ERROR	A deduction with this deduction code already exists. The multiple ded = 2 on the PTD2. The employee may have only one deduction with this code and the same "adj".

OSPA Reference Manual

Screens

P070

Code	Message with Code	Description
DA10	DUP KEY ERROR	A deduction with this deduction code already exists. The multiple ded = 2 on the PTD2. The employee may have only one deduction with this code and the same "adj".
DA11	CANT CHNG KEY	Cannot change the key values on a delete.
DA12	"PPNN" INV	Cannot change deduction code of "PPNN" at this terminal, and it must also be an "A" type of adjustment.
DA13	"9999" INV	Deduction code of "9999" cannot be modified.
DA14	PCT GROSS INV	Not numeric.
DA15	PCT NET INV	Not numeric.
DA16	FIXED AMT INV	Not numeric.
DA17	JOB SHR INV	Not numeric.
DA18	EMPLR SHR INV	Not numeric.
DA19	BOARD SHR INV	Not numeric.
DA20	VEND SHR INV	Not numeric.
DA21	CHECK DAY ENT	If adjustment type is "R", the day must be entered
DA22	BEGIN DTE INV	Beginning date is not the end of the pay period used to retrieve the record
DA23	ONE EMP ALOWD	There is a value in more than one of the following fields: PCT GRS, PCT NET, and FIXED AMOUNT. You may only enter a value in one of the EMPLOYEE SHARE fields.
DA24	NO COMM PLAN	If the function is an add or change, and the deduction code is LBNN or LCNN, a plan must be entered in the comment field
DA26	ACCT INV	ACH ACCT does not meet the edits for a valid routing / transit and account number
DA27	ACCT CD INV	ACCT CD can be "S"avings or "C"hecking.
DA28	ACCT INV ABA	ABA Modulus 10 digit check is invalid.
DA40	CROSSFOOT SHR	You have entered amount(s) in one or more "SHARE" fields. EMPLOYEE SHARE FIXED AMOUNT + EMPLR SHARE must = BOARD SHARE + VENDOR SHARE.
DA41	> ZERO INV	If not plan coded, the employer, board and vendor shares must all be zero.
DA42	DED CODE INV	The deduction code is invalid.
DA43	AGCY NOT ALWD	The deduction is not allowed for this agency.
DA44	PLAN CODE INV	The plan code is invalid. View the PTD2 screen for the date you are working with to verify plan codes.

OSPA Reference Manual

Screens

P070

Code	Message with Code	Description
DA45	NO CCJOB MTCH	When a continuing deduction and OPE related, the benefit code must match on a job status segment (and not be temporary).
DA46	COMPOSITE INV	If a plan code and an adjustment code of "T", OPE cannot be a "C"
DA47	FLEX AMTS INV	If OPE code is flex, the vendor share must be >0 and all other fields must be 0.
DA48	DEF CMP AMT	If the deduction is plan coded, the deduction type is T or blank, and the deduction is nontaxable income, the employer, board and vendor must all equal zero
DA49	NON TAX AMT	Either the employee share or PCT gross must be greater than zero.
DA50	NO AMT ALLOWD	If the deduction is plan coded, the deduction type is T or blank, the OPE code is not flex, and the income type is taxable, all of the shares must equal zero.
DA51	ACH AMT INV	Percent net must equal 100 or the fixed amount must be greater than zero.
DA52	ACH AMT INV	PCT net pay can only be 100% when the deduction code is XDNN and the plan code is 555
DA53	PCT NET INV	Can only be 100% when the deduction code is XDNN and plan code is 555.
DA54	> MAX AMT	If the deduction is nontaxable income and the adjustment type is "T" or blank, then percent gross must be ≤ the max percent allowed and the amount certain must be ≤ the max amount allowed.
DA55	JOB SHARE ERR	Job share percent cannot be greater than 100.
DA56	EMPLR SHR ERR	The EMPLR SHARE field must be zero.
DA57	BOARD SHR ERR	The BOARD SHARE field must be zero.
DA58	SIGN AGY DIFF	The employee exists with the agency entered, but not with the agency that the operator signed on with.
DA60	GROSS PCT INV	If percent gross is > zero, the nontaxable income flag on PTD1 must be "T" or "X" and the percent cannot exceed 100 and the adjustment type must be "T" or blank.
DA61	AMT CERT ONLY	Only amount certain can be entered for deduction code CUNN
DA62	ONLY 1 "CUNN"	If CUNN is a valid deduction code, only one is allowed to be entered on P070

