

Attendees:

Agency:	Board Representative:	CIO or Representative:
DAS	Theresa McHugh	Don Fleming
DCBS	Cory Streisinger	Dan Adelman
Corrections	Max Williams	John Koreski
Education		Doug Kosty
Employment	Debbie Lincoln	
Forestry		Dan Christensen
Housing & Community Services	Bob Repine	Bill Carpenter
Human Services		Clyde Saiki
State Police		Dave Yandell
Revenue		Stan McClain
ODOT	Bruce Warner	David White
Veterans' Affairs	Paula Brown	

Project Staff: Mike Freese, Keith Kohan, Mark Matson.

Accenture: Jovan Ruiz.

Others: Mike Beard, Debbie Bryant, Bill Fink, Bill Foster, Daron Hill, Cheryl Knottingham, Theresa Masse, Sean McSpaden, Laurie Warner, Sue Wilson.

1. Opening Comments

Theresa McHugh brought the meeting to order.

A motion was made and seconded to approve the August 2, 2004 meeting minutes and was passed unanimously.

2. Program Manager's Report – Mike Freese

Mike Freese opened with the question, "what does it mean for the board to be responsive to the governor's direction to be more aggressive?" There are two ways to do this: 1) Consolidate more quickly to shorten the payback period; and 2) Reset the scope to include additional computing and networking infrastructure to produce more savings. Mike reminded the board to forward questions being asked by staff so that the technical committee can help answer these questions in preparation for the 'Data Center 101' seminar being planned for September 15, 2004. There will also be a less technical session for the governing board.

3. Governance Committee Report – Max Williams

Max Williams agreed to serve as Chair of the CNIC Governance Model Committee at their first meeting on August 9. The committee is targeting November 1, 2004 to deliver the proposed governance model for the governing board's approval. Minutes of the first meeting were distributed including the committee roster. Debbie Bryant and Bill Fink are serving as staff. Max encouraged board members to bring issues before the committee so they can track issues as they form recommendations.

4. Security Committee – Theresa Masse

Theresa Masse presented the preliminary findings from the information security vulnerability assessment. The assessment concentrated on two areas, the internal

CNIC Governing Board Meeting
August 16, 2004

vulnerability of six agencies and an external scan of the entire state network. The final reports are due the end of September. Theresa McHugh stated that the results will be shared with the JLCIMT also. The findings show the importance for the state to move toward standardization to enable the use of automated systems in the security plan.

5. Human Resources Update – Sue Wilson

Sue Wilson stated that the CNIC labor and management committee would like input from other subcommittees and ultimately, direction from the governing board to ensure they are operating under the appropriate set of assumptions.

Several concerns were expressed during the ensuing discussion. Consensus was reached that all hiring must be done before the move to the new center is made. Don Fleming stated how important it is that we do not lose critical people who may leave early if the process leads to uncertainty.

During the discussion there were several issues raised indicating that the board was not prepared to come to an agreement on these assumptions. The request was made to continue addressing this issue at the next board meeting.

6. Finance Committee Update – Bill Fink

Bill Fink stated the committee has nothing new to report at this time.

7. Technology Committee Update – John Koreski

John Koreski reported that the technology committee currently is working on a template of the project plan.

8. Facility Committee Update – Bill Foster

Bill Foster reported the process has begun in the selection for the design build firm.

9. Communications Committee Update – Mike Beard

Mike Beard reported there were over 70 questions collected from the all staff meeting on August 9. These will help in preparation for the Data Center 101 seminar set for September 15, 2004. Another all staff meeting is planned for approximately mid October (at the completion of Task 7).

10. Other Issues:

Theresa McHugh stated the JLCIMT will include a general update as well as updates regarding the security assessment results and human resource issues in regards to the CNIC initiative.

The E Board presentation will be an action item to address the facility issues for the CNIC initiative.

The governance committee will be asked how they want to proceed with information from the governing board before a decision is made regarding the need for a 'lessons learned' exercise for the board.

Next Meeting

Monday, August 30, 2004

3:00 – 4:30 p.m.

DAS West ~ Conference Room A

Submitted by: Cheryl Knottingham, DAS IRMD Administration.