

Attendees:

Agency:	Board Representative:	CIO or Representative:
DAS	Theresa McHugh	Mike Freese
DCBS	Cory Streisinger Greg Malkasian	Dan Adelman
Corrections	Max Williams	
Education	Vickie Fleming	Doug Kosty
Employment	Greg Hickman	
Forestry	Clark Seely	Dan Christensen
Housing & Community Services	Bob Repine	Bill Carpenter
Human Services	Gary Weeks	Bill Crowell
State Police	Ron Ruecker	Gary Johnson
Revenue	Elizabeth Harchenko	Stan McClain
ODOT	Bruce Warner	David White
Veterans' Affairs	Paula Brown	Herb Riley

Project Staff: Mike Freese, Keith Kohan, Mark Matson.

Accenture: Jovan Ruiz, Julienne VanDerZiel, Rick Webb, Gerald Duncan and the Accenture Technical Team.

Others: Bill Fink, Bill Foster, Raelynn Henson, Daron Hill, Cheryl Knottingham, Theresa Masse, Sean McSpaden, Cora Parker, Laurie Warner, Ken Weese, Dallas Weyand, Sue Wilson.

1. Opening Comments

Mike Freese brought the meeting to order.

Motion

Bruce Warner made a motion to approve the June 14, 2004 meeting minutes; Greg Hickman seconded the motion. The motion passed unanimously.

2. Committee Reports

- Facilities – Bill Foster:
Bill Foster reported that facilities will now look at additional options in the search for a suitable site. Property currently owned by the state will now be investigated as a viable option. Bob Repine expressed concern that this seems to be such a sudden change in the process. Bill explained that this option is now possible because the time differential between retrofitting an existing site and constructing one in Salem has closed to approximately three months, due to events which have occurred since the earlier facilities research was conducted. Cory Streisinger expressed appreciation that the CNIC project team had considered and acted upon stakeholder input, and noted that the potential change in location was welcome news, and that a Salem siting could help resolve a number of issues.
- Human Resources – Sue Wilson
Sue Wilson stated she intends to cancel the meeting set for Wednesday June 23 with labor and management. In light of the new information that a site may be found in Salem area, the main issues for the meeting may not need to be

addressed at this time. Future meetings will be held as more information is forthcoming.

- Finance – Bill Fink
The finance committee has identified a list of issues as a result of the business case presentation on June 16. An executive summary will be completed and sent electronically to board members on Friday June 25.
- Communications – Raelynn Henson
The communications team will meet again on June 22 to work on key messages should a “go” decision be made. The team wants to have a variety of information available. Raelynn noted that the feedback from employees regarding the ListServ has been very positive.

3. Preliminary Business Case Discussion – Mike Freese /Accenture

Mike Freese reported there was good attendance at the June 16 Business Case presentation, but noted that many committee members seem to be struggling with what it means to validate the Business Case. Mike stated that validation does not mean that the committees must reproduce Accenture’s analysis, but should instead focus on validation of: 1) the data input provided by the state; 2) the soundness of Accenture’s methodology; 3) that the methodology was faithfully applied to the data; 4) the feasibility of the resulting recommendations.

Bill Fink stated the finance and technology committees will validate both the data and the process used by Accenture. Items they are looking at include but are not limited to the following:

- In scope staff
- Validate the accounts agencies gave Accenture are correct.
- Consider if the information from facilities will delay the scheduled time frame and if it does, identify the outcome.

4. Program Manager’s Report – Mike Freese

The Accenture team was introduced to the board and the business case was distributed. Mike Freese asked for the board’s opinion regarding mass distribution of the detailed version of the Business Case, which was mistakenly distributed to individuals who are not on the finance or technical committees on June 16.

Cory Streisinger shared her concern that doing so would confuse the fact that the document was a work in progress and not the final document. Cory suggested that if questions arise regarding the fact that the information was not made available to everyone, we should explain it was a preliminary draft and not the final version. The board agreed. Once the document is finalized and approved by the Board, it will be distributed.

5. Other Issues – Theresa McHugh

Mike Freese presented the draft document that was to be presented to the JLCIMT on Tuesday June 22. Several changes were suggested and agreed upon by the board.

CNIC Governing Board Meeting
June 21, 2004

Elizabeth Harchenko shared her concern that one meeting on June 28 would not allow enough time for the board to address the issues that might arise when discussing the executive summary presented by the finance and technical committees on Friday June 25. The board agreed that if an additional day or two were needed to complete the process it would be taken with the goal to be completed by the end of June.

Theresa McHugh said that the board would make their presentation to the governor in mid July.

Theresa McHugh ended the meeting by reminding the board of the important task of addressing governance issues for shared services should data center consolidation ensue.

Next Meeting

Monday, June 28, 2004 - ***cancelled***

3:00 – 4:30 p.m.

DAS West ~ Conference Room A

Submitted by: Cheryl Knottingham, DAS IRMD Administration.