OSPA Reference Manual

Screens

P070

Code	Message with Code	Description
DA63	AMT REQUIRED	If deduction adjustment type is A, W or F, an amount is required
DA64	NOT ALLOWED	Deduction not allowed
DA65	OVERLAP DED	Two deductions with the same code/plan/adjustment type and overlapping dates
DA66	INVALID AMTS	The EMPLOYEE SHARE FIXED AMOUNT field must be zero.
DA90	SECURITY ERROR	Unauthorized access, or the operator is not signed on.
DA91	SYSTEM UNAVAILABLE	System is unavailable for use. Try again later.
DA92	DATA BASE NOT AVAILABLE	Data base is unavailable for use. Try again later.
DA94	DEDUCTION FILE NOT OPEN	Contact OSPS
DA95	HISTORY FILE NOT OPEN	Contact OSPS
DA96	TRANSACTION COMPLETE	Changes made by the operator have been completed; the first page of deductions is displayed.
DA97	OPERATOR ENTRY ERRORS	Operator has made entry errors on one or more of the lines.
DA98	PRESS ENTER FOR NEXT PAGE	Press Enter key for additional records
DA99	LAST PAGE	Last page of records
DA100	BENEFIT FILE NOT OPEN	Benefit file is not open
DA102	NEED CASE # ON SUNN	Case number is required
DA103	PRNN MUST HAVE AMT	Transaction requires an amount to be entered
DA104	NO 010 AMT ALLOWED	Amount cannot be entered for 010 deduction.
	TRANSACTION DIFFICULTY - PLEASE CALL EXEC SYSTEM AND GIVE THEM THE FOLLOWING CODES: (SPECIFIC SYSTEM CODE WILL FOLLOW DEPENDING ON ISSUE)	Database Error. Document action being taken, screen print error and fax to OSPS who will fax to a programmer
	TRANSACTION DIFFICULTY - PLEASE CALL EXEC ACCOUNTING AND GIVE THEM THE FOLLOWING CODES: (SPECIFIC SYSTEM CODE WILL FOLLOW DEPENDING ON ISSUE)	Database Error. Document action being taken, screen print error and fax to OSPS who will fax to a programmer

For a complete alphabetical listing of OSPA message codes see Appendix E.

OSPA REASONABILITY EDITS

If entering amounts for deductions other than SINN (PEBB paid \$20,000 pre-tax basic life insurance), EMPR SHARE + EMPLOYEE SHARE = BOARD SHARE + VENDOR SHARE

For deferred compensation, the PCT GRS may not be > maximum pct curr or maximum pct ytd on the PTD1 Payroll Deduction Table.

For deferred compensation, the FIXED AMOUNT may not be > maximum amt curr or maximum amt ytd on the PTD1 Payroll Deduction Table.

For the deferred compensation deduction code, either the PCT GRS or FIXED AMOUNT must be > .00.

For the direct deposit deduction code, either the PCT NET or the FIXED AMOUNT must be > .00.

For the net pay direct deposit deduction code and plan code (XDNN 555), the FIXED AMOUNT must be .00 and the PCT NET must be 100.

If the deduction code has plan codes, the NON TAXABLE CODE on the PTD1 Payroll Deduction Table = N, and the ADJ = T or blank, the EMPLR SHARE, BOARD SHARE, and VENDOR SHARE must all be .00.

The JOB SHR PCT must be < 100.

If the PCT GRS is > .00:

- The NON TAXABLE CODE on the PTD1 Payroll Deduction Table must be T or X
- The percent may not be >100
- The ADJ must be T or blank.

If DED CODE DESC = LCNN and the ADJ code is A, F, or W:

- The EMPLOYEE SHARE FIXED AMOUNT must be > 0.00 and < 500.00
- COMM may not be blank.

If DED CODE DESC = OONN and the ADJ code = A, F, or W, the EMPLOYEE SHARE FIXED AMOUNT and VENDOR SHARE must = 0.00.

If DED CODE DESC = SINN and the ADJ code = A, F, or W, the EMPLOYEE SHARE FIXED AMOUNT, EMPLR SHARE, and BOARD SHARE must = 0.00.

If DED CODE DESC = SLNN and the ADJ code = A, F, or W, the EMPLOYEE SHARE FIXED AMOUNT must = 0.00.

SUPPORTING DOCUMENTATION

Deduction entries come from multiple sources, including paper forms submitted by the employee, the interface from PEBB●benefits and OSGP, union dues based upon representation codes, and wage withholding orders submitted to the agency.

OSPA creates a permanent electronic audit file for all entries made on this screen by agency, terminal ID, and operator ID. The B360 Employee Update Screen Activity report prints after each final payroll run and shows the changes since the last run.

OSPA SCREEN INTERACTIONS

Affected By

ADD1 and ADD2 Payroll Deduction Table -- OSPS enters deduction codes with these screens.

PTD1 and PTD2 Payroll Deduction Table -- provide inquiry access for deduction codes for agency payroll

Directly Affects

P090 YTD Wages, Taxes, and Retirement – The P090 displays YTD calculations for wages, taxes, and retirement. OSPA updates this screen after each final payroll run.

P191 Register Summary – The P191 is an inquiry only screen that shows summarized pay registers for an employee. The display includes deductions entered on the P070 Deductions and Deduction Adjustments. OSPA updates the data after each final payroll run and maintains it for three pay periods.

P192 Register Listing – The P192 is an inquiry only screen that displays the payroll register detail for a designated employee, pay period and payroll run. The display includes deductions from the P070. OSPA updates the screen after each final payroll run and maintains the data for three pay periods.

P370 Calculation of Current Payoff – The P370 displays an on-line calculation from entries made since the last final payroll run.

Indirectly Affects

CATEGORY / SCREEN CLASSIFICATION

General Information / Update (active)

REVISION HISTORY

Date	Rev. No.	Modification
12/16/05	1.0	Original document
03/09/06	1.1	Further clarification on adjustments and controls
05/16/08	1.2	WR#2884, new P191 and P192 screens
06/18/08	1.3	Delete DA25, change DA26 message
01/27/09	1.4	WR#3415, T ADJ and 901 plan code; LCNN edits, DA56 clarification
02/03/09	1.5	WR#3443, add OONN, SINN, SLNN amounts edits
02/27/09	1.6	Clarify F ADJ code, pre and post-tax deductions
05/04/09	1.7	Formatting changes
07/20/09	1.8	WR#3415, 901 plan code added automatically for T adj