

Attendees:

Agency:

DAS
DCBS
Corrections
Education
Employment
Forestry
House & Community Services
Human Services
State Police
Revenue
ODOT
Veterans' Affairs

Board Representative:

Laurie Warner
Greg Malkasian
Max Williams

Greg Hickman
Clark Seely
Bob Repine
Gary Weeks
Ken Weese
Elizabeth Harchenko
Bruce Warner

CIO or representative:

Don Fleming
Dorothy Oliver
John Koreski
Doug Kosty
Curt Amo
Dan Christensen
William Carpenter
Kristen Duus
David Yandell
Stanley McClain
David White
Herb Riley

Project Staff: Mike Freese, Keith Kohan, Mark Matson.

Accenture: Jovan Ruiz.

Others: Deborah Bryant, Bill Fink, Bill Foster, Chane Griggs, Raelynn Henson, Daron Hill, Cheryl Knottingham, Theresa Masse, Sean McSpaden, Cora Parker, Dallas Weyand.

1. Opening Comments – Elizabeth Harchenko

Elizabeth Harchenko served as acting chair as Theresa McHugh was unable to attend.

Motion

Bob Repine made a motion to approve the June 7, 2004 meeting minutes; Greg Malkasian seconded the motion. The motion passed unanimously.

Elizabeth asked if the board had any questions regarding the revised Principles and Procedures document (version 4) that had been distributed. Bob Repine asked for clarity on the ability for agencies to report specific concerns to the governor. The board agreed that the revised language, "including issues of concern," was sufficient to replace the previous concept of formal minority reports.

Greg Malkasian noted that the name of the Department of Consumer and Business Services was listed incorrectly on the procedures document; he requested this be corrected on all board documents.

Motion

Greg Malkasian made a motion to approve the Principles and Procedures document, version 4, with the understanding that members will have opportunity to bring issues of concern to the discussion with the governor (in place of formal reports); Bob Repine seconded the motion. The motion passed unanimously.

2. Program Manager's Report – Mike Freese

Mike Freese verified that Labor has been invited to the Accenture presentation on June 16. Immediately after the main presentation, Accenture will review the detailed analysis with the technical and finance committees. This information is not ready to be distributed and therefore the meeting will be for committee members only.

The board will receive a presentation from Accenture at the board's June 21 meeting. Verification of the board's process was discussed with the goal of having a recommendation on June 28. This allows for analysis of the information covered at the June 21 board meeting.

Don Fleming asked to have input from the board members prior to presenting the CNIC update before the JLCIMT on June 22. Don also stressed the importance of continuing to work the process in a timely manner to facilitate the completion of the final recommendation.

3. Human Resource Update – Sue Wilson

Chain Griggs reported for Sue Wilson that there is a new FAQ sheet in the works coming out of the Labor/Management Committee.

4. Technology Committee Report – John Koreski

John Koreski stated that the technology and finance committees plan to meet on June 17 to prepare a report for the board on June 21.

5. Finance Committee Report – Bill Fink

Bill Fink reviewed the Business Case Evaluation Criteria document. He noted that some of the areas require subjective analysis; in those areas the criteria is "credible" and/or "reasonable."

Motion

Greg Malkasian made a motion to approve the Business Case Evaluation Criteria document. Bruce Warner seconded the motion. The motion passed unanimously.

Bill stated the finance committee's goal is to have a recommendation to the board distributed electronically by Friday June 25 on whether the business case meets the criteria.

6. Facility Committee Update – Bill Foster

Bill Foster presented the facility committee's charter to the board for consideration.

Motion

Max Williams made a motion to approve the Facility Committee Charter; Bob Repine seconded the motion. The motion passed unanimously.

Bill explained DAS' legislative strategy to request design money authorization from the Emergency Board. He clarified that the money requested for design is not site specific but will work for all sites. The difference in cost for one versus two sites is not significant, rather the main concern is time needed to go forward if the governor makes that decision.

Elizabeth Harchenko asked the board to identify any non-financial but significant issues to the finance committee for consideration as they make their recommendation.

Don Fleming recommended that all documents have a footnote with a disclaimer saying that all information will be considered before the final recommendation is made. The board was in agreement and the consensus is to have all reports marked as preliminary drafts or have the disclaimer "based on information known at the time," being careful to consistently communicate that the governor will make the final decision.

7. Communications Committee Update – Chane Griggs

Chain Griggs reported that talking points will be distributed to the board on June 15 and the employee ListServ will be launched that day.

The communications committee is working on long term messages to be ready if/when the decision to proceed is made.

Elizabeth Harchenko asked that the board receive all information that is released.

8. Other Issues

Debbie Bryant reported that information was distributed via e-mail last Friday and is intended as background material on data center consolidation and CNIC for JLCIMT members. The board will have opportunity at the June 21 meeting to preview other material that will be distributed to the JLCIMT at their June 22 meeting. One change was noted – removing the site specific language from the key issues document. Board members may submit other changes or comments to Raelynn Henson.

Next Meeting – Monday, June 21, 3 to 4:30 p.m., Labor & Industries, Room 260

Submitted by: Cheryl Knottingham, DAS IRMD Administration.