

Attendees:

Agency:	Board Representative:	CIO or Representative:
DAS	Theresa McHugh	Don Fleming
DCBS	Cory Streisinger Greg Malkasian	Dan Adelman
Corrections	Max Williams	John Koreski
Education		Doug Kosty
Employment	Greg Hickman	Curt Amo
Forestry	Clark Seely	Dan Christensen
Housing & Community Services	Bob Repine	Bill Carpenter
Human Services	Gary Weeks	Kristen Duus
State Police	Ron Ruecker	David Yandell
Revenue	Elizabeth Harchenko	Stan McClain
ODOT	Mike Marsh	David White
Veterans' Affairs	Paula Brown	Herb Riley

Project Staff: Mike Freese, Keith Kohan, Mark Matson.

Accenture: Jovan Ruiz.

Others: Bill Fink, Bill Foster, Raelynn Henson, Daron Hill, Cheryl Knottingham, Theresa Masse, Sean McSpaden, Cora Parker, Laurie Warner, Dallas Weyand, Sue Wilson.

1. Opening Comments – Theresa McHugh

Motion

Mike Marsh made a motion to approve the June 1, 2004 meeting minutes; Elizabeth Harchenko seconded the motion. The motion passed unanimously.

Theresa McHugh stated her key concern at this time is regarding the calendar and the limited time for the Board to review the business case before the JLCIMT on June 22, and Emergency Board June 24-25. There was discussion on the outcome if we had to wait for Emergency Board approval until September. Consensus was to present to the JLCIMT and Emergency Board a status update with project schedule. Conditioned authority to proceed with the project could be requested. (Conditioned on the governor's decision to proceed to implementation).

Theresa stated we do not need the extra meetings suggested on the June calendar for 6/11 and 6/17 if the board wants to take more time to make their recommendation to the governor. A draft presentation to the JLCIMT showing project status and the schedule will be given to the Board for review on June 21.

2. Governing Board Rules and Procedures – Theresa McHugh

Theresa McHugh asked for a discussion pertaining to the need for a percentage for majority rule. Cory Streisinger suggested the Board offer the governor their recommendation in person. Several members voiced variations of this idea. Max Williams noted that presenting a complete recommendation (including all issues) to the governor is the important thing.

For the routine matters the Board needs to approve, 50 percent plus one is acceptable for passage.

3. Program Manager's Report – Mike Freese

Mike Freese addressed the tight timeframe of the project. Mike spoke about problems the project will encounter if there is undue delay. The business case is on schedule for presentation June 16. It is imperative for Facilities to have lead time if/when the business case is approved. IT changes happen quickly and will affect the accuracy of the business case if we have an extended time delay.

4. Human Resource Update – Sue Wilson

Sue Wilson shared information about discussions at the labor/management meetings and noted that many basic questions about the project have come forward from members. Sue plans to answer these questions immediately. The next labor/management meeting is Friday, June 11.

Sue also asked that labor be invited to attend the business case presentation June 16.

It was suggested that a briefing with key members of the press be held prior to the June 16 business case presentation.

5. Technology Committee Update – John Koreski

John Koreski reported that the committee is now working on budget issues in addition to service levels. They intend to present more on service levels in late July or early August.

6. Finance Committee – Bill Fink

Bill Fink reported the preliminary business case criteria have been approved by the committee. The criteria will be sent to the Board within a few days.

7. Facility Committee– Bill Foster

The Facility Committee will present at next week's meeting due to the lack of time today.

8. Communications – Raelynn Henson

Raelynn Henson stated the team is working on strategy and messages to present with release of the business case. Raelynn is also working with CIO's on building the employee ListServ for CNIC updates.

Next Meeting

Monday, June 14, 2004
3:00 – 4:30 p.m.
DAS West ~ Conference Room A